



National Show Ski Association

Policies and Procedures Manual

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National Show Ski Association Policies and Procedures Manual

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NSSA POLICIES AND PROCEDURES MANUAL

CHAPTER 1: INTRODUCTION

SECTION I – Introductions and Purpose of Manual:

1. This manual is designed to articulate the set of policies and procedures that have been developed by the National Show Ski Association (NSSA). These policies and procedures are formulated to be a working guide, increase understanding and improve communications between teams and individuals competing in any venue under the auspices of the National Show Ski Association.

1.1 These Policies & Procedures shall not be in conflict with the NSSA bylaws.

SECTION II – Amendments

1. The Policies and Procedures Manual may be altered or amended as needed to support the operation of the NSSA. Changes to the Policies and Procedures Manual would require a two-thirds (2/3) vote by the NSSA Board of Directors at a Board meeting or by mail / e-mail ballot.
2. This manual shall be reviewed and updated immediately following the NSSA Board of Directors annual meeting. Revisions approved by the NSSA Board will be distributed by the following methods.
 - a. Posting of the up-dated Policies & Procedures on the USA-WSWS Web site.

Chapter 1.1

ELECTRONIC BALLOTING PROCEDURES OF THE BOARD OF DIRECTORS

The author of an issue for board consideration shall present the issue in resolution form to the President for processing by the board. The resolution shall contain the following information

- A. Title of the resolution.
- B. Specific wording of the issue being presented.
- C. Proposed date that the issue will be effective i.e., immediately upon approval of the ballot 1st day of the next calendar year etc.
- D. Relevant and pertinent documentation and data supporting the issue.

The President shall present the resolution in electronic form to the board for a discussion period of ten (10) days.

At the end of the discussion period the author will review the discussion of the board and may revise the resolution to reflect the input of the board, then have the resolution re-presented to the board for further discussion again with a ten (10) day discussion period or have the President proceed to a Ballot using the original or revised wording of the issue. This decision will be the choice of the author without undue bias.

The President shall prepare a Ballot, in electronic form, to be sent to the board for voting that meets the criteria outlined in the first paragraph above sections "A-D" and is approved by the author of the issue. The time span for the Directors to vote on the Ballot shall be set by the President.

The votes shall be counted as noted in Roberts Rules of Order Newly Revised in the following manner:

- A. Yes votes will signify approval of the Ballot.
- B. Measures must pass by the appropriate amount of affirmative votes cast on the issue from among those eligible to vote.

Upon receiving the votes of the board the President shall send by electronic mail the results of the voting for review by the board. The Directors shall have a period of five (5) days to review and verify/change their vote on the Ballot after which the Ballot will be considered ratified and placed in effect on the date approved in the Ballot. If a Director does not respond to the Ballot voting review the President shall assume that their vote has been recorded correctly.

The President shall send to the Secretary, the Ballot as presented and the voting record whether approved or disapproved for inclusion in the official records of NSSA.

Chapter 1.2

Funeral/Memorial Policy

For all present or past NSSA board members present committee members and Senior Judges that have passed away we will make a \$100.00 donation to either Learn-To-Ski clinics or Team Development grants in their name. We will also buy a name plate to put on the "In Memory" stand at the Hall of Fame.

Immediate family of present or past board members, present committee members, and senior judges will receive a sympathy card from NSSA. This will be the responsibility of the NSSA board Secretary/Treasurer.

Chapter 2
National Show Ski Association
Class “A” and Division 1 National
Show Site Suggested and Minimum Criteria

The following recommended and minimum show site criteria are to be used as a guide to assist current and potential hosts in preparation for show ski tournaments. It can also be used as a guide to help develop potential show ski sites for tournament use, however, failure to meet or exceed the minimum criteria does NOT automatically disqualify a site from consideration. Some of the criteria are recommended and others are required.

I. Host/LOC Responsibilities

- A. The LOC/Host team will complete a document that includes specific detail related to the competition show site including, but not limited to, relevant land and water information that when known will contribute to making the site as neutral as possible. This information will need to be completed and available to D-I and D-II teams by March 1st for the national tournaments that will take place in August of that same year.
- B. The LOC will provide a telephone number and e-mail address to a knowledgeable contact who will be prepared to address tournament site specific questions.
- C. The LOC will provide a person of site knowledge to be present at the Chief Judge's Meeting with the teams to explain the site and answer any questions that the teams may have.

II. Spectators

- A. Seating - 18" is the standard measure for bleacher seating for spectators.
30" W x 36" L is the standard measure for lawn chair seating for spectators.
 - 1. Enough seating should be available for a minimum of 1000 (2500 Division 1 Nationals-D1N) people in the immediate show course area. This can consist of a combination of bleacher lawn chair and/or blanket seating.
 - 2. Additional seating for a minimum of 500 (1500 D1N) people.
 - 3. 1600 (3200 D1N) square feet of shelter is needed along with tables and chairs for spectators looking for a break from the sun.
 - a. A combination of shelter areas excluding the limited access area(s) is acceptable.
 - 4. Seating access for disabled to include at least one shaded area and flat surfaces for wheelchair confined viewers.
- B. Parking to accommodate a minimum of 300 vehicles with additional parking and shuttle service to accommodate a minimum of 200 additional vehicles.
 - a. Parking within 5/8 mile constitutes on site.
- C. Restrooms
 - 1. A minimum of 12 (25 D1N) toilets with 2 (4 D1N) hand washing stations need to be made available for spectators.
 - a. These must be cleaned and pumped daily, if needed.
 - b. Toilets should be located within 100 yards of seating.
 - 2. Disabled toilets should be located on a flat smooth surface within 50 yards of their seating.
 - a. Provide hand washing stations to accommodate the cleansing of hands for before and after using toilets (wheels tend to get the hands very dirty).

III. Skiers

A. Tournament controlled water area (<-----1,600'-----><---300'---><-----1,600'--->)

1. Show course - minimum 300 feet long in conjunction with the beach.
2. Beach - minimum 300 feet long sandy beach, 5 feet wide walkway on either side of main payoff stage.
3. Payoff stage should be a minimum of 8 feet deep and 60 feet long.
4. Width of body of water at its' narrowest point in show course is a minimum of 330 feet.
5. Distance of available usable water length, from each end of the show course to each respective end of the tournament controlled water (end zones) is a minimum of 1600 feet.
6. Distance of available, unobstructed usable air length, from each end of the show course, to each respective end of the tournament controlled water, (end zones) is a minimum of 1000 feet of air space.
7. Performance platform (size and location per rule 9.08).
8. Minimum of two auxiliary performance platforms/docks, at least one located at or beyond each end of the show course.
9. Jump (per rule 9.03).
10. Water quality - Meets local water quality standards for full body submersion.
11. Water conditions
 - a. Maximum 5 knots average current speed is acceptable for safety.
 - b. Maximum of 6 inches of wave chop, wind speeds averaging 10 knots.
 - c. Weeds must be cut to a minimum of 4 feet below water surface.
12. Buoys
 - a. Per individual rules and rule 9.03-6.
 - b. Danger and course outline.
 - c. Show site outer buoys as indicated in Rule 3.05. 5
13. Barges/floaters (Suggested Approach)
 - a. Stationary barges should be placed at the end of each end zone, as much out of the way, and anchored securely in place for the duration of the tournament (or for each tournament day and then must be placed again in the same location on successive days).
 - b. It is helpful if there is at least one barge that is motorized for placement by each competing team. —
 - c. The Chief Judge should work with all competing teams and the LOC to determine barge Placement. Barges need to be set in a manner which is fair to all teams competing. Any conflicts will be resolved by the Chief Judge.

March 4, 2022

B. Skiers Area

1. A minimum of 3 pre-staging areas is mandatory.
2. Each pre-staging area must be a minimum 16 feet wide and a minimum of 1200 sq. ft.
3. Minimum Size of staging area must be 1200 sq. ft. and provide an 80' lane from shore.
4. A minimum of 70 (140 D1N) parking spots for equipment vehicles is necessary with ample room for movement.
5. Changing area (tent) is required with a minimum of 400 square feet divided into men's and women's areas.
6. Two toilets must be available in skiers area.
7. 30 gallons of drinking water and/or a potable water hose must be available to each competing team.
8. Sound system (per rule 9.09).
9. Equipment vehicle parking for teams in the staging and pre-staging areas.

C. Boat launch

1. Accessibility.
2. Minimum of 20 feet wide.
3. 10 (20 D1N) trailer - tow-vehicle stalls available.
4. Launch must be made of a hard paved surface.
5. Located within a reasonable distance of show site.
6. Toilet(s) must be available in this immediate area.

CI. Safety

1. Tournament Safety Boat location, staffing, and equipment (per SCR 9.04 & 11.04).
2. Ambulance and qualified personnel on site (minimum per rule 11.03).
3. Hospital - maximum normal transport time of 15 minutes to a staffed Comprehensive Emergency Department with a FACEP Board Certified physician (or equivalent) on duty during the competition periods.
4. Contact with EMS/rescue/dive team - on site/radio/telephone (must have a second means of communication available).
5. First aid equipment.
6. Distance of tournament controlled water must be closed off to all local traffic during competition and adjacent waters must be slow, no-wake during competition.
7. Police and/or security on duty from Thursday night through end of Tournament (24 hour).

CII. Tournament Officials Needs

1. Parking for 30 vehicles minimum.
2. VIP area, tent and seating area to fit minimum 60 people with a minimum of 400 square feet of shelter area.
3. Minimum of two toilets.
4. Towers
 - a. Judges area to fit 14 people comfortably and separately.
 - b. Designated "club in competition" video tower.
USA-WSWS/Media video/viewing tower (or equivalent).
 - c. Webcast/telecast video/viewing tower(s) per LOC/USA-WSWS agreement (D1N).

CIII. Area for staging marshal, chief judge, safety director with table and umbrella/shade.

CIV. Scorers' trailer to include A/C, computer system with printer, supplies, and a copy machine.

1. Supplies using the WWSF Tournament LOC supply list as a guide.

CV. Electrical needs

1. Power for "club in competition" USA-WSWS and media towers.
2. Power for competing team for sound and show (per rule 9.09).
3. Power for webcast/telecast truck and tower(s) - contact production company for specific needs.

CVI. WiFi

1. It is suggested that WiFi be made available at the tournament show site.

CVII. Vendor Area

1. Space and location (per LOC/USA-WSWS/NSSA agreement).
2. 110 volt electrical.

CVIII. Tables and chairs for vendor requests)per LOC/USA-WSWS/NSSA agreement).

CIV. Lodging

1. A minimum of 500 (1000 D1N) rooms available within 40 minutes at posted travel speeds.
2. List camping facilities if they are available.

CHAPTER 3

National Show Ski Association

Guidelines for Sponsoring a Show Ski Tournament

These guidelines have been prepared with the intention of assisting a club sponsor a ski show tournament. Some of the information contained herein are also in the current National Show Ski Association (NSSA) rule book, but are repeated for emphasis and for ease of use by a club. Other items are recommendations based on past experience with show ski tournaments. Also this document is not intended to be absolutely complete but use of these guidelines should aid a club in preparing for and sponsoring a ski show tournament.

Site Selection

One of the first things you will have to do is choose a site. The things to look for in choosing a site should include:

1. Will the shoreline accommodate a starting dock and landing area for multiple acts?
2. Will the skiers be able to move freely from the landing area to the starting area?
3. Is the ski area large enough for show acts?
4. Will the club be able to keep other boats out of the area during the tournament?
5. Will spectators have a good view?
6. Is there a suitable boat landing available?
7. Are there parking areas not only for spectators and skiers, but for boat and equipment trailers?
8. Does the site allow for the judges to be separated but still have a good view of the whole area?
9. Will the clubs be able to move their equipment in and out of the starting area easily?

Tournament Announcement

The tournament announcement **MUST** include the following information:

1. The method to be used in determining the order of competition (Rule 4.01).
2. Whether the tournament will be divided into divisions and if so, how the divisions will be determined.
3. Whether the sponsor-supplied pick-up boat and/or towboat will be available (Rules 9.01 and 99.02).02).

It is also recommended that the tournament announcement include:

1. Whether or not necessary affiliations for competition may be obtained at the site.
2. Map or description of the area and site.
3. Available accommodations (camping, lodging, food, etc.).
4. Whether or not gas and oil will be available at the site.

5. Name of the Chief Judge of the tournament.
6. Reminder to clubs that lists of acts must be submitted no later than one hour before the start of the tournament.

Tournament Schedule

No later than seven days prior to the competition, competing clubs and the Chief Judge shall receive a schedule of starting times for each day and the order of competition (Rule 4.02).

DO NOT print, estimate or infer any time for a team's competition to begin with the exception of the first team each day. According to the rules, teams are responsible for being ready at the end of the preceding club's competition with the exception of teams scratching, which are provided for in the rule book (Rule 3.04).

The failure of a sponsor to include the above information in communications and within the proper time limits, constitutes a violation of the rules and could result in the loss of sanction.

Required Equipment

1. Two different audible signals (Rule 33.07).
2. Pick-up boat, if specified in the tournament announcement (Rule 9.02).
3. Safety boat with required equipment (Rule 9.04).
4. Regulation jump ramp unless excepted (Rule 9.03).
5. Public Address (P.A.) system (Rule 9.10).
6. Adequate emergency transportation (Rule 11.03).
7. Towboat, if specified in the tournament announcement (Rule 9.01).

The equipment listed above is required by the rules and failure to comply is a violation of the rules and could result in loss of sanction.

Personnel

1. Chief Judge..
2. Three or five scoring judges and secretaries..
3. Chief Scorer.
4. USA-WSWS rated Safety Director..
5. Adequate emergency personnel..
6. Competent safety boat operator.
7. Timer appointed by the Chief Judge..

The personnel listed above are required by the rules and failure to comply is a violation of the rules and could result in loss of sanction.

In addition to the required personnel listed above, you will need many people to help keep the tournament running smoothly. Some of the items you will need extra personnel for are:

1. Keeping the spectators back from the starting area, landing area, boat landings, etc.
2. Assisting the competing clubs with adjusting the jump ramp, getting sponsor-supplied boats and becoming familiar with other sponsor-supplied equipment.
3. If necessary, patrolling the skiing area to keep other boats out.
4. Checking in and maintaining club rosters, show lists, affiliations and entry fees.
5. At least one or two scorers to assist the Chief Scorer

Miscellaneous

Other items the club should provide are:

1. Starting dock that will accommodate a minimum of 14 skiers.
2. Pencils, carbons, clipboards, umbrellas, chairs for officials..
3. Closed scoring area..
4. Extra copies of the current NSSA rules.
5. Duplicate copies of the Judges' Forms for judges' use.
6. Roped area for the performing club and equipment and for the subsequent competing club.

If you should have any questions regarding sponsoring a ski show tournament, you should contact your NSSA Regional Representative or [USA-WSWS's](#) Competition Department.



Chapter 4

Application for Water Ski Show Tournament Sanction

USA Water Ski & Wake Sport (USA-WSWS) / National Show Ski Association (NSSA)

Competition Services Department, 1251 Holy Cow Road, Polk City, FL 33868-8200

Phone: (863) 324-434, Fax: (863) 325-8259, E-mail: sanctioning@usawaterski.org

INSTRUCTIONS

- I. **GENERAL:** All USA-WSWS sanctioned tournaments must have a currently affiliated USA-WSWS club as their official organizer or co-organizer. New clubs can affiliate by clicking on the “Club Affiliation” link on the home page of USA-WSWS’s Web site. Expired clubs can log into their club’s “Members-Only” section of USA-WSWS’s Web site, using your club’s membership number and password, and click on “Renew Online” or “Renew by Mail”. All club affiliations expire December 31.

II. **DEADLINES AND FEES:**

- A. **Standard Applications and Fees:** The Sanction Application, Tournament Sponsor’s Safety Checklist (Items 2 and 4), an Event Sanctioning Agreement, and sanction fees must be received at USA-WSWS Headquarters prior to the deadlines listed below to avoid a late fee. The club must also be a current USA-WSWS affiliated club by the time a sanction application is received. Clubs not meeting deadlines with ALL required forms must pay the appropriate late fees indicated below. Please note that the deadlines indicate number of days prior to opening date of tournament.

<u>Tournament Class</u>	<u>Sanction Fee</u>	<u>Deadline</u>	<u>Late Fee</u>
A/C/N	\$150	7 days prior to event	\$100

Please Note: USA-WSWS assumes no responsibility for delays in the U.S. mail. It is strongly suggested that you mail your application via “Registered Mail-Return Receipt Requested”. Or you may fax or e-mail your application with credit card payment. All fax or e-mail applications must include payment at the time the application is received.

- B. **Revisions/Cancellations:** In the event of tournament cancellation or changes, you must notify the NSSA President and USA-WSWS’s Competition Department immediately. USA-WSWS MUST receive approval of any changes from the NSSA President. In the case of tournament cancellation, all but \$25 of the sanction fee will be refunded. All but \$10 will be refunded for standalone GrassRoots events. **No late fees will be refunded.**

- III. **MEMBERSHIP REQUIREMENTS:** All participants in a Class A, Class C, and Class N must be full active members of USA-WSWS. GrassRoots members may only participate in sanctioned GrassRoots events, club practices/exhibitions and Basic Skills Clinics. GrassRoots members may **not** jump over a ramp. GrassRoots memberships are **not** available to rated officials, drivers, and safety personnel. All rated officials, drivers and safety personnel **must** be full active members of USA-WSWS.

- IV. **REQUIREMENTS:** The approval of the NSSA President is required on all tournaments. Tournaments will not be considered sanctioned until the NSSA President’s copy of Item 2 indicating approval is received at USA-WSWS Headquarters. Only fully insured members may participate in USA-WSWS/NSSA sanctioned tournaments. Refer to the NSSA Individual and Show Acts Competition Rules for specific tournament requirements. USA-WSWS sanctioned tournaments may be classified as follows:

- A. **Nationals:** The NSSA Officials’ Committee chooses Officials, with final approval by the NSSA Board. The following officials are required:

1. One Chief Judge (NSSA-rated Senior)
2. Seven Judges (NSSA-rated Senior)
3. One Chief Scorer (NSSA-rated Senior)
4. Three Scorers (NSSA-rated Senior)
5. One Timer (NSSA-rated Regular or Senior Judge)
6. Seven Secretaries (NSSA-rated Assistant, Regular or Senior Judge)
7. One Staging Marshal (NSSA-rated Regular or Senior Judge)
8. One USA-WSWS rated National Safety Director

- B. **Regionals:** In order to encourage regional tournaments, at this time, they may meet the requirements of either Class A or Class C as stated below. This applies only to the Eastern, Western and South Central Regions. In developed regions (Wisconsin, Midwest, Central and South) must have a minimum of five (5) judges and must be a Class A tournament. In

the event of an unforeseen emergency, open slots may be filled with NSSA-rated Assistant judges or may be reduced to three (3) judges, with the approval of the NSSA President. One Regional or National Safety Director is required.

C. Class A: Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge. The following officials are required:

1. One Chief Judge (NSSA-rated Regular or Senior)
2. Three, Five or Seven Judges (NSSA-rated Regular or Senior)
3. One Chief Scorer (NSSA-rated Regular or Senior)
4. One or Two Scorers (NSSA-rated Assistant, Regular or Senior)
5. One Timer (NSSA-rated Assistant, Regular or Senior Judge)
6. Three, Five or Seven Secretaries (USA-WSWS Insured Member)
7. One Staging Marshal (optional, NSSA-rated Assistant, Regular or Senior Judge)
8. One USA-WSWS rated State, Regional or National Safety Director (Regional tournaments require a National or Regional Safety Director)

CI. Class C: Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge. The following officials are required:

1. One Chief Judge (NSSA-rated Regular or Senior)
2. Three, Five or Seven Judges (NSSA-rated Regular or Senior). An NSSA-rated Assistant Judge may be used with the approval of the Chief Judge
3. One Chief Scorer (NSSA-rated Regular or Senior). An NSSA-rated Assistant Scorer may be used with the approval of the Chief Judge
4. One Timer (NSSA-rated Assistant, Regular or Senior Judge)
5. Three, Five or Seven Secretaries (optional, USA-WSWS Insured Member)
6. One Staging Marshal (optional, NSSA-rated Assistant, Regular or Senior Judge)
7. One USA-WSWS rated State, Regional or National Safety Director

CII. Class N: (*Individual Acts only, including Jump*) Officials are chosen by the tournament sponsor, usually with the approval of the Chief Judge. The following officials are required:

1. One Chief Judge (NSSA-rated Senior or Regular)
2. Three Judges (NSSA-rated Assistant, Regular or Senior) Can be from within host club or competitive clubs.*
3. One Chief Scorer (NSSA-rated Assistant, Regular or Senior)
4. One Timer (NSSA-rated Assistant, Regular or Senior Judge)
5. Three Secretaries (optional, NSSA-rated Assistant, Regular or Senior Judge)
7. One Staging Marshal (NSSA-rated Regular or Senior Judge)
7. One NSSA-rated Driver w/rating applicable to boat being used
8. One USA-WSWS rated Safety Coordinator or State, Regional or National Safety Director

**Judges from host club or competing members clubs may be used provided a notice is posted in all tournament info ahead of time.*

NOTE: USA-WSWS rated Safety Directors are required at **all** USA-WSWS/NSSA sanctioned tournaments.

V. PROCEDURES:

- A.** The current editions of the NSSA Water Ski Show Competition Rules and the NSSA Individual and Show Acts Competition Rules are helpful when completing sanction applications. Rulebooks are located in the NSSA Tournament Kit, which can be accessed at www.usawaterski.org.
- B.** Submit the application along with the Pre-Tournament Safety Checklist and Event Sanctioning Agreement to USA-WSWS Headquarters' Competition Department with appropriate national sanction fee. Make check or money order payable to "USA Water Ski & Wake Sports". Mail, fax, or e-mail a **copy** of Item 2 to the NSSA President (name and address listed in the Board of Directors roster attached). Those clubs hosting a tournament for the first time must also complete and include Item 3.



Application for Water Ski Show Tournament Sanction (Class A, C, or N) (Send Original to USA-WSWS HQ and a copy to the NSSA President)

ITEM 1

FIRST TIME TOURNAMENT HOSTS: Clubs hosting a tournament for the first time must also complete Item 3, Supplementary Information, and return it to the NSSA President with a copy of this form.

REQUESTED SANCTION CLASS: CLASS A: _____ CLASS C: _____ CLASS N: _____

TOURNAMENT INFORMATION

Tournament Name: _____

Site: _____ City/St/Zip: _____

Start Date: ____/____/____ End Date: ____/____/____

Tournament Type:

____ Ski Show
____ Individual Acts
____ Individual Event

Events:

____ Swivel
____ Doubles
____ Freestyle Jump (*full active members only*)

TOURNAMENT CALENDAR INFORMATION

Send Entries to:

Name: _____ Phone: (____) ____ - _____

Address: _____ City: _____ St: _____ Zip: _____

Email: _____

CLUB INFORMATION:

Club Name: _____ Club Number: _____

Tournament Director: _____ E-Mail: _____

Address: _____ City/St/Zip: _____

Day Phone: _____ Cell Phone: _____

PAYMENT INFORMATION

Payment Method Check/Money Order #: _____

Credit Card Number: _____

Expiration Date: _____ **CCV Number:** _____

Name on Card: _____

Billing Address: _____

City: _____ **St:** _____ **Zip:** _____

Sanction Fee: \$ 150

Late Fee: \$ 100

Credits: \$ _____

Total: \$ _____

NSSA PRESIDENT'S APPROVAL: Please review this sanction application, sign it and mail, fax, or e-mail to: USA-WSWS Competition Department, 1251 Holy Cow Road, Polk City, FL 33868-8200, Fax: (863) 325-8259, E-mail: sanctioning@usawaterski.org. This tournament will not be considered sanctioned until USA Water Ski receives your approval.

PRINTED NAME

SIGNATURE

DATE

TOURNAMENT OFFICIALS

ITEM 2

Chief Officials

	Rating	Area Code/Phone
Chief Judge _____	_____	_____
Chief Scorer _____	_____	_____
Chief Safety Director _____	_____	_____

Appointed Officials

Judges	Rating	Secretaries	Rating
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Scorers	Rating	Timer	Rating
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

The Organizing Club Hereby Represents, Certifies and Agrees That:

1. _____, our NSSA Regional Board Member, has approved our sanction.
2. _____, has agreed to serve as Chief Judge.
3. _____, as Chief Judge of our previous show tournament, has recommended that sanction be granted (not required for Class C).
4. No competitor shall be permitted to ski in the tournament unless his/her USA-WSWS "Active" membership dues are paid in full.
5. The organizers hereby agree:
 - a. That they are responsible for providing the site, equipment and facilities for the proper operation of the tournament.
 - b. The tournament shall be officiated by appropriate rated officials who will be responsible for the application of the rules.
 - c. That following the tournament, they will forward appropriate information to USA-WSWS Headquarters' Competition Department as soon as possible.
6. The undersigned is authorized to make these agreements on behalf of the Organizing Club.

Signing for the Organizing Club:

Printed Name _____ Official Position _____

Signature _____ Date _____

Contact Phone _____ E-Mail _____



Application for Water Ski Show Tournament Sanction Supplementary Information ITEM 3

FIRST TIME EVENT HOSTS ONLY

Only those clubs hosting a tournament for the first time need to complete this form. Upon completion, this form should be sent to the NSSA President, along with a copy of Item 2.

1. **Organizing Club:** Number of years organized _____ Approximate Number of Members _____

Describe the number and type of tournaments, shows or other events the club has organized:

2. **Site:** Describe the site (size, shape, etc.). Enclose a sketch of the site showing the approximate location of facilities.

3. **Facilities:**

Judges' Area _____ Scorers' Area _____

Starting Dock(s) _____ Landing Area _____

P.A. System _____ Electricity _____

Dressing Rooms _____ Toilets _____

First Aid Ambulance _____

Types and Numbers of Towboats _____

Types and Numbers of Pick-up Boats _____

Food and Lodging Available _____

Officials' Hospitality to be provided _____

4. **List of Teams Attending:**

1. _____

9. _____

2. _____

10. _____

3. _____

11. _____

4. _____

12. _____

5. _____

13. _____

6. _____

14. _____

7. _____

15. _____

8. _____

16. _____

USA-WSWS Event Sanction Agreement

This is a contract (the “Agreement”) between USA Water Ski & Wake Sport (“USA-WSWS”), a New Jersey not-for-profit corporation, the event promoter(s) or director(s) and all other persons or entities connected with the management and production of the Event as reflected in this Agreement and/or the Event sanction application and documents (who are referred to in this Agreement individually and collectively as the “Local Organizing Club.”). This Agreement is a part of the Sanction for the Event, which also includes the Local Organizing Club’s application to sanction the Event and any other agreements between USA-WSWS and the Local Organizing Club relating to the Event, and may include activities on different dates as set forth in the sanction application and documents. Please read this Agreement, the sanction application and all other documents and agreements carefully before completing the sanction application process and executing this Agreement. This Agreement and all other sanction documents must be approved and executed by someone authorized to do so on behalf of the Local Organizing Club. By agreeing to these terms, the Local Organizing Club is agreeing that the Event shall meet the minimum event sanctioning requirements as outlined in this Agreement and all other sanction agreements and documents.

In consideration of the mutual promises and terms of this Agreement, the adequacy of which is hereby acknowledged, USA-WSWS and the Local Organizing Club agree as follows:

1. **Event Administration.** Local Organizing Club agrees, represents and warrants that Local Organizing Club shall:
 - A. Ensure that the Event complies with all of USA-WSWS’s safety requirements and guidelines, Rated Driver requirements, rules, regulations, policies, directives, decisions and all procedures set forth by USA-WSWS as are in effect at the time of the Event (see USA-WSWS website for further information);
 - B. Collect, as trustee on behalf of USA-WSWS, all required USA-WSWS guest membership fees and annual membership fees, release forms and results (for tournaments only), and shall deliver those items to USA-WSWS within the time required by USA-WSWS policies or this Agreement;
 - C. Reserve/obtain permission and/or permits from local jurisdiction(s) to use the course(s), facilities, venues etc.;
 - D. Conduct the Event in accordance with all applicable current competitive rules as specified in the applicable USA-WSWS sport discipline rulebook or International Water Ski and Wakeboard Federation (IWWF) rules;
 - E. Accept full responsibility for the management and promotion of this Event and any parties it employs or recruits to assist with the management and production of said Event, including but not limited to, the supervision of paid and non-paid employees and volunteers.

Local Organizing Club is solely responsible for complying with all applicable statutes, rules and regulations. Local Organizing Club shall provide to USA-WSWS all Event permits, certificates, contracts and other similar documents or agreements, upon request and within a reasonable time.

2. **Safety Guidelines.** Local Organizing Club agrees to meet all safety requirements as specified in the USA-WSWS Official Safety Manual & Policy Handbook or otherwise established by USA-WSWS as are in effect at the time of the Event (see USA-WSWS website for further information). Local Organizing Club acknowledges that safety considerations may require that additional precautions or measures be taken beyond the minimum requirements established by USA-WSWS, and Local Organizing Club agrees to determine (in its sole discretion) and implement reasonable measures to promote and conduct the event in a safe manner. Local Organizing Club shall appoint a Safety Director or Coordinator as required under applicable USA-WSWS rules or policies, in

addition to such other personnel as may be required to carry out the event administration duties. Local Organizing Club shall not conduct the event if Local Organizing Club is not able to accept or provide for the performance of these responsibilities.

3. **Sanction Fee.** Local Organizing Club shall promptly submit the sanction fee according to the fee schedule in the applicable USA-WSWS sport discipline rulebook. The appropriate sanction fee shall be submitted prior to sanction approval. In the event of a weather-related cancellation, a refund of the sanction fee shall be made to Local Organizing Club provided that written notification of cancellation of the Event is provided to USA-WSWS as required by this Agreement. A \$25 administration fee and any applicable late fees are non-refundable in all cases.
4. **Financial Responsibilities.** All outstanding debts to USA-WSWS, International Water Ski and Wakeboard Federation (IWWF) or any other USA-WSWS affiliates shall be paid prior to sanction approval. Local Organizing Club is financially responsible for all costs incurred in association with the Event.
5. **Sanction Applications.** Local Organizing Club shall complete and submit all information needed to complete the Event sanction application and approval process in a timely manner. Local Organizing Club warrants that all of the minimum event sanctioning requirements for USA-WSWS shall be complied with, that all changes to an already submitted sanction application shall be submitted in writing and that all other changes shall be communicated to USA-WSWS prior to the start of the Event (with the exception of a weekend Event cancellation, in which case Local Organizing Club shall notify USA-WSWS of cancellation the next business day). Falsifying, concealing or misrepresenting information in the event sanction application to USA-WSWS may result in either voiding or reducing the applicable insurance coverage made available to Local Organizing Club with respect to the Event.
6. **Membership and Waiver and Release Requirements.** Local Organizing Club shall confirm that all participants and volunteers in the Event are members in good standing with USA-WSWS, and shall ensure that all participants and volunteers have completed the required USA-WSWS membership forms, signed the mandatory waivers and release forms, and paid the mandatory membership fees. For those persons who are not legally competent by virtue of age (i.e. a minor under eighteen (18) years of age) or mental incapacity (i.e. a mentally challenged person) to sign the required USA-WSWS membership and participant waiver forms, the Local Organizing Club shall ensure that a qualified parent or legal guardian completes and signs the required forms on behalf of such individuals before the Local Organizing Club allows these individuals to participate in the Event. For IWWF World Championship and World Cup events conducted in the United States, members of foreign federations are not required to become USA-WSWS members; however, all foreign federation members are required to sign the mandatory waiver and release forms.
7. **Insurance.** As part of sanctioning, USA-WSWS provides General Liability, Umbrella Liability and Participant Accident coverage for the protection and benefit of its Event Organizers, clubs, associations, sport disciplines, divisions and individual members in connection with USA-WSWS sanctioned events. Please refer to the Insurance Fact Summary posted on the USA-WSWS website for a summary of the USA-WSWS insurance programs, for information about how to request certificates of insurance, and for instructions about how to report incidents and claims. Upon approval of the sanction application, certificates of insurance can be requested through USA-WSWS using the Certificate Request Form posted on the USA-WSWS website. Certificates of insurance will be issued upon receipt of the completed form along with the appropriate payment. USA-WSWS is not acting as an insurer or insurance agent. Local Organizing Club shall be bound by the written terms of the insurance policy and certificates of insurance. The insurance provided by USA-WSWS as part of sanctioning is not all inclusive, and coverage is subject to the terms, conditions and exclusions of the policies. Local Organizing Club is solely responsible for and shall determine the necessity of purchasing additional insurance policies

and/or limits of coverage appropriate for the Event. Insurance is a benefit of sanctioning, and exclusion, separation or division cannot be made for either. Any non-traditional events, or any ancillary activities, functions or events in association with the Event, shall not be covered by USA-WSWS insurance unless such non-traditional events, activities, functions or events have been disclosed and prior approval has been granted by USA-WSWS (and the applicable insurance underwriters, as appropriate). As an example, hang gliding and similar aerial type acts within a show ski show are not approved for USA-WSWS insurance coverage; see NSSA's specific rules addressing these activities. Local Organizing Club is solely responsible for procuring any other insurance, and for costs and liabilities not covered by USA-WSWS insurance.

8. **Post Event Materials.** Local Organizing Club shall ensure that all post -Event reports, results and other materials are electronically posted or submitted to USA-WSWS within the specified deadlines. Future sanctions will be withheld from those Local Organizing Clubs with ANY and ALL outstanding paperwork. These LOCs will be allowed to submit future sanction applications, but the tournament will not be published on the website nor sanction approval granted until all outstanding post-tournament reports are received from prior Events. Post event materials include, but are not limited to, collected USA-WSWS membership monies, completed USA-WSWS membership forms, signed participant waiver forms, results (with the exception of clinics, practices and exhibitions that are excluded from submitting results), incident report forms, USA-WSWS officials' records and safety director reports.

9. **Incident Reporting/Management.** Local Organizing Club shall promptly report all incidents and claims in accordance with the guidelines set forth in the Incident Reporting Procedures and Medical Claim Filing Instructions and forms posted on the USA-WSWS website.

10. **Legal Claims and Event Records.** Local Organizing Club hereby covenants and agrees to cooperate in good faith with USA-WSWS and its agents in the event of any claims or other legal actions arising out of the Event; to maintain all business records for the Event for at least seven (7) years after the Event; and to provide USA-WSWS access to such records. Business records include, but are not limited to, participant waiver and release forms (with the exception of waiver forms signed electronically through USA-WSWS online registration system), facility use agreements, agency permits/documents, vendor certificates of insurance, event participant census data, and accounting records. All records of incidents at the Event including incident reports and police reports shall be kept for a minimum of seven (7) years.

11. **Advertising.** Included in the price of sanctioning, USA-WSWS shall advertise the Event on its website calendar. Additionally, Local Organizing Club may display USA-WSWS banners and may advertise that the Event is sanctioned by USA-WSWS upon receiving written notice of approval from USA-WSWS.

12. **Limited Use of USA-WSWS Trademark.** Local Organizing Club shall not use the USA-WSWS logo in such a way as to imply that USA-WSWS is a sponsor.

13. **Media Release.** Local Organizing Club hereby agrees to give USA-WSWS and its authorized agents the right to use the Local Organizing Club and Event names on any written, photographic, audio or videotaped materials relating to the Event for advertising, promotional, commercial, educational or other purposes, and Local Organizing Club hereby waives any right to additional consideration or compensation with respect to any such use. Local Organizing Club is prohibited from making any public/formal statements regarding an incident at the Event, but instead the Local Organizing Club should direct questions from the media or others to USA-WSWS's Executive Director or to USA-WSWS's Communications Director for comment.

14. **Drug Testing.** Local Organizing Club hereby acknowledges that the Event may be selected for, drug testing by USA-WSWS, IWWF, USOC, or United States Anti-Doping Agency (USADA). In such case, Local Organizing Club shall permit drug testing to proceed and shall comply with the Doping Control Event Packet and other protocol developed by USADA. Through USA-WSWS's agreement with the USOC, drug testing rights are given to USADA. Local Organizing Club shall not conduct any drug testing without the prior written approval of USA-WSWS and supervision of USADA.

15. **Right to Terminate.** USA-WSWS may terminate the Event's sanction at any time if Local Organizing Club fails to comply with any of the terms of this Agreement or other USA-WSWS requirements. If USA-WSWS terminates event's sanction, Local Organizing Club shall be reimbursed for the sanction fee, less late fees, less any USA-WSWS expenses and less any outstanding monies owed to USA-WSWS or its affiliates by Local Organizing Club (collectively, "USA-WSWS Expenses").

16. **Probation/Sanction Refusal.** USA-WSWS has the right to impose probation or other penalties of sanction if there is reasonable evidence of Local Organizing Club's failure to meet minimum sanctioning requirements, or for outstanding monies owed to USA-WSWS or its affiliates, or for safety concerns, or for any other reason(s) that may apply.

17. **Indemnification.** Local Organizing Club and the entities responsible for the management and promotion of the Event, hereby, jointly and severally, indemnify and agree to defend and hold harmless USA-WSWS, its Associations, Sport Disciplines and Divisions, and each of their respective officers, directors, employees, volunteers and agents (collectively, the "USA-WSWS Parties") for and against any and all claims, liabilities, demands, obligations, damages, costs of litigation, attorney's fees or other expenses related to or arising out of the management or promotion of any Event that does **not** meet the minimum sanctioning requirements outlined in this Agreement. Local Organizing Club HEREBY WAIVES, RELEASES, and FOREVER DISCHARGES the USA-WSWS Parties from any and all claims, causes of action, damages, and losses arising out of Local Organizing Club's breach or failure to abide by any part of this Sanction Agreement.

18. **No Agency.** Local Organizing Club is not the agent of USA-WSWS. There is no intent to create an agency, partnership or joint venture relationship between USA-WSWS and Local Organizing Club of the Event. It is understood that Local Organizing Club is not employed by USA-WSWS and therefore USA-WSWS shall not provide worker's compensation coverage or any other benefits that would be provided to USA-WSWS employees.

19. **Modifications.** This Agreement represents the entire agreement between both parties with respect to the sanctioning of the Event. No modification or amendment of this Agreement or waiver of any provision of this Agreement shall be valid unless it is set forth in writing and signed by all parties to this Agreement. Local Organizing Club shall not modify nor shall Local Organizing Club allow anyone, including participants, to modify any other USA-WSWS documents, including, but not limited to the athlete's participant waiver and release form.

20. **Severability.** If any provision of this Agreement shall be unlawful, void or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

21. **Headings.** The sections and other headings contained in this Agreement are intended solely for convenience of reference and are not intended to be part of or affect the meaning or interpretation of this Agreement.

22. **Other.** Local Organizing Club voluntarily agrees to these terms, and acknowledges that it understands and accepts of all terms and conditions of this Agreement. This Agreement and its benefits are not transferable.

WHEREFORE, intending to be legally bound by the terms hereof, the Local Organizing Club agrees to the terms of this Agreement on the date as indicated by his/her/its approval of this Agreement.

Local Organizing Club

Date

The Event is not considered approved and/or sanctioned until notification of approval is sent by USA-WSWS headquarters.

CHAPTER 5

DIVISION I NATIONAL SHOW SKI CHAMPIONSHIP TOURNAMENT

Section A - Tournament Committee

1. The Tournament Committee (Chairperson and members) shall be appointed by the President and approved by the Board of Directors. The Tournament Committee shall be responsible for all particulars of the Division I National Show Tournament, including scheduling, financing, and promoting, among others. The Tournament Committee shall be obedient to the Board of Directors.
2. The National Tournament Chairperson will fill out and submit the Tournament Sanction Application to USA-WSWS Headquarters. They will send the Site Safety Form to the respective LOC to sign and return, and have the Sanction Packet sent to their home address. This Sanction Packet will be delivered to the Tournament Chief Judge at the Officials Meeting, preceding the start of the Tournament.

Section B –Tournament Date(s)

The Division I National Show Championship Tournament, herein referred to as the Division I National Show Tournament, shall be held annually, with the date being the second full weekend of August, and place being set by the Board of Directors.

Section C – Hosts / Bidding Procedure

Petitions for hosting the Division I National Show Tournament shall be made to the Board of Directors by submitting to the NSSA President by July 15th with selection for two years hence being made by a majority vote at the annual meeting (November) of the Board of Directors.

1. A notice will be placed in The Water Skier magazine no later than the May issue, that the NSSA will be accepting bids for the Division I National Show Tournament. The current National Tournament Chairperson and the current Publicity Committee Chairperson shall jointly be responsible for assuring the timely publication of this notice.
2. Established Hosts may submit a "Letter of Intent" to host the National Show Ski Tournament, in lieu of a formal Bid Package, via mailing to the NSSA President in time to arrive prior to the Thursday before the commencement of the Division I National's or delivering it in person at the NSSA BOD meeting held at 9:00 PM on the Thursday before the Division I National's.
3. Bids shall be sent to the NSSA President, postmarked no later than July 15th, two (2) calendar years prior to the Division I Show National Tournament for which the bid is being submitted. Bids may not be altered or supplemented except by request of the Board.
4. The NSSA President shall distribute the bids at the next Summer Board meeting, normally held in conjunction with the Division I National Show Tournament.
5. The decision to award the bid shall take place at the next Fall meeting of the Board. This meeting will normally occur 20 months prior to the date of the Division I National Show Tournament. The decision shall be made by a simple majority of the Board.

Section D - Bid Content

Bids shall be submitted on 8.5 x 11 papers, except for maps or diagrams, which may be larger.

Twenty (20) copies of the bid shall be submitted

Each bid shall include all of the following information [per Chapter 2 of the NSSA P & P's](#).

1. Map or sketch of the site, and showing:
 - Size of show area
 - Water depths
 - Main dock and secondary docks
 - Boat ramps
 - Beach area
 - Bleachers and other seating
 - Exhibitor areas
 - Concession areas
 - Official's facilities
2. Capacity of site for spectators and types of seating available, including bleacher capacity.
3. A statement regarding water conditions and how the area will be regulated regarding recreational boaters.
4. A statement regarding whether additional charges will be made, such as parking or admissions.
5. A statement regarding parking capacity, location relative to the site and control.
6. A statement regarding whether beer or other alcoholic beverages will be sold on the site, and how such sales will be controlled.
7. A list of hotels and motels in the area and an estimate of the total number of rooms available.

A copy of the Division I National Show Tournament minimum bid criteria [may be found in Chapter 2 of the NSSA Policies & Procedures](#).

Tournament Host Supplied Sound System

At the division I National Show Tournament a tournament host supplied sound system will be provided and must be used by all teams. A team may also feed their signal to additional equipment separately. A team may not move, alter, modify, or add to, the tournament supplied house sound system in any way. The team supplied sound equipment may not be placed or connected in such a way as to damage the tournament supplied house system. The tournament host supplied sound system will meet but not be limited to the minimum specifications described below. A written description of the system will be available from the tournament host to the competing teams, no later than one week prior to the start of the tournament. All wireless microphone frequencies must be registered with the Chief Judge during the pre-show meeting with the Show Director

1. Loudspeaker cabinets sufficient to provide clear intelligible coverage of the entire spectator and judging area. Sound pressure level (SPL) at the judging area should be at least 70 dBs.
2. Monitor loudspeaker cabinets with adjustable gain placed so as to provide sufficient coverage of the primary starting dock and the main announcing stage.
3. Amplification to adequately power the venue.
4. At least one backup amplifier on site.
5. A mixing console with at least 6 input channels.
6. A direct box, or the adapters necessary to allow RCA, XLR, and 1/4" input to the main console, stereo or sum, and mono.

Updated and Approved: March 16, 2015 at Think Tank

7. A house microphone.
8. At least one technician on site at all times during the competition.
9. A properly grounded 110v, 60 Hz, 20a circuit for team usage.

Section E - Eligibility

Each region shall be responsible for selecting its teams for competition in the Division I National Show Tournament. Normally, at least one competition time slot will be reserved for at least one club from each region.

Section F - Rules

The Division I National Show Tournament shall follow the **current version of the** Official NSSA Tournament Rules.

Section G - National Show Tournament Music Lists

All competing teams and individual acts are required to submit their "music play lists" as a part of their entry package which is normally due to the tournament chairman on the day before the start of competition. Music play lists should include all songs used during the performance, with title and artist.

Section H –Tournament Entry Procedures and Deadlines

1. All National Tournament entries, **including** teams and individuals **that do not have a Regional qualifier**, must be sent via **on-line submission** no later than **July 15th of the current year**. **No money will be required with the entry submission**. The **Division I** National Tournament Chairperson **will be the recipient of these entries**.
2. Any qualifying team **or individual** indicating their intention to ski at the NSSA National Tournament by sending in entry paperwork, but does not meet the **submission** deadline; will pay an additional late fee of 50% of the NSSA National Tournament entry fee, and in addition will lose their spot in the rotation for skiing times. **On-line submissions will be turned off and No entries will be accepted after July 22 of the current year**. Late entries will be good only if **there are slots open within the allotted slots in that event**.
3. Those teams **and individuals** that qualify in the rotation, **and that have sent their entry in by the submission deadline**, are now officially entered.
4. NSSA **Division I** National Tournament entry forms **will only be** available on the Official NSSA website, <https://www.teamusa.org/usa-water-ski/show-sking/d1-nationals-forms>, on or by June 15 of the current year.
5. **A team or individual may withdraw their entry, with no financial burden by notifying the National Tournament Chair by 12 PM central time the following day after the last National qualifying tournament of the current year**.
6. **Team Registration - Teams will turn in all forms and paperwork per Rule 6.04 Entry Requirements and Tournament Paperwork. A "Checklist for Division I National Show Ski Tournament" may be found on the USA-WSWS website by June 15th of the current year.**

Section I - DI Tournament **Qualifying/Seeding Procedures for Teams**

A. Qualifying Procedures

Entries will be limited to 14 clubs. The clubs will be selected using the following formula provided all entry requirements are met.

- a. The top club from the previous Division I National Show Tournament.
- b. Two clubs from each region as chosen by that region, except the region from which the defending champion comes will only get one spot in the First rotation.
- c. If the 14 spots are not filled by the regions, they will be filled in the following rotation:

One club from the Wisconsin Region, before regular rotation begins
then one club from the Wisconsin Region,
one club from the Central Region,
one club from the Midwest Region,
one club from the Southern Region,
one club from the Eastern Region,
one club from the South Central Region,
one club from the Western Region.

B. Seeding Procedures

1. The top club from the previous year will get the first choice of slots. Slots 2 - 14 (total of 13 clubs) will be seeded in the following order as chosen by their Region: Wisconsin, Central, Midwest, Southern, Eastern, South Central and West. Seeding will be based upon finish (placement) at the respective Regional qualifying tournaments (continue round-robin).
2. A virtual meeting will be set for 7 PM central time the Monday after the last Regional tournament where the seeding for both DI & DII will take place. The applicable National chairperson will send out a reminder notice of said meeting. Teams that have made the lineup and will participate in the seeding procedure will be notified at or before 12 PM central time the following Monday after the last regional tournament. The teams will be given their choice of slots per the above established procedure.
5. Team Registration - Teams will turn-in all Forms and paperwork **per Rule 6.04 Entry Requirements and Tournament Paperwork. A "Checklist for Division I National Show Ski Tournament" may be found on the USA WSWs website by June 15 of the current year.**

Section J – DI Tournament Seeding Procedures for Individuals

Entries will be limited to 15 individual (couples/teams) in the following events: Swivel, Doubles, and Multi-Jump. They will be selected using the following formula, provided all entry requirements are met.

1. The previous year's champions will be seeded first and ski last if all entry requirements are met.

Doubles: Should both partners of the previous year's champions be unable to compete in defense of their title, they will NOT be entered in that year's National Show Ski Championships Tournament as the defending Champions.

Should one (1) member of a Doubles's Couple that qualified through a Regional competition, be unable to compete at Nationals due to an injury the competitor may petition their NSSA Regional Director(s) to use a substitute. If the petition to use a substitute is granted, the National Tournament Chairman MUST be notified no later than the conclusion of registration for Individual Event Competition at that year's National Tournament site.

2. The top two finishers from each region will automatically be seeded to DI Nationals and will not be allowed to ski at DII
 3. The top qualifier from each region (seven Maximum) will be seeded and ski 8th - 14th slots by rotation per #5 below.
 4. The second highest qualifiers from each region will be seeded, and ski 1st - 7th slots ±by rotation per #5 below
 5. Should each region NOT select two qualifiers, the 1st - 7th slots will be Filled via the Following rotation (until a total of 15 contestants are selected):
 Wisconsin,
 South,
 Central,
 Midwest,
 East,
 South Central and
 West. This rotation will be used to seed the top qualifiers also (#3 above).
 6. Entry fees will be returned in full destroyed on the day of competition should the entrant not be selected to represent the Region
 7. Running Orders will be published by midnight the following day after the last National Qualifying Regional tournament. Once the running orders are published any Team or Individual that cancels, with out good reason i.e. injury, family emergency etc., shall NOT be refunded.
 8. Filling of Empty Slots or Replacing Late Withdrawal(s) from Competition
 - a. Should an opening occur in either Individual Event Competition or Team Event Competition due to the late withdrawal (after Running Orders are Published) of a Qualified / Seeded Competitor, the National Tournament(s) Chairman will contact the first eligible Entrant from the same Region who was not seeded through the normal process and offer the opportunity to compete. If the opportunity is declined, the National Tournament(s) Chairman will repeat this process within that Region until an entrant is found. If an entrant isn't found within that region, the rotation will move to the original Regional rotation, starting where the process left off with the last entrant/team.
 - b. Repeat as many times as necessary or until all eligible entrants are exhausted. **The new entrant shall fill the position of the opening.**
 - c. The National Tournament(s) Chairman will execute this process until the close of the Registration Period for the Event Competition Individual & Team, at each respective National Show Ski Tournament (Division I & II)
8. Individual Event Competition Awards will be announced & presented to the Competitors following the completion of the Competition, and before the start of the Team Competition. Typically this will occur on Friday evening at each tournament as soon as the Scorers complete the compilation of the last events score's. **In the event of inclement weather or other delays these awards will be presented when the competition is finished.**

Section K Tournament Drivers

- 1) DI Tournament Driver is required to be on-site Thursday of Nationals weekend to provide practice pulls.

CHAPTER 6

DIVISION II NATIONAL SHOW CHAMPIONSHIP TOURNAMENT

Section A - Tournament Committee

1. The Tournament Committee (Chairperson and members) shall be appointed by the President and approved by the Board of Directors. The Tournament Committee shall be responsible for all particulars of the Division II National Show Tournament, including scheduling, financing, and promoting, among others. The Tournament Committee shall be obedient to the Board of Directors.
2. The National Tournament Chairperson will fill out and submit the Tournament Sanction Application to USA-WSWS Headquarters. They will send the Site Safety Form to the respective LOC to sign and return, and have the Sanction Packet sent to their home address. This Sanction Packet will be delivered to the Tournament Chief Judge at the Officials Meeting, preceding the start of the Tournament.

Section B – Date(s)

A Division II National Show Championship Tournament, herein referred to as the Division II National Show Tournament, shall be held annually, with the date being the first full weekend of August, and place being set by the Board of Directors.

Section C – Hosts / Bidding Procedure

Petitions for hosting the Division II, National Show Tournament shall be made to the Board of Directors by submitting to the NSSA President by July 15th with selection for two years hence being made by a majority vote at the annual meeting (November) of the Board of Directors.

1. A notice will be placed in The Water Skier magazine no later than the May issue, that the NSSA will be accepting bids for the Division II National Show Ski Tournament. The current National Tournament Chairperson and the current Publicity Committee Chairperson shall jointly be responsible for assuring the timely publication of this notice.
2. Established Hosts may submit a "Letter of Intent" to host the National Show Ski Tournament, in lieu of a formal Bid Package, via mailing to the NSSA President in time to arrive prior to the Thursday before the commencement of the Division I National's or delivering it in person at the NSSA BOD meeting held at 9:00 PM on the Thursday before the Division I National's.
3. Bids shall be sent to the NSSA President, postmarked no later than July 15th, two (2) calendar years prior to the Division II National Show Tournament for which the bid is being submitted. Bids may not be altered or supplemented except by request of the Board.
4. The National Tournament Chairman shall distribute the bids at the next Summer Board meeting, normally held in conjunction with the Division I National Show Tournament.
5. The decision to award the bid shall take place at the next Fall meeting of the Board. This meeting will normally occur 20 months prior to the date of the Division II National Show Tournament. The decision shall be made by a simple majority of the Board.

Section D - Bid Content

Bids shall be submitted on 8.5 x 11 papers, except for maps or diagrams, which may be larger.

Twenty (20) copies of the bid shall be submitted

Each bid shall include all of the following information [per Chapter 2 of the NSSA P & P's](#).

1. Map or sketch of the site, and showing:
 - Size of show area
 - Water depths
 - Main dock and secondary docks
 - Boat ramps
 - Beach area
 - Bleachers and other seating
 - Exhibitor areas
 - Concession areas
 - Official's facilities
2. Capacity of site for spectators and types of seating available, including bleacher capacity.
3. A statement regarding water conditions and how the area will be regulated regarding recreational boaters.
4. A statement regarding whether additional charges will be made, such as parking or admissions.
5. A statement regarding parking capacity, location relative to the site and control.
6. A statement regarding whether beer or other alcoholic beverages will be sold on the site, and how such sales will be controlled.
7. A list of hotels and motels in the area and an estimate of the total number of rooms available.

A copy of the Division I National Show Tournament minimum bid criteria [may be found in Chapter 2 of the NSSA Policies and Procedures](#).

Tournament Host Supplied Sound System

At the division I National Show Tournament a tournament host supplied sound system will be provided and must be used by all teams. A team may also feed their signal to additional equipment separately. A team may not move, alter, modify, or add to, the tournament supplied house sound system in any way. The team supplied sound equipment may not be placed or connected in such a way as to damage the tournament supplied house system. The tournament host supplied sound system will meet but not be limited to the minimum specifications described below. A written description of the system will be available from the tournament host to the competing teams, no later than one week prior to the start of the tournament. All wireless microphone frequencies must be registered with the Chief Judge during the pre-show meeting with the Show Director.

1. Loudspeaker cabinets sufficient to provide clear intelligible coverage of the entire spectator and judging area. Sound pressure level (SPL) at the judging area should be at least 70 dB.
2. Monitor loudspeaker cabinets with adjustable gain placed so as to provide sufficient coverage of the primary starting dock and the main announcing stage.
3. Amplification to adequately power the venue.
4. At least one backup amplifier on site.
5. A mixing console with at least 6 input channels.
6. A direct box, or the adapters necessary to allow RCA, XLR, and 1/4" input to the main console, stereo or sum, and mono.

Updated and Approved: March 16, 2015 at Think Tank

7. A house microphone.
8. At least one technician on site at all times during the competition.
9. A properly grounded 110v, 60 Hz, 20a circuit for team usage.

Section E - Eligibility

1. Each region shall be responsible for selecting its teams for competition in the Show Division II National Show Tournament. Normally, at least one competition time slot will be reserved for at least one club from each region.
2. Division II competition shall be comprised of Teams and/or Individuals not qualified for the Division I National Show Tournament by their respective Regions. **If the previous year's Division II National Champion qualifies for the Division I tournament they will NOT be eligible to ski at the Division II tournament.** At such time that the tournament has been full (14 Teams) for two consecutive years, the division II National Champion will be ineligible for the next two years.
3. Teams and/or Individuals from undeveloped Regions skiing for the first time at a National Show Championship will compete at the Division II National Show Tournament, unless they specifically request to ski at the Division I National Show Tournament. In the undeveloped regions, if any Team chooses to go to the Division II National Show Tournament all lower placing Teams from that Region must also enter the Division II National Show Tournament competition.

Section F - Rules

The Division II National Show Tournament shall follow the **current version of** Official NSSA Tournament Rules.

Section G –Tournament Entry Procedures and Deadlines

1. All National Tournament entries, **including** teams and individuals **that do not have a Regional qualifier**, must be sent via **on-line submission** no later than **July 15th of the current year. No money will be required with the entry submission.** The **Division II** National Tournament Chairperson **will be the recipient of these entries.**
2. Any qualifying team **or individual** indicating their intention to ski at the NSSA **Division II** National Tournament by sending in entry paperwork, but does not meet the **submission** deadline; will pay an additional late fee of 50% of the NSSA National Tournament entry fee, and in addition will lose their spot in the rotation for skiing times. **No entries will be accepted after July 22 of the current year. Late entries will be good only if there are slots open within the allotted slots for that event.**
3. Those teams **and individuals** that qualify in the rotation, **and that have sent their entry in by the submission deadline**, are now officially entered.
4. NSSA **Division II** National Tournament entry forms **will only be** available on the Official NSSA website, <https://www.teamusa.org/usa-water-ski/show-skiing/d2-nationals-forms>, on or by June 15 of the current year.
5. **A team or individual may withdraw their entry, with no financial burden by notifying the DII National Tournament Chair, by 12 PM central time the following day after the last national qualifying tournament of the current year.**

7. A team or individual may withdraw their entry, with no financial burden by notifying the National Tournament Chair by the end of the last National qualifying tournament of the current year.

Section H – DII Tournament Qualifying/Seeding Procedures for Teams

A. Qualifying Procedures

Entries will be limited to 14 clubs. The clubs will be selected using the following formula provided all entry requirements are met.

1. Two clubs from each region as chosen by that region.
2. If the 14 spots are not filled by the regions, they will be Filled in the following rotation:
One club from the Wisconsin Region, before regular rotation begins,
then one club from the Wisconsin Region,
one club from the Central Region,
one club from the Midwest Region,
one club from the Southern Region,
one club from the Eastern Region,
one club from the South Central Region,
one club from the Western Region.

B. Seeding Procedures

1. Seeding of the teams will be done as follows:

Slots 1 - 14 (total of 14 clubs) will be seeded in the following order as chosen by their Region: Wisconsin, Central, Midwest, Southern, Eastern, South Central, and West.

Seeding will be based upon finish (placement) at the respective Regional qualifying tournaments (continue round-robin)

2. A virtual meeting will be set for 7 PM central time the Monday after the last Regional tournament where the seeding for both DI & DII will take place. The applicable Nationals chairperson will send before the meeting and host the meeting. Teams that have made the lineup and will participate in the seeding procedure will be notified at or before 12 PM central time the following Monday after the last Regional tournament. The teams will be given their choice of slots per the above established procedure.

4. Team Registration - Teams will turn-in all Forms and paperwork per Rule 6.04 Entry Requirements and Tournament Paperwork. A “Checklist for Division II National Show Ski Tournament” may be found on the USA WSWs website by June 15 of the current year.

Section I – DII Tournament Seeding Procedures for Individuals

Entries will be limited to 15 individual (couples/teams) in the following events: Swivel, Doubles, and Multi- Jump. They will be selected using the following formula, provided all entry requirements are met.

1. The top qualifier from each region (seven maximum) will be seeded, and ski 8th 14th slots
-by rotation per #3 below
2. The second highest qualifiers from each region will be seeded, and ski 1st - 7th slots -by rotation per #3 below
3. Should each region NOT select two qualifiers, the 1st - 7th slots will be Filled via the Following rotation (until a total of 14 contestants are selected): Wisconsin, South, Central, Midwest, East, South Central and West. This rotation will be used to seed the top qualifiers also (#2 above).
4. Entry fees will be destroyed on the day of competition should the entrant not be selected to represent the Region
5. Once the tournament field for individuals is set and the individual(s) are selected to compete, any individual(s) canceling will forfeit their entry fees.
6. Doubles: should one (1) member of a Double's Couple that qualified through a Regional competition, be unable to compete at National's due to an injury the competitor may petition their NSSA Regional Director(s) to use a substitute. If the petition to use a substitute is granted, the National Tournament Chairman MUST be notified no later than the conclusion of registration for Individual Event Competition at that year's National Tournament site.
7. Filling of Empty Slots or Replacing Late Withdrawal(s) from Competition
 - a. Should an opening occur in either Individual Event Competition or Team Event

Competition due to the late withdrawal (after Running Orders are Published) of a Qualified / Seeded Competitor, the National Tournament(s) Chairman will contact the first eligible Entrant from the same Region who was not seeded through the normal process and offer the opportunity to compete. If the opportunity is declined, the National Tournament(s) Chairman will repeat this process within that Region until all eligible entrants are exhausted. Should the opening still exist, the National Tournament Chairman will then revert to the original Regional Rotation procedure contacting the first eligible Entrant from each Region until the opening is filled (repeated as many times as is necessary or until all eligible entrants are exhausted. **The new entrant shall fill the position of the opening.**

b. The National Tournament(s) Chairman will execute this process until the close of the Registration Period for the Event Competition Individual & Team, at each respective National Show Ski Tournament (Division I & II)

8. Individual Event Competition Awards will be announced & presented to the Competitors

following the completion of the Competition, and before the start of the Team Competition. Typically this will occur on Friday evening at each tournament as soon as the Scorers complete the compilation of the last events score's. **In the event of inclement weather or other delays these awards will be presented when the competition is finished.**

The National Tournament Chair for D II will accept late Individual entries up to two (2) days before the tournament without having to bring it to the NSSA Board for a wavier. This would only be applicable if time and vacancy exists.

CHAPTER 7

NOMINATING COMMITTEE GUIDELINES AND PROCEDURES

The Nominating Committee shall consist of at least three members and shall be appointed at or before the November Board Meeting. The Chairperson shall be a past or present Board Member with two (2) years experience on the Board of Directors.

NSSA Officers and USA-WSWS Directors

- a. The President and the Secretary shall be elected in the even year. The Vice President and the Treasurer shall be elected in the odd year. If the office of the secretary and the treasurer are to be combined, then the election for the combined office shall be in the even year.
- b. The NSSA is eligible to seat directors on the USA-WSWS Board of directors per the 3.23 seating chart in the USA-WSWS Policies and Procedures Manual. The President shall be seated in the first eligible seat. The next eligible seat shall be filled by an election held in the even year. The next eligible seat shall be filled by an election held in the odd year.
- c. The Executive Committee in order of rank shall comprise the pool of alternates for the USA-WSWS directors if an elected director is unable to attend a meeting electronically or in person.
- d. All nominations shall come through a board member, although the board member is obligated to nominate all persons recommended to him. All nominations are to be submitted to the Nominating Committee by the date stated at the November Board Meeting. The Nominating Committee will confirm the nominees' acceptance and prepare a report for the Winter Meeting.
- e. Nominations from the floor will only be taken at the Winter Meeting.
- f. Nominees will submit a general information sheet to the Nominating Committee Chairperson no later than two (2) weeks following the Winter Meeting.
- g. The Nominating Committee Chairperson will mail or e-mail the information sheets to the Board of Directors no later than four (4) weeks following the Winter Meeting.
- h. The Nominating Committee will print the Ballots to be used. If there is only one nominee for an office the President may declare that the nominee is elected for said office.
- i. Write in votes will not be considered.
- j. The President shall appoint Two (2) Tellers to collect, count, and announce the results of the Ballots.
- k. If the Nominating Committee Chairperson desires or is asked to run for a Board position, he/she will turn over the process of that election to another Committee member that does not have any conflict of issue (not running) with that election.

Chapter 7.1 Honorary National Directors

The Committee shall keep the records necessary to track the directors' and officers' eligibility. After the Annual seating of the Directors at the NSSA Board of Directors meeting, held during the Division I National Show Ski Tournament. The committee shall review the service tenure of each of the retired Officers/Directors to determine their eligibility as a candidate for Honorary National Director.

Only during the November Board Meeting shall the Committee present a nominated slate of those who meet the service tenure eligibility requirements as stated in Article IV, Section C, number 5 (a) and (b) of the current NSSA Bylaws

The credentials listed below are the minimum requirements of service as an elected Director/Officer for submittal as a candidate. The NSSA Board of Directors at their discretion, may require other leadership roles or exemplary service to the organization.

- a. Officer – four (4) or more years
- b. National Director – six (6) or more years

The Nominating Committee may also propose, for recognition as an Honorary National Director, one individual per year who has demonstrated exemplary service to the NSSA, but does not meet the service tenure conditions above.

Honorary National Directors must be current USA-WSWS members and receive a 2/3 vote of the NSSA Board members during the Annual NSSA Board Meeting to be elected for life to the Board. Honorary National Directors shall have all of the rights and privileges of a National Director and a voice, but not a vote.

The stated service tenure standards are to be considered as the minimum for eligibility. Further service contributions, over and above the normal duties of a Director/Officer, will be required of each candidate that demonstrates their involvement in duties that have contributed to betterment of the NSSA and the membership as a whole.

A candidate, who was presented to the Board previously and not approved as an HND, may be presented a second time only if further evidence of outstanding service would enhance the previously submitted documentation as a candidate. The presentation of a candidate shall be limited to two slates from the Nominating Committee and no further actions or presentations shall be made.

In addition, per the same Article IV, Section C, number 5, the Nominating Committee, at their discretion, may also present for recognition as an Honorary National Director, one individual per year who has demonstrated exemplary service to the NSSA.

A 2/3 majority vote of the Board will be required to approve a candidate from the slate presented, for Honorary National Director.

Approved March 2015

Chapter 8

NSSA GRANTS PROGRAM

General Award Determination Rules & Considerations

The primary goal for the Grants Program is to increase the membership numbers of the NSSA. We do that by helping to offset the costs of programs that help to increase the desire to join the NSSA.

Requests will only be accepted from current active USA-WSWS / NSSA affiliated teams or individuals.

How do the various programs rate in priority to each other?

1. The highest priority has & will be the Learn to Ski Program.
2. Next are the programs that are required by the NSSA Board, such as the Safety Clinic and the Drivers testing clinics.
3. Division II National Show Ski Tournament until it is filled annually.
4. If funds are still available then we may also look at other tournaments and "Acts" clinics.

To be considered on the first round of requests, your request must be filled out and submitted to the Grants Committee Chairperson via email, snail mail or fax if it is available no later than **April 1st**.

A **Maximum** that can be requested for each Grant request is **\$1000**.

For "Learn to Ski" clinics, we will accept for requests the cost of boat gas and advertising. For the advertising, we must receive a copy of the advertisement (if in print) or photos of posters that may have been used, or the information on the radio or TV ads that were used. **These materials must be submitted with the receipts**. We do **NOT** cover: refreshment supplies, equipment to be used, advertising in your own show program, or sanctioning fees.

For the "required Clinics"(Safety & Drivers) we will look at the instructor transportation costs, ether miles driven or flight costs, instructor lodging costs, instructor meals, facilities rental such as pool & classroom, as well as possibly gas costs.

No matter what the forms say, the Grant Committee will use the per mile cost allowed for instructors mileage reimbursement for their travel. This will be what the IRS allows as of April 1st of the year of the request.

The Grants Committee **does NOT cover any sanction fees**.

The Grants Committee may reduce the amount awarded to a request to allow for more teams to be given a portion of the total amount of monies available for that year.

****A new requirement** as of 2009 for all teams that are putting on a "Learn to Ski" clinic. In order to receive the funds approved, you **MUST** turn in a list of names/addresses of everyone going through the "Learn to Ski" clinic. That list needs to be sent to the Grants committee Chairperson to insure that the list is received and sent to USA-WSWS Headquarters. **

Remember that this is a **reimbursement** program, which, **means that NO** request is paid out until the receipts have been turned into the Grants Committee Chairperson. If the receipts are less than the approved request, you will receive the reduced amount of the receipts. If the receipts are more, you will get the amount approved. However, you may receive more at the end of the summer after the committee reviews all of the requests during the October conference call and there is more money left at the end of the year.

If during the summer you hold a "Learn to Ski" clinic or hold a required clinic (Safety or Drivers), please turn in a request for that clinic **along with the receipts** for that clinic before the end of September to be considered for a possible reimbursement grant. **If you don't send the receipts with the request in September, you will not be considered.**

After the October Grants Committee conference call and the NSSA Board meeting in November, the books are considered closed and any monies that might have been available are no longer considered available.

Again, **expenses that are eligible** for reimbursement includes: Instructor's travel costs, hotel, and meal costs, boat gas, tournament officials costs (rooms), advertising, etc .

Expenses that are **ineligible** for reimbursement include: equipment, site improvements, professional fees, and all sanctioning and membership fees, etc .

Always be as complete and descriptive of what you are planning to do. Include how your program will generate the added interest in Show Skiing, thus generating new members for your team and the NSSA, or how it will improve the safety of our sport.

Make sure that all of the contact information is listed on the form as well as your email address so that we can contact you if there are any questions we need answered.

The committee is comprised of one chair and 6 members all from different regions so that all 7 regions are represented.

No receipts will be accepted after **October 15th**. This is to allow the Grants Committee to prepare the end of year report to be given to the NSSA Board at the November (Fall) meeting.

The Grants Committee shall have authority to fund up to \$500 per tournament to pay judges traveling to a Regional tournament (Eastern, West, Southern, or South Central) when in the judgment of the Committee all other attempts have been exhausted to cover the costs and no alternatives exist, and the viability of the tournament is in jeopardy.

Attn.: NSSA Grant Applicants

These are the forms you need to fill out and return in order to have your program considered for NSSA grant funding. This is a reimbursement program; i.e., if you are awarded grant money, you will be reimbursed for approved expenses from your program up to the total amount awarded provided a summary and receipts are submitted to the Grants Chairperson.

General Instructions

Be as complete and descriptive as possible. Include how your program will generate added interest in show skiing; how it will generate new members; how it will improve safety; etc.

Certain types of expenses are ineligible for reimbursement. For example: Equipment, Site improvements, USA-WSWS sanction fees as well as membership fees and professional fees are all ineligible.

Expenses that are eligible include: clinic instructors travel, hotel, and meal costs, boat gas, tournament officials costs (rooms), advertising, etc.

Thank you for your interest in NSSA.

NSSA Grants Committee Chair

**USA Water Ski & Wake Sport
Member United States Olympic Committee**

NATIONAL SHOW SKI ASSOCIATION (NSSA)

GRANTS PROGRAM APPLICATION FORM

Date _____

Applicant/Team/Organization Name:

Applicant Team USA-WSWS #: _____

Contact Name: _____

Title : _____

Address _____

City _____ State _____ zip _____

Home Phone _____ Work Phone _____

Contact Email Address _____

Name of Program or Event _____

Total Grant Request Amount Maximum of \$1000. _____

Program Dates _____

Program Location _____

Program Purpose _____

Program Goals and Objectives _____

Program Personnel Instructors etc. _____

Detailed Estimated Expenditures

Instructor miles driven _____ x A /miles _____

A = the amount the IRS allows for mileage as of April 1st of the year of request,

Facilities Rental, pool, meeting room, VCR etc.: _____

Instructor Airfare: _____

Instructor other travel (parking, tools, etc.): _____

Instructor Meals: _____

Instructor Lodging: _____

Boat Gas: _____

Other explain _____

Other explain _____

Additional Comments/Program Description _____

Instructions :

Mail completed application to
NSSA Grant Committee Chair

Maggie Muleski
2526 31st St N
Wisconsin Rapids WI 54494

Or email to: mjmuleski@gmail.com

All applications must be returned or post marked before April 1st.
Late applications may be accepted only if funds are still available.
Award notification will be mailed/emailed out by May 1st.

Officials Travel Compensation To Eastern & Southern Regional Tournaments

To be eligible the Official must travel greater than 500 miles from there home to the site of the tournament. Starting in 2019 the Official must also submit this form to be considered eligible.

Officials Name : _____

Officials home address : _____

Tournament Name : _____

Tournament address : _____

Did you Drive or Fly? _____

Did you Travel with anyone else? _____

Were you the Driver or the rider? _____

Please send this form to the current Grants Committee Chairperson by **August 31st** to be considered.

Maggie Muleski
2526 31st St N
Wisconsin Rapids WI 54494

Or email to::mjmuleski@gmail.com

Chapter 9

National Show Ski Association Officials' Manual

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Preface

Welcome to the wonderful world of officiating water ski show tournaments. You are displaying your love for our sport (or maybe at this time you only like it a lot). But that's good enough because if you didn't love, or like it a lot, you wouldn't be reading this right now.

This manual is not intended to discuss rules or rules interpretations; we have a rulebook for that. However, it is strongly suggested that you obtain a current rule book and study it. The rulebook can be obtained on the USA-WSWS Web site, in the Show Ski Area.

The purpose of this manual is to explain the philosophies of officiating, including your conduct before, during and after the tournament. This should then prepare you for a fruitful career as a NSSA tournament official.

National Show Ski Association

Tournament Officials Requirements

Per the November 9, 2001 NSSA Board of Directors' meeting, the following are the officials requirements for all classes of tournaments.

Officials	Tournament Classification					
	Nationals Officials are chosen by the NSSA Officials Committee with final approval by the NSSA Board of Directors		Class A Officials are chosen by the tournament sponsor usually with the approval of the Chief Judge		Class C Officials are chosen by the tournament sponsor usually with the approval of the Chief Judge	
	Qty.	Minimum NSSA Officials Rating	Qty.	Minimum NSSA Officials Rating	Qty.	Minimum NSSA Officials Rating
Chief Judge	1	Senior Judge	1	Regular Judge	1	Regular Judge
Judge	7 or 5	Senior Judge	5 or	Regular Judge see D below	5 or	Regular Judge Asst with CJs Approval
Chief Scorer	1	Senior Scorer	1	Regular Scorer	1	Regular Scorer Asst with CJs Approval
Scorers	2	Senior Scorer	1 or 2	Assistant Scorer	1 or 2	Assistant Scorer
Timer/Staging Marshal	1	Regular Judge	1	Assistant Judge	1	Assistant Judge
Secretaries	7 or 5	Assistant Judge	5 or	USA-WSWS Insured Member	5 or	USA-WSWS Insured Member
Chief Safety Director	1	National Safety	1	State Safety	1	State Safety
Asst. Safety Director	2	State Safety	1	N/A	1	N/A

Regionals: In order to encourage regional tournaments, at this time they may meet the tournament officials' requirements of either Class A or Class C tournament as listed above.

- A) 50% or less of the Judges can be Assistant Judges with the Chief Judge's approval.
- B) Division II Nationals will use the "Class A" criteria with the following exceptions
 - i) Must use 5 or 7 Judges and they must have a minimum of a Regular Judge's rating.
 - ii) Must have 1 Assistant Safety Director.

Developed regions: i.e., Wisconsin, Midwest, Central, and South must have a minimum of five (5) judges and be a "Class A" tournament. In the event of an unforeseen emergency, open slots may be filled with assistant rated judges or may be reduced to three (3) with the approval of the NSSA President.

National Show Ski Association

Judges' List of Required Equipment

The following items are absolutely necessary to adequately perform the duties of a water ski show competition judge. They should be in your possession whenever you are assigned to work a tournament. Those marked with an asterisk * are optional. However, they certainly can enhance your performance and perhaps make you much more comfortable.

- Copy of Current NSSA Rulebook
- Clipboard
- Pencil and Pen
- Stop Watch
- Plastic Cover for Clipboard to keep forms dry in case of rain
- Clip to Secure Forms on Clipboard
- Sunglasses
- Sunscreen
- Rain Jacket or Poncho
- Hat or Cap
- Small Cooler
- Umbrella
- Folding Chair
- Parka just in case it snows
- Duct Tape - to tape your umbrella to your chair etc.

Section 1

Assistant Judge

This is the beginning of your judging experience, and it starts with completing an Assistant Judgeship Application. It is pretty self-explanatory, but it must include your USA-WSWS Member Number.

You will also note that you must be an "Active" (insured) USA-WSWS member). This is an absolute MUST. If any competition participants including officials are not insured members, it **cancel**s the insurance of the entire tournament.

If, when filling out an application you are not a member you may join at that time. When you receive an Assistant application you should also request a Regular Judgeship application because when you are approved as an Assistant Judge you can, if you so desire, immediately start working toward your Regular Judgeship.

When you are approved as an Assistant Judge, you will be eligible to perform the duties of Secretary for a Regular or Senior Show Judge at any USA-WSWS/NSSA sanctioned show ski tournament. You may also act as Timer, Back- up Timer, or Staging Marshal at any class of tournament, other than the Nationals. You may also act as a Regular Show Judge at a Class C" tournament if a qualified Regular Judge is not available with the approval of the Chief Judge. The actual duties and responsibilities of all officials are listed in the NSSA Competition Rules under *Section I I - NSSA Officials' Instructions and Attachments*. It is imperative that you obtain a copy of the Rule Book as it will be your bible for all future tournament activity.

Now that you are an Assistant Judge your conduct and responsibilities should be as follows:

A. Before the Tournament Season Starts:

1. Read and understand the rules and any addendum's.
2. Should you desire to work any tournaments, obtain a current tournament schedule from the Officials' Committee Chairman. Then call the contact person for the tournament(s) for which you want to participate.
3. Make every effort to obtain the required equipment, as shown on the *"List of Required Equipment"*.

B. Before the Tournament Starts:

1. The positions of Secretary, Timer, Back-up Timer and Staging Marshal will all be covered later in this manual, so for now only the judge position will be covered.
2. If you are contacted by a Tournament Chairman and asked to judge a Class C" tournament because he or she cannot obtain enough Senior or Regular judges to fill the roster, you should do the following:

- a. Ask that you be included in the mailing of the Tournament Announcement and Official's Duty Schedule so you know when, where and what time to arrive. You might even be contacted by the Chief Judge with any special directives.
- b. READ THE RULES AGAIN, particularly *Section II - Instructions to the Scoring Judges*. Your duties are listed there.
- c. Watch the weather reports the night before and prepare yourself accordingly.
- d. Be sure to arrive at the tournament site at least a half hour before the scheduled starting time, unless the Chief Judge wants officials there earlier.
- e. Be willing to accept an alternate assignment, just in case the Chief Judge has secured the services of a Regular Judge who might have shown up at the tournament site.

C. During The Tournament:

1. Introduce yourself to the Chief Judge and all other officials as this may certainly be the beginning of many meaningful and lasting friendships.
2. ASK QUESTIONS, as this is going to be a learning process for you. No question is too dumb and it could avoid you from stepping on your necktie later on.
3. It is your responsibility to be in position well before the start of each show team's performance. Nothing aggravates a Chief Judge more than having to have the announcer repeatedly call for officials to PLEASE get in position so he or she can start the show. Bear in mind that although each team has ten (10) minutes tear down time (which they rarely use) and (20) minutes set-up time they can start their show before the 20 minutes is up. So once again, make every effort to get into position promptly when called.
4. During the course of the tournament, be it one day or more, you must keep your scoring and comments confidential.
5. At the end of the last show be sure to have the Chief Judge sign your Regular Judgeship Application for the position you worked during the tournament.

CI. After the Tournament: If, as an Assistant Judge, you have been fortunate enough to have gotten a judge's assignment, you should do the following:

1. Review the copies of your scoring forms and compare them with the other judges' forms. Using 12 out of a possible 25 per category as the median score for acts and 1/2 the total possible score for box scores, cross out your high and/or your low scores to see how many times you were over ruled. There is nothing wrong with always being high or low it at least indicates that you were consistent in your scoring. In the future you can always adjust your scoring up or down to avoid always being over ruled. However, don't fall into the trap of keeping your scores toward the median just to avoid being over ruled. Score it the way you see it.

2. CAUTION!! You should never change your scoring methods in the middle of a tournament. If you decide to modify, do it at the next tournament. What you do want to avoid when reviewing your forms is being high sometimes and low other times. Particularly look at the difference between the acts and box scores. Were you high in the acts and low in the box scores or vice versa? Again, consistency is the goal.
3. If you are so inclined, drop the Tournament Chairman, and perhaps the Chief Judge, a note thanking them for the opportunity to participate in the tournament and that you would like the chance to do it, again in the future.

Section 2

Regular Judge

Now that you have shown that you really like this stuff, we can proceed with all the things you need to become a Regular Judge.

By now you should have been working on your Regular Judge Application and completing the sections you worked at tournaments, so let's review the application.

1. Name, address, etc. is a no-brainer.
2. Date of appointment as Assistant Judge is important as it indicates to the Regional Representative and the Officials' Committee Chairman how long you have been participating in tournament activity.
3. Applicant must satisfactorily complete and have signed off below, any four (4) lines of the duties indicated below of which at least one (1) must be under Item 1 (performed the duties of Secretary) one (1) under Item 2 (satisfactorily performed the duties of a Regular Show Judge) and one (1) under Item 3 (scoring system by scoring one (1) tournament by hand). *The duties, as listed, must be performed in separate USA-WSWS/NSSA sanctioned tournaments.*
4. You will notice that satisfactorily has been highlighted. This means that the Chief Judge, (and this could mean you in the future, has to be certain that the performance has been done in a timely, efficient manner that meets appropriate standards. If he or she feels that this has not been done, then they should not sign the application.
5. You will also notice that it states that the duties as listed below, must be performed in separate USA-WSWS/NSSA sanctioned tournaments. This means that normally you cannot receive credit for judging and scoring in the same tournament. However, because of circumstances where there are not enough officials present to fill all positions, and a judge may also have to assist in the scoring, the NSSA Board has made the following ruling: Credit may be given for working two positions provided there are a minimum of four (4) teams competing.
6. Rating maintenance states that a Regular Judge must serve as a judge in at least one (1) USA-WSWS/ **NSSA sanctioned tournament every Two (2) years to maintain his/her rating.** That means that serving as a secretary, timer, or any other position does not count. You must stay proficient in your judging.
7. The final item on the Regular Judge application is the filing procedures. The properly completed application needs to first be approved by the NSSA Regional Representative and then the Chairman of the Officials' Committee. See the current list of these individuals included in this manual. **Never forward your completed application to anyone without first making a copy for your own files.**

So now you have submitted your Regular Judge application and you are now a Regular Judge. Congratulations! You are now ready, and assumed willing, to do even more work than you did before. Therefore, you should read Chapter 1- Assistant Judge since most of the information also applies to Regular Judges. Your duties will be found in the rule book under *Section II - Instructions to the Scoring Judges*.

There is, however more that applies to Regular Judges. You can now be a Chief Judge at any USA-WSWS/NSSA sanctioned tournament, except the Nationals. The Chief Judge's responsibilities will be covered later in this manual. However, before you accept the position of Chief Judge, it might be in your best interest to shadow a Chief Judge or two during a tournament. This will give you an insight into how a Chief Judge operates. It is also up to you to impart the knowledge you have gained as a secretary and perhaps as a judge, to the secretaries who work for you. Be generous with your comments to both your secretary and to the teams who are competing they really appreciate them.

One thing you should be aware of is that even though you have not submitted an application to be a Scorer, as a Regular Judge you are allowed to score any USA-WSWS/NSSA sanctioned tournament, except the Nationals.

There are however positions you can work at the Nationals. You can be a Secretary, Timer, or a Staging Marshal all of which will be covered later in this manual.

In summary you should make every effort to read the rules before the tournament season when the new rules and any addendum's arrive. Read them again before every tournament. If you know and understand them it will be tough to make a mistake and the skiers will love you and respect you. Whoops, I take that back, sometimes they get ticked when you stand up for what is right and you follow the rules. But you can be sure that if you follow the rules the same for everyone, you will gain respect but maybe not so much love.

Section 3

Senior Judge

Now you're really in for it. You have worked so hard during your Assistant and Regular Judge years that you can now work even harder, but at a higher level. You are now to become a BIG SHOT SENIOR JUDGE. However, with that comes a lot more. Wait a minute a whole lot more responsibility. But first let's look at the Senior Judge Application because you don't want to screw up filling it out submitting it and then have it rejected for doing it wrong.

Currently it's the pink one, and it's got a lot of stuff on it to be completed. It even has two sides so don't forget the back.

1. At the top it states that you can be any official (except of course Safety Director) at any USA-WSWS/NSSA sanctioned tournament, except Chief Scorer at the Nationals.
2. Name, and address, again a no brainier.
3. Date of appointment as a Regular judge is relevant because it's not likely that a Senior Application that was completed in a single year would be viewed favorably. You may have done a lot of work but more seasoning would certainly be preferred.
4. Next it says that the duties, as listed below must be performed in separate USA-WSWS/NSSA sanctioned tournaments. However, the NSSA Board exemption still exists whereby credit may be given for more than one performance in a single tournament, provided a full complement of officials were not available and a minimum of four (4) teams participated.
5. ITEM 1 Applicant must SATISFACTORILY complete and have signed off below, the duties of Scoring Judge to meet the following requirements:

Four (4) Class A tournaments; or
Two (2) Class A and four (4) Class C tournaments; or
Three (3) Class A and two (2) Class C tournaments.

The thing that is important here is you must be certain what class was used for the tournament. By that I mean, the tournament class might have changed from Class A to Class C because an Assistant Judge had to be used instead of a Regular or Senior Judge. Now you must work two (2) Class C tournaments instead one (1) Class A. NOTE: If a change of class from "A" to "C" is necessary, Rule 1.04 - *Deviations* must be observed. Once you have changed the tournament class you have violated the terms of the USA-WSWS / NSSA sanction and a report must be made to the NSSA President and Rules Committee Chairman.

6. ITEM 2: The same applies here as the paragraph above, but the difference is that you are now the Chief Judge and you must determine if a change of class is required. Don't forget Rule 1.04 *Deviations*.

7. ITEM 3: It speaks for itself. You must score any class tournament. Ideally, you should have done this as a Regular Judge, but you must do it now to become a Senior Judge.
8. Rating Maintenance: You must serve as a judge in at least one (1) **USA-WSWS/NSSA sanctioned tournament every two (2) years to maintain your rating**. Failure to do so will require a downgrade to Regular Judge. However, reinstatement is possible by serving as a judge in at least three (3) USA-WSWS/ NSSA sanctioned tournaments in two (2) years. Approved November 2018
9. Once again, you must obtain the Regional Representative's approval before sending the application to the Chairman of the Officials' Committee. You also should know that even though you receive approval from the Regional Representative and Officials' Committee Chairman, your application must be presented to the NSSA Board for their approval. The Board only meets three (3) times a year -- Think Tank in March, the Nationals in August and the Annual meeting in November, so don't get impatient. And of course never send a completed application anywhere without making a copy for your records.
10. **Officials who are selected for Division 1 Show Nationals will be required to be a scoring judge in at least one tournament prior to and in the same calendar year of the Division 1 Show Nationals Tournament for which he/she is selected to judge.** Approved November 2018

Now that we have the application out of the way, let's look at what is expected of a Senior Judge. Your duties are covered in the rule book under *Section II - Instructions to the Scoring Judges*, so we won't be talking about your duties.

Just what does a Senior Judge do that's different than any other class of judge? It isn't that you do anything any differently, it's just that you are expected to do it better more efficiently and more consistently. You are expected to judge and chief judge more tournaments every season. If you do not your skills will suffer. You are expected to attend think tanks and clinics. You are expected to participate on panels with other judges during think tanks and give others the benefit of the knowledge you have gained through the years as a judge. You are expected to have complete knowledge of the rule book and it's application. You are expected to set an example for all other officials, by getting to the tournament site at the time requested by the Chief Judge, by being on time and in position before each team's performance and staying at the site until released by the Chief Judge. In other words, if you are to gain any respect as a Senior Judge, you must give the same respect to others and give 100% in your official activities.

While on the subject of responsibilities here is one that is extremely important and it really applies to all judges. Beware of the trap of being repeatedly invited to attend, critique and give suggestions to a particular show team. It is strongly recommended that you not review and comment on any tapes sent to you by a show team. The NSSA Board has ruled that if this situation occurs, you cannot judge that team in any USA-WSWS/NSSA sanctioned competition.

Now we get into the biggest thrill of all. One of the main reasons many judges want to become a Senior Judge, is to participate as an official at the National Championships. You now have that opportunity. Whoopee, you can now judge and even chief judge the Nationals. It is a great thrill, and quite frankly it is one of the easier assignments you can have. Why is that? Because normally the Nationals is well organized under very strict guidelines and has the very best officials' personnel available. So enjoy!!!

Section A

NSSA SENIOR JUDGE EMERITUS

A Senior Show Judge Emeritus has been recognized as a Senior Show Judge who has made a significant contribution to the sport of show water skiing through many years of judging. A Senior Show Judge Emeritus retains the right to work as a Chief Judge, or Judge of a Class C or lower tournament or score at a Class A, or lower tournament, with no maintenance requirements.

The Senior Show Judge Emeritus recognizes that it takes significant practice and/or participation, to retain the skills necessary to judge, or score in a sanctioned tournament, and would not judge, or score if his, or her, skills were not up to date.

MINIMUM REQUIREMENTS:

(10) years as a Senior Judge

Judged (5) National Show Tournaments

Chief Judged (1) National Show Tournament

The candidate will apply to the Chairman of the Officials Committee, by letter, indicating his, or her, qualifications.

The Officials Committee Chairman will verify that the minimum requirements have been met, and obtain approval of the Committee.

The approved nomination will then be presented to the NSSA Board for final approval.

A Senior Show Judge Emeritus is eligible for reinstatement under the same guidelines as other judges.

Approved MARCH 6 1995

Section 4

Chief Judge

The Chief Judge is the most important position at any show ski competition, and with it comes tremendous responsibilities. Let's start at the beginning.

A. Before the Season:

READ THE RULES. You now decide you want to chief judge a tournament, whether it's just for the fun of it, or because you need it to advance your rating to the next level. You should obtain a current tournament schedule and contact the Tournament Chairman of the tournament you desire to work. Don't wait for someone to contact you, because you might miss the boat.

B. Before the Tournament:

1. Once you have been accepted for the position of Chief Judge, *Rule 7 - Officials* states that the tournament sponsor shall appoint the major officials (except for the Nationals). They shall also fill the secondary positions in cooperation with the Chief Judge. However, you might request, if you so desire, to also have input into the major appointments, particularly if it is a newer sponsor whom you think because of their lack of experience, might need assistance in this area. You might also ask the Tournament Chairman if they need any assistance with their tournament announcement, particularly if there is a message that you, as Chief Judge, want to impart to your officials. Your message might include what time you want your officials at the site in the morning, or that you might be having an officials' meeting the night before the tournament. If for whatever reason, you didn't get your message included in the tournament announcement, you should send a personal letter to your officials with your instructions.
2. READ THE RULES AND INSTRUCTIONS TO THE CHIEF JUDGE AGAIN. Your actual duties are outlined there. Pay special attention to *Rule 2.09 - Conflict Of Interest*.

C. During the Tournament:

1. To begin with, you must realize and accept the fact that you are THE BOSS!!! Everything that happens concerning the competition and the competition area is under your complete control. You are responsible for everything. With that in mind, you do not take orders, you give them. But don't let that go to your head. STAY COOL, be decisive but not demanding. Keep a consistent, but firm, demeanor. If anyone, and in particular the Tournament Chairman, starts to throw their weight around, you calmly show them *Section I - Instructions To The Chief Judge, under Item II - NSSA Officials' Instructions And Attachments*, which clearly defines your authority. Enough said!
2. This part is extremely important. **Before the competition starts, you must be certain that everyone involved in the competition is an insured (Active) member of USA-WSWS.** If even one person is not it CANCELS the tournament insurance coverage.

3. You must completely fill out the *Tournament Officials' Record* form and be sure to send a copy to the Officials' Committee Chairman. This form is a verification of who worked the tournament.
4. You must be totally familiar with *Rule 1.04 - Deviations*. If the tournament has been classified as an "A", the minimum rating for judges' is a Regular. If you wind up short of Senior or Regular Judges, you have two choices. The first is if you and/or the Tournament Chairman insist on keeping the "A" classification you can go with three ((3) Senior or Regular Judges. The next choice is if you want to stay with five (5) judges, you can recruit an Assistant Judge to be a scoring judge. However, now Rule 1.04 comes into play. The Class "A" tournament sanction is being violated and the tournament will now become a Class C. When this condition exists, you MUST send a report to the NSSA President and the Rules Committee Chairman stating why this was done.
5. You must meet with each team, and using the *Chief Judge's Checklist*, give any instructions required and receive any information from them as necessary for a fair and equitable competition for all teams.
6. Now you have done, or are doing, all of the STUFF mentioned above and in the rules. So where should you be located the majority of the time while on the tournament site? Ideally, you should be where the most action is started and must be controlled. That location is the staging/starting dock area. That is where the following officials, who control the action, hang out: Safety Director and his Assistant, Timer, Back-up Timer, and Staging Marshal. You must be present to stop the competition or authorize someone to stop it. You are the one to tell the timer to stop the time. You are the one to tell the Safety Director he/she is overruled, although that should only be done with great caution. This cannot be accomplished if you are in the VIP tent or scoring trailer. The only time you should not be in or close to the action area is in between shows. Even then this should be done prudently. Situations have been known to arise during a set-up time that required the attention of the Chief Judge.
7. As Chief Judge, you should be totally familiar with the rules. However, you should be acutely aware of *Rules 3.03 - Equipment Failure and 11.02 - Injury* as they demand immediate attention.
8. When you must hold a meeting with your judges after a show, try to hold it in a secluded area to avoid outside interference. Try to keep your meetings brief and to the point so as not to delay the start of the next team's show. Don't allow anyone to ramble on but let everyone have their say. Be firm and in the context of the rules. If you are not sure of the wording of a rule, take the time to look it up so that everyone understands it.
9. If a rule interpretation is required and the Rules Committee Chairman is on-site, he should give his interpretation. If he is not, then follow the normal procedure by polling the judges for a majority vote and then send a report to the Rules Committee Chairman.
10. At the end of the competition, check with the Chief Scorer to see if any scoring problems have arisen. Now is a good time to sign the official's applications that are presented to you. However, it is incumbent upon you to NOT sign if you feel that the performance by an official was sub-standard. This is also a good time to fill out the *Chief Judges Post Tournament Report* which also contains a section on official's performances. Before releasing the judges per *Rule 8.03 - Protest Procedures*, insist that the judges remain close to the scorers' area and not in the beer tent or in their car so they can be available for any conference you might need. Check the rules and

tournament kit for the forms that you are required to forward to USA-WSWS's Competition Department, the Rules Committee Chairman and the Officials' Committee Chairman. Make copies of any documents you want to retain for your own records. I strongly suggest that you keep copies of all *NSSA Tournament Officials' Records* for the tournaments you work.

D. After the Tournament:

Now that you have done all of the fun stuff at the tournament, it is time to reflect back on the job you have done. Are you satisfied with what you have accomplished? Could you have done something better? Don't be afraid to ask some of the veteran judges who were on site if they have any comments or suggestions that might be beneficial to you. Observe other Chief Judges to see how they handle difficult situations and perhaps try to emulate them. Good luck and I hope you don't need it!

Section 5

Secretary

Secretary is one of the secondary official positions. Secretaries must be used at the Nationals and all Class A tournaments, but are optional at Class C tournaments.

Secretaries' duties are listed under *Section 8 - Instructions to the Secretaries* in the rule book. If you don't have a rule book, one can be obtained from USA-WSWS Headquarters.

Although a secretary is extremely helpful to the judge they are working with, the most benefit is really gained by the secretary. This is the training ground toward becoming a good judge. Some secretaries who have been around for a long time prefer to work for a particular judge. This is especially true in the case of a husband and wife who work well together. My advice to you when working as a secretary is to work with as many different judges as possible. You can observe the way they work and glean a little or a lot of knowledge from each one. If a meeting is called for judges between shows make every effort to attend. You can observe those problems that might have arisen during the last show and observe how they are handled by the Chief Judge and the Scoring Judges. However, you are only there to observe and only offer comments if requested by the Chief Judge.

Unlike judges and timers who need certain items of equipment to do their job, a secretary only needs items to combat certain weather conditions. The judge you work for should have everything you need to function. So if you know for sure that you are going to secretary,, you can arrive empty handed -- ain't that special!! However, if you hold an Assistant Judge's rating, use caution because even though you are scheduled to work as a secretary, you might be pressed into service as a judge. Then arriving without the items listed on the *NSSA Judge's List of Required Equipment*, might not be so special. So what it all boils down to is always be prepared.

Although you are not required to hang around with the judges at the end of the tournament until released it isn't a bad idea to do so. It will give you a chance to chat with other judges and also to listen in on any protests that might have been presented.

If you are working toward advancement, be sure to have the Chief Judge sign your application before you leave the site.

Section 6

Official Timer

The duties of the Timer are found in the rule book under *Section 5 - Instructions to the Official Timer*. The term "OFFICIAL" is extremely important here. Your watch is the only one that is the official one. If anyone requests how much time is left on the clock, it should only be given from your watch.

The best advice the Timer can receive is read the rules, particularly *Rule 3 - Competition and Rule 11.02 Injury*, as they apply to all of the timing chores at the tournament.

Equipment needed is listed on the *NSSA Judge's List of Required Equipment*. However,,many of the experienced timers also use a countdown type timer. When teams ask how much time is left it's easier to see what is left on the clock rather than having to do the mental gymnastics of deducting from the time on a standard stopwatch. If you are inclined to use a heavy-duty timer the countdown timer used in the Wisconsin and Midwest Regions can be found in the kitchen department of WALMART. It is a WESTBEND #40013X double countdown timer and costs about \$15. It has two separate timers which allow the Official Timer to use one for take-down and set-up and the other for the one hour team show time.

Please don't underestimate the importance of the Timer. In many cases, the Timer will be assigned as a last resort. Someone will be recruited who has very little if any, experience and has no knowledge of the rules. This is a big mistake as a team could possibly lose because the timer goofed and the team ran out of time during their Introduction. This is the main reason that the Nationals require a minimum of a Regular Judge as the Timer.

The Timer should always remain in the staging area so he/she is available at all times to both the teams and the Chief Judge. Should you have to leave the area for any reason, be sure to check out with the Chief Judge and the Back-up Timer, and just as importantly, check back in when you return.

Be sure to complete the *Timer's Report* and give it to the Chief Judge at the end of the competition.

Section 7

Back-Up Timer

The position of Back-up Timer is optional and is normally used at the discretion of the Chief Judge. As a matter of fact in most cases, the Chief Judge usually does this job him/herself.

If at some time, you are assigned this position, take it very seriously. If for any reason, the Official Timer's stopwatch malfunctions, your watch now becomes the official one. You should stand right next to the Official Timer and look closely at his/her stop watch finger. When that finger starts the official watch you should also start yours. It is extremely important for you to have your watch synchronized with the Official watch.

You should remain in the same immediate area as the Official Timer in case there is a stoppage of time for tournament-supplied equipment failure or injury. You must also stop your watch when the Timer stops his/hers.

The thing that's nice about this job is that you get to hang out with some of the big guys at the tournament.

Section 8

Staging Marshal

This is the last of the secondary tournament positions and your duties are found in the rule book under *Section 6 - Instructions to the Staging Marshal*. This position is mandatory at the Nationals and optional at all other tournaments. The Nationals requires the minimum rating of Regular Judge, which indicates how important this position is.

In many cases, the Staging Marshal will also serve as the Back-up Timer. Therefore a stop watch should be part of your required equipment.

Now, in most cases, tournaments have multiple pre-staging areas. Once you have these filled with competing teams and unless you are also the Back-up Timer, you don't have to stay in the immediate staging area at all times. Now ain't that special! However, you should keep track of what is going on so you are back in time to move teams in and out between shows.

Do not take this position too lightly as it can make the difference between a ragged or a smooth running tournament.

Section 9

CORRECTIVE ACTION AND DISCIPLINARY PROCEDURES FOR NSSA OFFICIALS

Preface: Officials at any tournament represent the final authority of the governing body at that event and are held to the highest standards as part of that responsibility. Officials are expected to score knowledgeable, equitably and with integrity. Their personal conduct both on and off the tournament site should be exemplary. To ensure these qualities in our officials, the following process has been established.

PERFORMANCE

An official's performance will be evaluated based on the following criteria:

1. Poor or erratic performance as indicated by tournament scoring charts, graphs, comparison sheets and/or any other methodology developed to determine an individual's ability to competently perform their duties as a judge, Safety Director, scorer, timer, or secretary.
2. Any conflict of interest breach of confidentiality or unsportsmanlike conduct either on or off a tournament site during the duration of a tournament or when representing the NSSA.
3. Any conduct not in the best interests of the sport of water skiing, the NSSA and USA-WSWS.

PROCEDURE AND COMMUNICATION

If an official's performance is deemed to be inadequate or conduct inappropriate by the Officials' Committee, the following steps are to be taken:

1. An official must be notified in person by the Officials' Committee Chairperson and one other person (witness) or by certified mail return receipt requested. (NOTE any communication not done in person will always be by certified mail.). A copy of the supporting documentation must be included.
2. The Officials' Committee Chairperson will maintain a written record for any and all such notifications or personal meetings. This record along with the documentation, will indicate the date, time, location, and the names of everyone present. The documentation will be kept in file temporarily or permanently depending on how willingly the individual makes corrections.
3. The Officials' Committee will establish and communicate a course of action and time frame for recommended corrections.
4. The Officials' Committee shall determine, based on the seriousness of the issues, whether the individual will be given more than one notification before any further action will be taken. The official is to be made aware in writing of any time frame limitations.
5. The Officials' Committee shall determine, based on the degree of the problem as well as any past issues, if a request for action and recommendations should be submitted to the NSSA Board. This

request must be accompanied by all documentation of meetings with the official as well as the material which forms the basis for the request. The request to the NSSA Board will be in writing with a copy in the written record and a copy to the official in question.

6. When an official's ability to judge or score is in question, communication should only be between the Officials' Chair/Official's Committee and the official in question.
7. When a judging or scoring concern is reported by a team Rep(s), the Official's Chair should also inform the team Rep(s) what action has been initiated.
8. When an issue other than scoring or judging, such as conduct, has been reported to the Officials' Chair by a Chief Judge or other interested parties at a tournament, then the final determination/action should also be communicated to the person(s) that reported the initial incident.

BOARD ACTION

1. The NSSA Board will act upon a request for action as submitted by the Official's Committee at their next meeting or, when immediate action is recommended by the Official's Committee by polling the Board members.
2. Recommendations may include:
 - a. no further action..
 - b. a written warning from the Board.
 - c. demoting an official for additional experience and training with level reinstatement if warranted.
 - d. Suspension from officiating at National, Regional and State tournaments.
 - e. Termination of all officiating privileges with possible reinstatement.
 - f. Permanent termination of all officiating privileges.

The NSSA President is to present the Board's decision to the official in writing.

OFFICIAL'S RECOURSE

Upon notification from the Officials' Committee Chairperson, the official may present his or her case to the Officials' Committee before their final resolution is determined.

If the Officials' Committee proceeds with a request for action to the NSSA Board, the official is to be given the opportunity to present his/her case before the NSSA Board when the request for action is up for discussion.

If, for any practical reason, the official cannot appear at the next scheduled Board meeting, he/she can request a hearing at the next scheduled meeting by contacting the NSSA President and having the action placed on the agenda.

If the Officials' Committee request for action is serious enough, the official will not be allowed to officiate until the matter is resolved.

Approved 01/03

National Show Ski Association

Application for Assistant Show Judge

Name _____ USA-WSWS # _____

Mailing Address _____ Age (minimum 17) _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Please Note: Current USA-WSWS "Active" (insured) membership is required to become an official of the National Show Ski Association (NSSA). If you are not a current member, you may request a membership application from USA-WSWS Headquarters at (800) 533-2972 or (863) 324-4341.

"I have read and understand the NSSA's Water Ski Show Tournament Rules and Judges' Instructions."

Applicant's Signature _____ Date _____

Filing Procedures: If, upon completion of this application, the Chairman of the NSSA Official's Committee is on-site, give this application and your USA-WSWS Membership Application (if applicable) to him. Otherwise, forward these items to:

Competition Department
USA Water Ski & Wake Sport
1251 Holy Cow Road
Polk City, FL 33868-8200

Following approval of this application, you will be eligible to perform the duties of a Secretary for a Senior, Regular or Assistant Show Judge at any USA-WSWS/NSSA-sanctioned tournament. You may also act as a Timer, Back-up Timer or Staging Marshal at any class of tournament other than the Nationals. You may also act as a Regular Show Judge **at Class A & C tournaments, if a qualified NSSA-rated Regular Judge is not available, with the approval of the Chief Judge. A Class A tournament shall not exceed 50% Assistant Judges.**

National Show Ski Association

Application for Regular Show Judge

As a NSSA Regular Show Judge, you are eligible to perform the duties of any official at any USA-WSWS/NSSA-sanctioned tournament, with the exception of the Show Ski Nationals.

Name _____ USA-WSWS # _____

Mailing Address _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Date of Appointment as an Assistant Show Judge _____. All work for credit toward Regular Show Judge must be completed after attaining an Assistant Show Judge rating.

Applicant must satisfactorily complete and have signed off below, any four (4) lines of the duties indicated below of which at least one (1) must be under Item 1, one (1) under Item 2, and one (1) under Item 3. ***The duties, as listed below, must be performed in separate USA-WSWS/NSSA-sanctioned tournaments.***

ITEM 1: Applicant has demonstrated satisfactory knowledge of the NSSA's Water Ski Show Tournament Rules and Judge's Instructions and performed the duties of Secretary.

Tournament Date	Tournament Name	Supervising Judge's Signature

ITEM 2: Applicant has satisfactorily performed the duties of a Regular Show Judge.

Tournament Date	Tournament Name and Class	Supervising Judge's Signature

ITEM 3: Applicant has demonstrated his/her knowledge and familiarity with the scoring system by scoring one (1) tournament by hand.

Tournament Date	Tournament Name	Chief Scorer's Signature

Rating Maintenance: All NSSA Regular Show Judges are required to serve as a **judge** in at least one (1) USA-WSWS/NSSA-sanctioned tournament every three (3) years to maintain their rating. Failure to do so will downgrade the judge's rating to Assistant Show Judge.

Filing Procedures: Upon completion, forward this application to your Regional NSSA Representative for his/her approval.

☐ I approve this application. ☐ I disapprove this application. If disapproved, attach an explanation.

NSSA Regional Representative's Signature

Date

☐ I approve this application. ☐ I disapprove this application. If disapproved, attach an explanation.

NSSA Officials' Committee Chairman's Signature

Date

National Show Ski Association

Application for Senior Show Judge

As a NSSA Senior Show Judge, you are eligible to perform the duties of any official at any USA-WSWS/NSSA sanctioned tournament, with the exception of Chief Scorer, Scorer, Safety Director and Individual Event Driver at the Show Ski Nationals.

Name _____ USA-WSWS # _____

Mailing Address _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Date of Appointment as a Regular Show Judge _____. All work for credit toward Senior Show Judge must be completed after attaining a Regular Show Judge rating.

The duties, as listed below, must be performed in separate USA-WSWS/NSSA-sanctioned tournaments.

ITEM 1: Applicant must satisfactorily complete and have signed off below, the duties of Scoring Judge to meet the following requirements:

At least four (4) tournaments with a minimum of 24 teams.

Tournament Date	Tournament Name	No. of Teams	Chief Judge's Signature

ITEM 2: Applicant must satisfactorily perform the duties of Chief Judge in at least one (1) Class A or two (2) Class C tournaments and have signed off below.

Tournament Date	Tournament Name	Class	Signatures of the Tournament Chairman and One Regular Judge

ITEM 3: Applicant must satisfactorily perform the duties of Scorer in at least one (1) tournament of any class and have signed off below.

Tournament Date	Tournament Name	Class	Chief Judge's Signature

Rating Maintenance: All NSSA Senior Show Judges are required to serve as a **Judge** in at least one (1) USA -WSWS/NSSA-sanctioned tournament every two (2) years to maintain their rating. Failure to do so will downgrade the judge's rating to Regular Show Judge.

Reinstatement: To be reinstated as a Senior Show Judge, you must serve as a Scoring Judge in at least three (3) USA-WSWS/NSSA-sanctioned tournaments in two (2) years.

Filing Procedures: Upon completion, forward this application to your Regional NSSA Representative, for his/her approval. The Official's Committee, Official's Committee Chair and NSSA Board of Directors must ultimately approve all Senior Show Judge applications.

☐ I approve this application. ☐ I disapprove this application. If disapproved, attach an explanation.

NSSA Regional Representative's Signature

Date

Official's Committee

☐ I approve this application. ☐ I disapprove this application. If disapproved, attach an explanation.

NSSA Official's Committee Chairman's Signature

Date

☐ NSSA Board approval

Date

National Show Ski Association

Application for Assistant Show Scorer

Name _____ S # _____ USA-WSW # _____

Mailing Address _____ Age (minimum 16) _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Please Note: Current USA-WSWS "Active" (insured) membership is required to become an official of the National Show Ski Association (NSSA). If you are not a current member, you may request a membership application from USA-WSWS Headquarters at (800) 533-2972 or (863) 324-4341.

"I have read and understand the NSSA's Water Ski Show Tournament Rules and understand the scoring system."

Applicant's Signature _____ Date _____

Filing Procedures: If, upon completion of this application, the Chairman of the NSSA Officials' Committee is on-site, give this application and your USA-WSWS Membership Application (if applicable) to him. Otherwise, forward these items to:

Competition Department
USA-WSWS & Wake Sport
1251 Holy Cow Road
Polk City, FL 33868-8200

Following approval of this application, you will be eligible to perform the duties of scorer at any USA-WSWS/NSSA-sanctioned tournament with the exception of the Show Nationals. You may also act as Chief Scorer, at a **Class C tournament, if a qualified Senior or Regular rated scorer is not available, with the approval of the Chief Judge.**

National Show Ski Association

Application for Regular Show Scorer

As a NSSA Regular Show Scorer, you are eligible to perform the duties of Chief Scorer or Scorer at any USA-WSWS/NSSA-sanctioned tournament, with the exception of the Show Ski Nationals.

Name _____ USA-WSWS # _____

Mailing Address _____

City _____ State _____ Zip Code _____

Area Code/Telephone (home) _____ (work) _____

Fax _____ E-mail Address _____

Date of Appointment as an Assistant Show Scorer _____. All work for credit toward Regular Show Scorer must be completed after attaining an Assistant Show Scorer rating.

Applicant must satisfactorily perform the duties of Scorer (or Chief Scorer, at a Class C tournament, with the Chief Judge's approval) and have signed off the items listed below:

Tournament Date	Tournament Name and Position Worked	Supervising Chief Judge or Chief Scorer's Signature

Rating Maintenance: All NSSA Regular Show Scorers are required to serve as a Scorer in at least one (1) USA - WSWS/NSSA-sanctioned tournament every four (4) years to maintain their rating. Failure to do so will down grade the judge's rating to Assistant Show Scorer.

Filing Procedures: Upon completion, forward this application to your Regional NSSA Representative for his/her approval.

☐ I approve this application. ☐ I disapprove this application. If disapproved, attach an explanation.

NSSA Regional Representative's Signature Date

☐ I approve this application. ☐ I disapprove this application. If disapproved, attach an explanation.

NSSA Officials' Committee Chairman's Signature Date

National Show Ski Association
Application for Senior Show Scorer

As a NSSA Senior Show Scorer, you are eligible to perform the duties of Chief Scorer or Scorer at any USA-WSWS/NSSA sanctioned tournament.

Name _____ USA-WSWS # _____
Mailing Address _____
City _____ State _____ Zip Code _____
Area Code/Telephone (home) _____ (work) _____
Fax _____ E-mail Address _____

Date of Appointment as a Regular Show Scorer _____. All work for credit toward Senior Show Scorer must be completed after attaining a Regular Show Scorer rating.

Applicant must satisfactorily complete and have signed off below, the duties of Chief Scorer:

Tournament Date	Tournament Name	Class	Chief Judge's Signature

Rating Maintenance: All NSSA Senior Show Scorers are required to serve as a scorer in at least one (1) USA -WSWS/NSSA-sanctioned tournament every four (4) years to maintain their rating. Failure to do so will downgrade the scorer's rating to Regular Show Scorer.

Filing Procedures: Upon completion, forward this application to your Regional NSSA Representative

☐ I approve this application. ☐ I disapprove this application. If disapproved, attach an explanation.

NSSA Regional Representative's Signature Date

☐ I approve this application. ☐ I disapprove this application. If disapproved, attach an explanation.

NSSA Officials' Committee Chairman's Signature Date

☐ NSSA Board approval _____
Date

Chapter 10

National Show Ski Association Tested Drivers' Program

Program Description

Class "B" and "C" Learner's Permit

Application Tested Driver Clinics

- Clinic Sanction Application
- Responsibilities of Host Club
- Clinic Procedures
- Clinic Registration Form

On-Water Practical Evaluations

- Class A Driver Learner's Permit
- Class A, B and C Drivers

Examiner Qualification Form

Driving Credit/Rating Maintenance Forms

- Practical Experience Record
- Team Practical Experience Record
- Team Tournament Drivers' Record

Drivers' Manual



NSSA Tested Driver Program Description

Revised 11/12/17

1251 Holy Cow Road, Polk City, FL 33868-8200

Phone: (800) 533-2972 / (863) 324-4341 ★ Fax: (863) 325-8259 ★ E-mail:

The three-step NSSA Tested Drivers' program consists of education, participation and evaluation (written and practical) and is designed not only to improve the quality of show ski driving, but also to maintain it. The program instructs show ski drivers, beginner through advanced, on how to safely operate a towboat during a [USA-WSWS](#) sanctioned club practice, ski show exhibition or tournament. The major emphasis of this program is safety consciousness at all times. Upon completion of the program, the driver will have the knowledge and skills to implement all necessary precautions to safely tow skiers.

NSSA RATED DRIVER CLASSIFICATIONS: For the purpose of driving for "Show Skiing," three (3) classifications of NSSA Learner's Permit and Tested Driver ratings are offered. The written testing covers aspects of all three classifications where as practical testing is conducted for each classification.

- Class A Driver Learner's Permit and Class A Driver Ratings - covers inboard and single engine outboard boats
- Class B Driver Rating - covers twin rig and Class A boats
- Class C Driver Rating - covers triple rig and Class A and B boats

GENERAL REQUIREMENTS

1. All drivers of towboats, pick-up boats and any other watercraft in USA-WSWS-sanctioned practices, exhibitions, clinics and tournaments must comply with and meet all requirements for boater's training and/or licensing under state law applicable in the driver's state of residence. For more information on boating resources and your state's boating laws, visit the "[Waterways](#)" page on USA Water Ski's Web site.
2. In addition to the above, boat drivers who tow skiers in USA-WSWS-sanctioned practices, exhibitions, clinics and tournaments shall possess a current Learner's Permit or NSSA Tested Driver rating and must:
 - be at least 18 years of age and a current *Active* member of USA-WSWS (GrassRoots members are not eligible)
 - have a current and valid motor vehicle operator's license at all times while they hold an NSSA driver's rating (or, in the case of a rated driver who does not currently hold a motor vehicle operator's license, demonstrate that the reason that he/she does not currently hold this license is not due to the fact that his/her motor vehicle operator's license privileges have been suspended or revoked)
 - immediately report to USA-WSWS any suspension or loss of their motor vehicle operator's license
 - meet minimum "safe driving" standards established by NSSA at all times

MOTOR VEHICLE RECORD (MVR) REVIEWS: All NSSA tested drivers must successfully pass a MVR Review to acquire a driver's rating and again once every two years thereafter to maintain a driver's rating. To complete the MVR Review:

- [Click here](#) to log into your "Members-Only" section of USA-WSWS's Website using your membership number and password
- Click on the "[Drivers' Programs](#)" link from the navigational menu on the left-hand side of the page
- Click on the "[Purchase and Authorize a Motor Vehicle Record \(MVR\) Review](#)" link and follow the instructions to pay the \$13.50 screening fee
- Click on the link on your payment receipt to go to USA-WSWS's screening agency's Website to submit your authorization

Typically it takes two to three business days for the results to be returned to USA-WSWS. Notification of passing will be emailed to you by USA-WSWS. The screening agency will notify you directly if you fail the review.

Drivers who fail an MVR Review will have their current driver's rating suspended and will not be authorized to serve in any boat driving capacity at USA-WSWS-sanctioned events until they have successfully passed an MVR Review and had their driver's rating restored. Individuals who successfully pass an MVR Review within five years of being suspended, will be eligible to retake the on-water practical evaluation to reinstate their previous driver's rating held at the time of suspension. Individuals who do not successfully pass an MVR Review within five years of being suspended will be required to take the online course or attend a classroom clinic before being allowed to retake the on-water practical evaluation to reinstate their previous driver's rating. Prior to testing for reinstatement, drivers must acquire the appropriate learner's permit to be eligible to drive at any sanctioned event.

LEARNER'S PERMITS: In addition to the general requirements above, aspiring NSSA Tested Drivers must obtain a Learner's Permit for the classification for which they are applying as outlined below.

A. NSSA CLASS A DRIVER LEARNER'S PERMIT:

1. Successfully pass a Motor Vehicle Record (MVR) Review as outlined in the instructions above
2. Complete the online course and successfully pass the written exam:
 - [Click here](#) to log into your "Members-Only" section of USA-WSWS's Web site using your membership number and password
 - Click on the *"Drivers' Programs"* link from the navigational menu on the left-hand side of the page
 - Click on the *"NSSA Class A Driver Learner's Permit Course"* link from the submenu and follow the instructions to register for and purchase the course (\$20)
 - Upon successful completion of the course and passing the written exam, you may download the *"On- Water Practical Evaluation"* form
3. Successfully pass the on-water practical evaluation administered by a NSSA Tested Class A, B or C rated driver
 - To locate a qualified driver in your area, go to the home page of USA-WSWS's Web site (www.USAWATERSKI.org) and click on the *"Officials' Resources"* link from the navigational menu on the left hand side of the page
 - Click on the *"Officials' Directory"* link from the submenu
 - a. Select the applicable region or state(s)
 - b. Sport Discipline: "NSS"
 - c. Rating Type: "Driver"
 - d. Level: "All"
 - e. Click on the "Search" button to retrieve the listing of qualified drivers
 - Upon successful completion of the practical evaluation, the test administrator should return the practical evaluation form to USA-WSWS's Official's Coordinator via email, fax or mail
 - USA-WSWS will verify that the applicant has met all necessary requirements, issue the learner's permit and send a notification letter via e-mail.

Class A Driver Learner's Permits are valid for two years from the date of issue at which time the permit expires. If the driver does not complete the Class A Driver on-water practical evaluation to advance to a Class A Driver before the permit expires, the driver can request a one-time two-year renewal of the permit by driving a USA-WSWS/NSSA-sanctioned show ski tournament or driving ten hours of USA-WSWS-sanctioned show ski club practices/exhibitions each of the last two years.

B. NSSA CLASS B AND C DRIVER LEARNER'S PERMIT:

1. must hold a current NSSA Class A or Class B Driver's rating (a waiver request may be submitted in writing to the NSSA Drivers' Committee when a team does not have a specific boat related to each rating)
2. complete a ***NSSA Class B and C Learner's Permit Application*** and submit to USA-WSWS
3. USA-WSWS will verify that the applicant has met all necessary requirements, issue the applicable learner's permit and send a notification letter via e-mail.

Class B and C Driver Learner's Permits are valid for two years from the date of issue at which time the permit expires. If the driver does not complete the Class B or C Driver on-water practical evaluation to advance to a Class B or C Driver before the permit expires, the driver can request a renewal of the permit by driving a USA-WSWS/NSSA-sanctioned show ski tournament or driving ten hours of USA-WSWS-sanctioned show ski club practices/exhibitions each of the last two years.

CLINICS AND WRITTEN/PRACTICAL EVALUATIONS: Written and practical evaluations are conducted in conjunction with USA-WSWS-sanctioned NSSA Drivers' Clinics conducted by a NSSA-Approved Test Administrator. There is a \$10 clinic fee required for each participating driver. Upon successful completion of the applicable testing, attendees will be awarded a NSSA Class A, B or C driver rating.

Locating a Clinic: Go to <http://www.usawaterski.org/pages/officials/OfficialsClinics.pdf> to view a list of currently sanctioned clinics. Check back often as this list is updated as new clinics are sanctioned.

Locating a Clinic Instructor: For a list of NSSA-approved test administrators qualified to conduct a clinic, go to the home page of USA-WSWS's Web site (www.USAWATERSKI.org) and click on the *"Officials' Resources"* link from the navigational menu on the left hand side of the page. Click on the *"Officials' Directory"* link from the submenu and make the following selections.

- Regions = select all regions
- Sport Discipline = "NSS"
- Rating Type = "Driver"
- Level = "All"
- Limit to Instructors = "True"
- Click on the "Search" button to retrieve the listing of qualified drivers

Sanctioning a Clinic: To locate a **NSSA Drivers' Clinic Sanction Form**, go to the home page of USA-WSWS's Web site (www.USAWATERSKI.org), click on the "Officials' Resources" link from the navigational menu on the left hand side of the page and then click on the "Clinic Sanctioning Forms" link. Clubs hosting clinics must provide their own skiers for the on-water practical portion of the clinic. Refer to the "**Host Club Responsibilities**" located on page two of the sanction application for additional information on hosting a clinic.

RATING MAINTENANCE: In order to maintain a NSSA Tested Driver rating, a driver must:

- drive in one USA-WSWS-sanctioned show ski tournament per calendar year and your information recorded on the **NSSA Tournament Drivers' Record** submitted for your team, signed by the Chief Judge and returned to USA-WSWS Headquarters with the required post tournament documents **OR**
- perform ten hours of USA-WSWS-sanctioned show ski club practices/exhibitions per calendar year and the experience documented on the **NSSA Tested Driver Individual or Team Practical Experience Record** and signed off by the appropriate verifying official. This form must be returned to USA-WSWS Headquarters before **December 31st** of the following year. **A late fee of \$25 must be submitted if the form is received after the December 31st deadline.**
- successfully pass a Motor Vehicle Record (MVR) Review once every two years
- Beginning 1/1/2017, attend a continuing education clinic or course once every four years, which can include any of the following:
 1. USA-WSWS-sanctioned NSSA Drivers Clinic conducted by a NSSA-approved Test Administrator (includes classroom and on-water practical evaluations conducted at clinic)
 - Credit will be given for clinic taken at USA-WSWS driver's clinics, online with USA-WSWS, clinics such as Think Tank and Ski Motion, or others sanctioned clinics by an approved instructor.
 2. Proof of completion of a NASBLA (National Association of Safe Boating Law Administrators)-approved safety boating course.
 - Courses may include DNR, US Coast Guard or insurance provided boaters safety courses.
 3. **USA-WSWS safety coordinator course can be completed for driver continuing education credit once every ten (10) years.**

USA-WS&WS will notify drivers via email when their MVR Review and/or clinic are due for renewal.

HARDSHIP RENEWAL: If a driver is unable to fulfill the rating maintenance requirements due to an event or condition over which he has no control, he may be eligible to petition the NSSA Drivers' Committee for a hardship renewal. Hardship Petition request forms are available upon request from USA-WSWS Headquarters.

RATING REINSTATEMENT: If a driver does not fulfill his maintenance requirements for a given year, he will be required to retake the practical driving portion of the test to be reinstated.

BECOMING AN EXAMINER: To become a NSSA Driver's Clinic Instructor/Test Administrator, you must:

1. attend the program and successfully pass both the written and practical evaluations
2. assist a NSSA Driver Clinic Instructor with three (3) additional USA-WSWS-sanctioned NSSA Driver Clinics with a minimum of three students per clinic
3. be evaluated at an additional clinic by an examiner other than the one who you assisted with the first three clinics. This examiner will evaluate you and then submit a written report to the Drivers Committee Chair as to your ability to run a clinic. Your application will then be presented to the committee where it will be voted on to accept or reject you as a clinic instructor.
4. The procedures are following.

Student Driver Examiner/ Instructor Process

A person who would like to become an NSSA driver examiner/instructor will have to follow the below procedure:

1. Submit a letter of intent to the Driver Committee and complete the NSSA Tested Driver Program Examiner Qualification form (available in the P&P)

The letter must include:

- Experience in waterskiing
 - Include tournaments – skiing, driving, officiating, etc
 - Experience in driving a boat, including the following:
 - any current ratings
 - tournaments driven
 - average hours per year driving NSSA sanctioned events
 - average hours per year driving other USA-WSWS sanctioned events
 - Coaching or teaching experience
 - Current and future commitment to the sport
 - Current and past club affiliations
 - Reason for wanting to become an NSSA Driver Examiner
2. The candidate may undergo an interview (in person or by phone) with the driver committee at one of the committee meetings, WI Think Tank/Expo, D1 Nationals, or NSSA yearly meeting or via teleconference.
 3. The boat driver committee will review the letter of intent and interview, and make a determination if the candidate is suitable to proceed with the student driver examiner process.
 4. Assist with a least one classroom or dryland clinic with an accredited examiner
 5. Teach under the supervision of a current accredited NSSA driver examiner a complete classroom or dryland clinic
 - This may include a regular classroom for ratings, or a clinic held at a sanctioned event
 - Sanctioned events may include items such as
 - Think Tank/Expo and Conference, other water ski conferences
 - Ski Motion/Ski Camp/Etc.
 6. Assist with at least 3 on water practical exams with an accredited examiner
 - Student examiner/instructor will teach/instruct/examine a portion of the 3rd session
 7. Student will do a complete on water exam under the supervision of an accredited NSSA driver examiner who the student has not done been with for an on water practical exam.
 8. Once the above steps are complete the Driver Committee will review the student's activities and make a determination of qualifications.

The student can do this in any order but must assist in each of the classroom and practical on water clinics before doing a student teaching/instructing of those portions.



NSSA Tested Driver Program Class B & C Learner's Permit Application

1251 Holy Cow Road, Polk City, FL 33868-8200

Phone: (800) 533-2972 / (863) 324-4341 ★ Fax: (863) 325-8259 ★ E-mail: officials@usawaterski.org

Refer to the NSSA Tested Drivers' Program Description for more information on the NSSA driver program.

Application Requirements - Applicants must:

- be at least 18 years of age and a current Active member of USA-WSWS
- comply with and meet all requirements for boater's training and/or licensing under state law applicable in the driver's state of residence
- have a current and valid motor vehicle operator's license at all times while they hold an NSSA driver's rating (or, in the case of a rated driver who does not currently hold a motor vehicle operator's license, demonstrate that the reason that he/she does not currently hold this license is not due to the fact that his/her motor vehicle operator's license privileges have been suspended or revoked)
- immediately report to USA-WSWS any suspension or loss of their motor vehicle operator's license
- meet minimum "safe driving" standards established by NSSA at all times
- hold a current NSSA Class A Driver's rating prior to applying for a Class B Learner's Permit or hold a current NSSA Class B Driver's rating prior to applying for a Class C Learner's Permit
- **A waiver may be requested in writing to the drivers committee when a team does not have a specific boat related to each rating.**

Application Instructions

- Complete the application in full, sign where indicated and return to USA-WSWS Headquarters, Attention: Officials Programs. Be sure to retain a copy of the application for your records.
- Upon application approval, a NSSA Tested Driver Learner's Permit will be issued for the classification requested which allows the permit holder to operate the applicable class towboat in USA-WSWS-sanctioned club practices/ski show exhibitions and USA-WSWS/NSSA-sanctioned tournaments.
- Learner's Permits are valid for two (2) years from the date of issue at which time the permit expires.
- Class B and C learners may renew every two years if they have completed a minimum of 10 hours practical drive time or participated in a sanctioned tournament each of the last two years.

Name _____ USA-WSWS Member# _____
Area Code/Telephone (day) _____ E-mail Address _____
Current NSSA Driver Rating: ☐ CLASS A ☐ CLASS B NSSA Driver Rating Applied For: ☐ CLASS B ☐ CLASS C
USA-WSWS-Affiliated Club _____
City _____ State _____

"I hereby certify that I have met all application requirements listed above."

Applicant's Signature _____ Date _____

TEAM REPRESENTATIVE APPROVAL (NSSA Tested Class B/C Driver or Team President):

Printed Name _____ ☐ Class B Driver ☐ Class C Driver ☐
Signature _____ President USA-WSWS# _____

NSSA Tested Driver Program Clinic Sanction Application

1251 Holy Cow Road, Polk City, FL 33868-8200

Phone: (800) 533-2972 / (863) 324-4341 ★ Fax: (863) 325-8259 ★ E-mail: officials@usawaterski.org



Instructions: Complete this form and return it to USA-WSWS's Membership Services Department, Attention Officials Programs. The sanction form must be received no later than seven (7) days prior to the start of the clinic.

Clinic Date(s) _____

Clinic Site _____ City _____ State _____

CLINIC REQUIREMENTS

All clinic participants must:

- ✓ beat least 18 years of age and a current Active member of USA-WSWS
- ✓ pay a \$10 clinic fee to USA-WSWS (**not required for clinic instructors or skiers**)
- ✓ comply with and meet all requirements for boater's training and/or licensing under state law applicable in the driver's state of residence

Class A Driver Learner's Permit Testing: Participant must have taken the online course and successfully passed the written test and Motor Vehicle Record (MVR) Screening prior to the clinic and show proof thereof to be eligible to take the on-water practical evaluation.

CLINIC ORGANIZER

Refer to the **"Responsibilities of Host Club"** on page two.

Host Club _____ Club Affiliation# _____

Contact's Name _____ USA-WSWS# _____

Area Code and Phone Number _____ Email _____

The clinic organizer is responsible for:

- ✓ Collecting all fees and forwarding to the clinic instructor.
- ✓ Confirming all participants are eligible to participate at least one week prior to scheduled clinic date

CLINIC INSTRUCTOR

Only NSSA Boat Driver Committee-approved drivers may serve as a clinic instructor.

Instructor's Name _____ USA-WSWS# _____

Area Code & Phone Number _____ # Email _____

The clinic instructor is responsible for:

- ✓ Providing all required evaluation materials for each participant
- ✓ Forwarding the completed clinic registration form, clinic fees and evaluation to [USA-WSWS Headquarters](#)

NSSA TESTED DRIVER CLINIC

RESPONSIBILITIES OF HOST CLUB

- **General:**
 - ✓ locating and securing a qualified NSSA Driver's Clinic Instructor/Test Administrator
 - ✓ providing a location for both the classroom and on-water portion of the clinic
 - ✓ downloading the NSSA Tested Driver's Student Manual from [USA-WSWS's Website](#) under Officials Resources/NSSA" and printing a copy for each clinic participant
 - ✓ checking to be sure that **ALL** clinic participants (including skiers and other personnel) are current Active members of USA-WSWS
 - ✓ Verify student drivers are eligible to participate at least one week prior to scheduled clinic date
- **Equipment:**
 - ✓ TV/DVD or computer for classroom portion of the clinic
 - ✓ Ski jump that is in the water
 - ✓ Starting dock large enough to accommodate a minimum of 12 skiers
 - ✓ Adequate number of skis for jump, doubles and strap doubles
 - ✓ Have pick-up boat and appropriate personnel available
 - ✓ Have radios for boat to boat, and boat to shore communications
- **Skiers:**
 - ✓ Class A Driver Evaluations—10 Skiers (Minimum 5 males and 5 females)
 - ✓ Class B Driver Evaluations—14 Skiers (Minimum 7 males and 7 females)
 - ✓ Class C Driver Evaluations—18 Skiers (Minimum 9 males and 9 females)
- **Skier Skill Recommended Requirements:**
 - Males**
 - ✓ All male skiers must be able to perform a hop dock start
 - ✓ All male skiers must be able to perform a shoulder dock start and carry a 3-high pyramid
 - ✓ One to two male skier(s) is required for a Strap Doubles Couple (must have familiarity and prior skiing experience with partner)
 - Females**
 - ✓ All female skiers must be able to perform a hop dock start
 - ✓ All female skiers must be able to climb to a second tier pyramid position and four of the five women must be able to hold a third tier individual
 - ✓ One to three female skier must be able to climb to a third tier position
 - ✓ One to two female skier(s) is required for a Strap Doubles Couple (must have familiarity and prior skiing experience with partner)
 - Other**
 - ✓ One jumper is required to perform a two-ski ride over
 - ✓ Any mix of skiers who can do the above will also be acceptable

NSSA Tested Driver Program

Clinic Procedures



Clinic Materials: The host club is responsible for the printing of all clinic materials and providing them to the clinic instructor.

- Clinic Registration Forms
- Towboat Liability Insurance and Property Damage Reports
- Event and Annual Waivers
- Event Membership Applications
- Temporary Membership Receipts
- Student Manuals
- Written Evaluations
- On-Water Practical Evaluations
- Current NSSA Rules

NOTE: The NSSA Rulebook and Student Manual can be found on the USA-WSWS Web site, and must be printed or provided electronically by the host club for every student.

Towboat Liability Insurance and Property Damage Report: Complete one form for each towboat used in the event. Be sure that all portions of the form are completed and that the towboat owner signs the form indicating his knowledge of any property damage and the availability of personal liability insurance that names USA-WSWS as an additional insured for the amount indicated. The host club should retain this form for five years from the date of the event. **Do not return** this form to USA-WSWS.

Event Waiver: It is the host club's responsibility to retain possession of all waivers. The Adult waiver forms should be kept for at least 6 years depending upon the state. The waiver forms are useless unless they are able to be produced at the time a claim is brought.

Membership: ALL clinic attendees **MUST SHOW PROOF** of current *Active* USA-WSWS membership. GrassRoots and Guest members are not eligible to participate. Please use the USA-WSWS Event Membership application to enroll new or expired members. All those participants purchasing memberships must be issued a temporary membership receipt. Please be sure to record all requested information and type or print clearly. The host must verify skier and driver eligibility to participate, student drivers must meet eligibility requirements at least a week prior to scheduled clinic date.

Clinic Fees: Each clinic attendee, student driver, must be listed on the Clinic Registration Form(s) and the \$10 fee collected. Clinic Instructors must also be listed where noted; but are not required to pay the fee to receive credit.

Class A Driver Learner's Permit On-Water Practical Evaluation: Participant must have passed the online written test and Motor Vehicle Record (MVR) Screening prior to the clinic and show proof thereof to be eligible for on-water testing. \$10.00 clinic fee is required.

Return to USA-WSWS: Immediately upon completion of the testing, please forward the following items to USA - WSWS's Officials Programs Specialist:

- ✓ Clinic Registration Form(s) and fees
- ✓ USA-WSWS Event Membership Applications, Annual Waivers and monies collected (if applicable)
- ✓ Completed written tests (if applicable)
- ✓ Completed on-water practical evaluation forms for all attendees



NSSA Tested Driver Program Clinic Registration Form

Clinic Sanction # _____

Clinic Date(s) _____

City/State _____

- **General:** All clinic participants must be fully insured "Active" members of USA-WSWS and pay a \$10 clinic fee.
- **Class A, B or C Driver Testing:** Participant must currently hold a corresponding "Learner's Permit" rating to be eligible for testing.
- **Class A Driver Learner's Permit Testing:** Participant must have passed the online written test and Motor Vehicle Record (MVR) Screening prior to the clinic and show proof thereof to be eligible for the on-water practical evaluation. **No clinic fee is required.**
- **Return:** completed sheet, clinic fees, membership forms and fees and written/practical tests to USA-WSWS, 1251 Holy Cow Rd., Polk City, FL 33868-8200.

Membership Number	FULL NAME			MAILING ADDRESS			Written Test Score + Pass/Fail* (P/F/NA/O)	Practical Test Score + Pass/Fail* (P/F)	Driver's Rating Awarded (LA/A/B/C)	\$10 Clinic Fee Paid (Y/N)
	Last	First	Int.	Address	City	St Zip				

***Testing:** Enter test score plus "P" for passing or "F" for failing; For the written testing, enter "NA" for current tested drivers who have already taken the written test or enter "O" for participants who took the written test for a Class A Driver Learner's Permit online.

Clinic Instructor's Printed Name _____ Membership # _____ Signature _____



NSSA Tested Driver Program

On-Water Practical Evaluation for Class A Driver Learner's Permit

Instructions: In addition to the online course and written examination, a NSSA Class A Driver Learner's Permit applicant must satisfactorily complete an on-water practical evaluation. The applicant must operate the towboat while towing a skier and demonstrate proficiency in the areas listed below. The session will begin with the boat docked and the engine off. A NSSA Tested Class A, B or C Driver will ride in the boat as the applicant completes all of the necessary steps to take the skier on a safe ride and return him and the boat safely to the starting area.

Applicant's Name _____ Membership # _____

Area Code/Phone _____ Email Address _____

Team _____

TASK	SCORING SCALE 1 - 5		TOTAL	AVERAGE
	Skier #1	Skier #2		
PRELIMINARY START-UP PROCEDURES:				
1. Equipment Check: Check safety equipment, vapors, bilge, blower, etc.				
2. Starting and Maneuvering the Boat - Check for people and obstructions in the water, proper start procedure with driver in operator's seat, etc.				
3. Communication with Skier - Explain the intended boat path, determine if the skier is a beginner and if he knows the skier safety signals, etc.				
PULLING THE SKIER:				
1. Acceleration - proper throttle control for the ability and experience of the skier				
2. Steering - directional control while monitoring boat traffic, obstructions and communication with observer				
3. Stabilizing the Speed - ability to control speed during and after take-off				
4. Adjusting the Speed (to skier request) - ability to react to observer input and restabilize speed at a new level				
5. Return to Fallen Skier - proper use of "half-turn" or "key-hole" pattern passing downwind/current with the skier on the driver's side of the boat				
6. Landing the Skier - ability to control direction and speed of the boat while maintaining proper relationships to obstructions, docks and landing area				
7. Returning Boat to the Dock - ability to control and maneuver boat in docking area with attention to possible swimmers, equipment and obstructions				
OVERALL SAFETY CONSCIOUSNESS: Awareness of all safety factors with particular consideration to the skier, boat and skier area.				
NOTE: A SCORE OF 2 OR BELOW IN <u>ANY</u> SKILL IS CONSIDERED FAILING			TOTAL SCORE:	
Circle One: PASS FAIL			AVERAGE SCORE = Total Above ÷ 11:	

Test Administrator's Printed Name _____ Rating _____ USA-WSWS Member # _____

Signature _____ Evaluation Date _____

NSSA Tested Driver Program

On-Water Practical Evaluation – Classes A, B, & C



Instructions: The driver must hold a current *Class A, B or C Driver Learner's Permit* rating to be eligible for testing. During the on-water practical evaluation, the driver will be asked to demonstrate their driving skills using an Inboard or single rig for Class A, twin rig boat for Class B, or a triple rig boat for Class C. The examiner will rank each skill on a number scale from one to five as shown below. If needed the examiner may adapt to site conditions but may not alter skier counts.

Name _____ Membership # _____

Team _____

Current Rating: ☐ Class A Learner's ☐ Class A and/or B Learner's ☐ Class B and C Learner's

Rating Evaluated For: ☐ Class A (inboard/single-rig) ☐ Class B (twin-rig boat) ☐ Class C (triple-rig boat)

SKILL	SCORING SCALE					SCORE
	Poor 1	Below Average 2	Average 3	Above Average 4	Excellent 5	
Pull an 8 (A), 10 (B), or 12 (C) person ballet line with a hop-dock start and successfully through the completion of the act which must include three circle passes and a landing.	1	2	3	4	5	
Driver demonstrates the ability to pull a jumper through a show jump course with at least one fall and pick-up.	1	2	3	4	5	
Driver pulls 6 (A), 12 (B), or 18 (C) skiers off the dock, successfully build appropriate three-high pyramids and return the skiers for a shore landing.	1	2	3	4	5	
Driver demonstrates the ability to pull a strap or conventional doubles couple(s) 1 (A & B), or 2 (C) through a show pattern with three passes.	1	2	3	4	5	
Driver demonstrates the ability to drive a simple two- boat pattern which must include at least three passes.	1	2	3	4	5	
During the evaluation, the driver demonstrates the ability to keep the towboat under control at all times.	1	2	3	4	5	
NOTE: A SCORE OF 2 OR BELOW IN <u>ANY</u> SKILL IS CONSIDERED FAILING						
Circle One: PASS FAIL TOTAL SCORE:						

Instructor:

Printed Name _____ USA-WS&WSMember _____

Signature _____ Evaluation Date _____



NSSA Tested Driver Program Examiner Qualification Form

Driver Name _____ Membership # _____

Address _____

City _____ State _____ Zip Code _____

Day Phone _____ E-mail _____

With what clubs have you been affiliated? _____

When did you pass the written and practical testing on a twin rig? _____

Club President's Acknowledgement:

"I hereby certify that this driver has driven a minimum of 20 hours and/or tournaments over the past two (2) years."

Club President's Printed Name _____ USA-WSWS # _____

Signature _____ Date _____

Assist in conducting four (4) drivers' clinics consisting of four (4) or more participants with an accredited examiner:

Date	Sanction #	Number of Drivers tested	Examiner's Name	Examiner's Signature

Once completed, return this form to the NSSA Drivers' Committee Chairperson for review and signature.

NSSA Drivers' Committee Chair:

Printed Name _____ USA-WSWS # _____

Signature _____ Date _____



NSSA Tested Driver Program Practical Experience Record

Revised 9/3/18
1251 Holy Cow Road, Polk City, FL 33868-8200

Phone: (800) 533-2972 / (863) 324-4341 ★ Fax: (863) 325-8259 ★ E-mail: officials@usawaterski.org

Name _____ USA-WSWS # _____

Contact Phone _____ E-mail _____

Affiliated Team/Club _____

To maintain a NSSA tested driver's rating, a driver must:

- drive in one (1) USA-WSWS/NSSA-sanctioned show ski tournament per calendar year and the driver's information recorded on the **NSSA Tournament Drivers' Record** submitted for your team. To receive credit, this form must be signed by the Chief Judge and returned to USA-WSWS Headquarters.
- OR**
- drive ten (10) hours of USA-WSWS-sanctioned show ski club practices/exhibitions per calendar year and the experience documented and signed off below by the appropriate verifying official.

Event Sanction #	Event Date(s) (mm/dd/yy)	# of Skiers	Hours	Location (site/city/state)

The experience listed-above must be verified by a NSSA Recognized Driver Examiner, NSSA Senior Official or NSSA Club President/Tournament Organizer. **DRIVERS MAY NOT SIGN OFF ON THEIR OWN EXPERIENCE RECORD.**

This is to certify that _____ has completed
at least ten (10) ~~hours of~~ driving practical experience.

Verifying Official's Printed Name _____ Position/Title _____

Verifying Official's Signature _____ Date _____

SUBMISSION PROCEDURES: Return completed form to USA-WSWS, Attention NSSA Officials Programs, at the address above **before December 31st to renew** your rating for the following year. **A late fee of \$25 must be submitted if the form is received after the December 31st deadline.**

HARDSHIP RENEWAL: If a driver is unable to fulfill the rating maintenance requirements due to an event or condition over which he has no control, he may eligible to petition the NSSA Drivers' Committee for a hardship renewal. Hardship Petition request forms are available upon request from USA-WSWS Headquarters.

REINSTATEMENT: If a driver does not fulfill his maintenance requirements for a given year, he will be required to retake the practical driving portion of the test to be reinstated.



NSSA Tested Driver Program Team Drivers Practical Experience Record

1251 Holy Cow Road, Polk City, FL 33868-8200

Phone: (800) 533-2972 / (863) 324-4341 ★ Fax: (863) 325-8259 ★ E-mail: officials@usawaterski.org

Team Name _____ Contact E-mail _____

Site Location (site/city/state) _____ Sanction Number _____

To maintain a NSSA tested driver's rating, a driver must do one of the following:

- Drive in one (1) USA-WSWS/NSSA-sanctioned show ski tournament per calendar year and the driver's information recorded on the **NSSA Tournament Drivers' Record** submitted for your team. To receive credit, this form must be signed by the Chief Judge and returned to USA-WSWS Headquarters.
- Drive fifteen (15) hours of USA-WSWS-sanctioned show ski club practices/exhibitions per calendar year and the experience documented and signed off below by the appropriate verifying official.

Driver Name	USA-WSWS #	Date(s) range of Driving Practice(s)/Show(s)	Total Number Skiers	Total Practice Hours	Driver Signature

The experience listed-above must be verified by one of the following:

- NSSA Recognized Tested Examiner
- NSSA Senior Official
- NSSA Club President/Tournament Organizer

The below signatories to certify that the above drivers have completed at least ten (10) hours of driving practical experience.

Verifying Official's Printed Name _____

Position/Title _____

Verifying Official's Signature _____

Date _____

SUBMISSION PROCEDURES: Return completed form to USA-WSWS, Attention NSSA Officials Programs, at the address above **before December 31st** to renew your rating for the following year.

A late fee of \$25 for EACH driver must be submitted if the form is received after the December 31 deadline.

HARDSHIP RENEWAL: If a driver is unable to fulfill the rating maintenance requirements due to an event or condition over which he has no control, he may eligible to petition the NSSA Drivers' Committee for a hardship renewal. Hardship Petition request forms are available upon request from USA-WSWS Headquarters.

REINSTATEMENT: If a driver does not fulfill his maintenance requirements for a given year, he will be required to retake the practical driving portion of the test to be reinstated.

NATIONAL SHOW SKI ASSOCIATION TOURNAMENT DRIVERS' RECORD

TOURNAMENT NAME _____ SANCTION# _____ DATES _____

TOURNAMENT LOCATION (LAKE, CITY, STATE) _____

CLUB NAME _____ TOURNAMENT CLASS _____

Please type or print clearly, for each driver that is towing an act for this tournament, the First and Last name, USA Water Ski & Wake Sports membership number, current driver's rating (Class A, B, C or Learners) and list BACK-UP (driver that may drive this tournament) under Back-Up Driver's on the right side vs a REGULAR (driver that will be driving this tournament) under Regular on the left side. Since a driver's work is credited at USA Water Ski & Wake Sports and NSSA according to the information on this form, it is imperative that all requested data be complete and accurate. **The Chief Judge of the tournament MUST be notified, BY THE END OF THE TOURNAMENT, if you have used one of the back-up drivers.**

PLEASE PRINT AND ATTACH A COPY OF YOUR USA-WSWS "Team Officials List" WITH ALL DRIVERS LISTED HIGHLIGHTED.

REGULAR DRIVERS

BACKUP DRIVERS

NAME	USA-WSWS #	RATING		NAME	USA-WSWS #	RATING
			1			
			2			
			3			
			4			
			5			
			6			
			7			
			8			

The Chief Judge is responsible for returning this completed form to USA Water Ski's Competition Department.

X

Chief Judge, NSSA Nationals

Approved November 8, 2019



TESTED DRIVER PROGRAM STUDENT MANUAL

REVISED 6/1/11

NATIONAL SHOW SKI ASSOCIATION TESTED DRIVER PROGRAM

► Overview

The National Show Ski Association (NSSA) Tested Driver Program is designed to cover very basic information about the types of boats that you will find in a water ski show. It is very important for drivers to understand the basic handling characteristics of each type of boat used in a water ski show. This basic understanding should assist drivers if they are ever put into a situation in which a quick decision needs to be made to protect the safety of the skiers. This information may also prove to be useful when deciding what types of acts your boat can pull. Drivers will learn what to check before the boat is launched, how to launch a boat properly and what safety precautions to take. This course will cover towboat driver basics and pick-up boat driver basics. The fundamentals of pulling large quantities of skiers off the performance platform along with various show patterns also will be covered.

▶ Student Goals

- Identify general types of boats used in water ski shows
 - Acquire basic understanding of the rules and regulations for operating a boat
 - Demonstrate an understanding of the safety precautions necessary for operating a boat during a water ski show or water ski practice
 - Demonstrate knowledge of methods for towing a variety of water ski acts
 - Demonstrate knowledge of operating a boat in a multiple boat pattern
- 

► Acknowledgements

- This program has been designed and written by JR (John) Wilson with the assistance and guidance of the following people:

James Boland

Peter Bonert

Linda Churchill

Scott Coley

Mike Hanson

Cathy Luiting

Gerald Luiting

Bob Shuman

- This program is made possible by funding from:



I. BASIC INTRODUCTION TO BOATS

Types and characteristics of boats used in a water ski show:

A. Outboard Boats – Single Rig

- ✓ Back up well
 - ✓ Easy to maneuver
 - ✓ Turn well in tight areas
 - ✓ Good for small high speed acts (i.e., small barefoot pyramid)
 - ✓ Good wake for swivel and double acts
 - ✓ Most effective with 200 horsepower motor or better
- 

B. Outboard Boats – Twin/Triple Rigs

- ✓ Used for pulling large acts
- ✓ Large acts will pull best from transom
- ✓ Do not turn well in tight areas at high speeds
- ✓ Optimum maneuverability is achieved at idle speed if you use forward and reverse to pivot the boat
- ✓ Achieve proper throttle technique to maintain correct speed for acts
- ✓ Use progressive motion to pull extremely large acts (high 20s – mid 30s). Progressive Motion is a process whereby the driver needs to get the boat moving at a speed sufficient enough to pull the act off the dock. The speed should always be constant with a gradual acceleration as or right before the ropes go tight. To define the actual speed is difficult as all boats are rigged differently with weight and motor mounting. The concept is to get the mass of the boat moving quick enough to overcome the weight to be pulled off the dock and not allow the boat to get into a plowing action. If the driver allows the boat to plow, in an effort to get the boat planed off, the driver will lose skiers.
- ✓ Twin rigs are very difficult to steer if you do not have hydraulic steering

C. Inboard Boats

- ✓ Turn extremely tight under power (i.e., 360 degrees around the boat)
- ✓ Track well for acts such as jumping
- ✓ Difficult to back up
- ✓ Easy to throttle (hold speed)
- ✓ New inboards with true fuel injection have better horsepower (1995)
- ✓ Perform better with four-blade props
- ✓ Some have right prop rotation; some have left prop rotation

D. Pick-up Boats

- ✓ Need to maneuver well
 - ✓ Need adequate horsepower
 - ✓ Best if rigged with a bilge pump
 - ✓ Gunnel should be high enough to carry 4–5 passengers
- 

E. Barges (pontoon boats with seats removed)

- ✓ Difficult to steer until you learn pivot point
- ✓ Used for portable dock
- ✓ Carry props or backdrops
- ✓ Do not slow down quickly
- ✓ Do not back up well

II. LAUNCHING YOUR BOAT

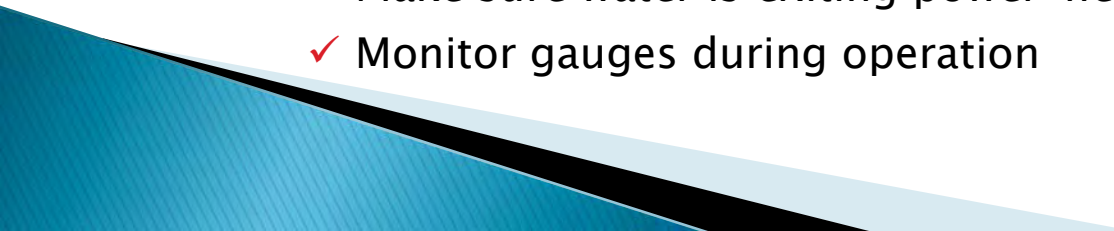
A. Before you launch:

- ✓ Check for adequate fuel and oil
- ✓ Check battery for charge
- ✓ Steering and throttle controls free
- ✓ Drain plug in hole
- ✓ Fire extinguisher onboard and serviceable
- ✓ Appropriate personal flotation devices

B. Before startup:

- ✓ Be aware of fuel vapors – if boat is equipped with a blower, operate five minutes before startup
- ✓ Make sure water depth is sufficient to launch and power-up boat

C. Startup:

- ✓ Check oil pressure on Inboards
 - ✓ Make sure water is exiting power-head on outboards
 - ✓ Monitor gauges during operation
- 

III. SAFETY PRECAUTIONS

- A. Driver should take time to become familiar with the boat
 - 1. Control sensitivity
 - 2. Docking characteristics
 - 3. Handling characteristics of his/her boat and all other boats used by the Team
 - 4. Never drive the boat directly toward the crowd, a skier, the dock, etc. (if steering or throttle fail, you place teammates and spectators in a compromising position)
 - 5. Pass fallen skiers on the driver's side of the boat
 - 6. Never, in any circumstance, should the driver leave the boat

7. Driver should not lean over the side of the boat to assist with ski pick-up or help skiers get into the boat (this is the responsibility of the spotter). Driver should be free to maneuver the boat.
 8. Spotter must always wear a personal flotation device (PFD) and be prepared to enter the water immediately
 9. After a fall, it may take a moment for the skier to assess his/her condition and give the "OK" signal. Even after receiving the "OK" signal, the boat crew must make a judgment about whether or not the skier is really OK (sometimes the signal is automatic).
 10. Follow all guidelines for rendering assistance as outlined in the "Show Safety Manual"
 11. If pick-up boats are busy with other functions, towboat drivers may be called upon to act as pick-up boats. It is beneficial to know their jobs.
- 

B. Driver should become familiar with the ski area

1. See Chapter 2 of the [NSSA Policies and Procedures Manual](#) – "Class A Show Site Selection Recommended Criteria" for ideal site conditions for a show
2. Be aware of hazards:
 - a. Moving Hazards
 - ✓ Current
 - ✓ Water depth
 - ✓ Width
 - b. Natural Feature Hazards
 - ✓ Rocks
 - ✓ River banks
 - ✓ Plants and animals

c. Man-made Hazards

- ✓ Bridge piers
- ✓ Marker buoys
- ✓ Dams
- ✓ Utility cables and lines
- ✓ Floating debris

d. Environmental Hazards

- ✓ Weather (wind, fog, sun, precipitation)
- ✓ Cold water (medical conditions associated with it)
- ✓ Light conditions (dawn or dusk; location of sun)
- ✓ Remoteness of area

IV. TOWBOAT BASICS

A. The first boat entering the show course should:

1. Always be positioned closest to the shore
2. Always have the right-of-way

B. Additional boats in patterns:

1. Should enter as first towed skier(s) exit show course
2. Should be positioned about half a boat width to the left side to allow the driver to pass fallen skiers safely on the driver's side of the boat
3. Boat 3 should be entering the course as Boat 2 is leaving; Boat 1 should be far enough into the turn to re-enter as Boat 3 exits (see Figure 4)
4. The turn radius of Boats 2 and 3 should be slightly larger than previous boat to keep the water as smooth as possible for the skiers in the turn (see Figure 5)

Multiple Boat Spacing

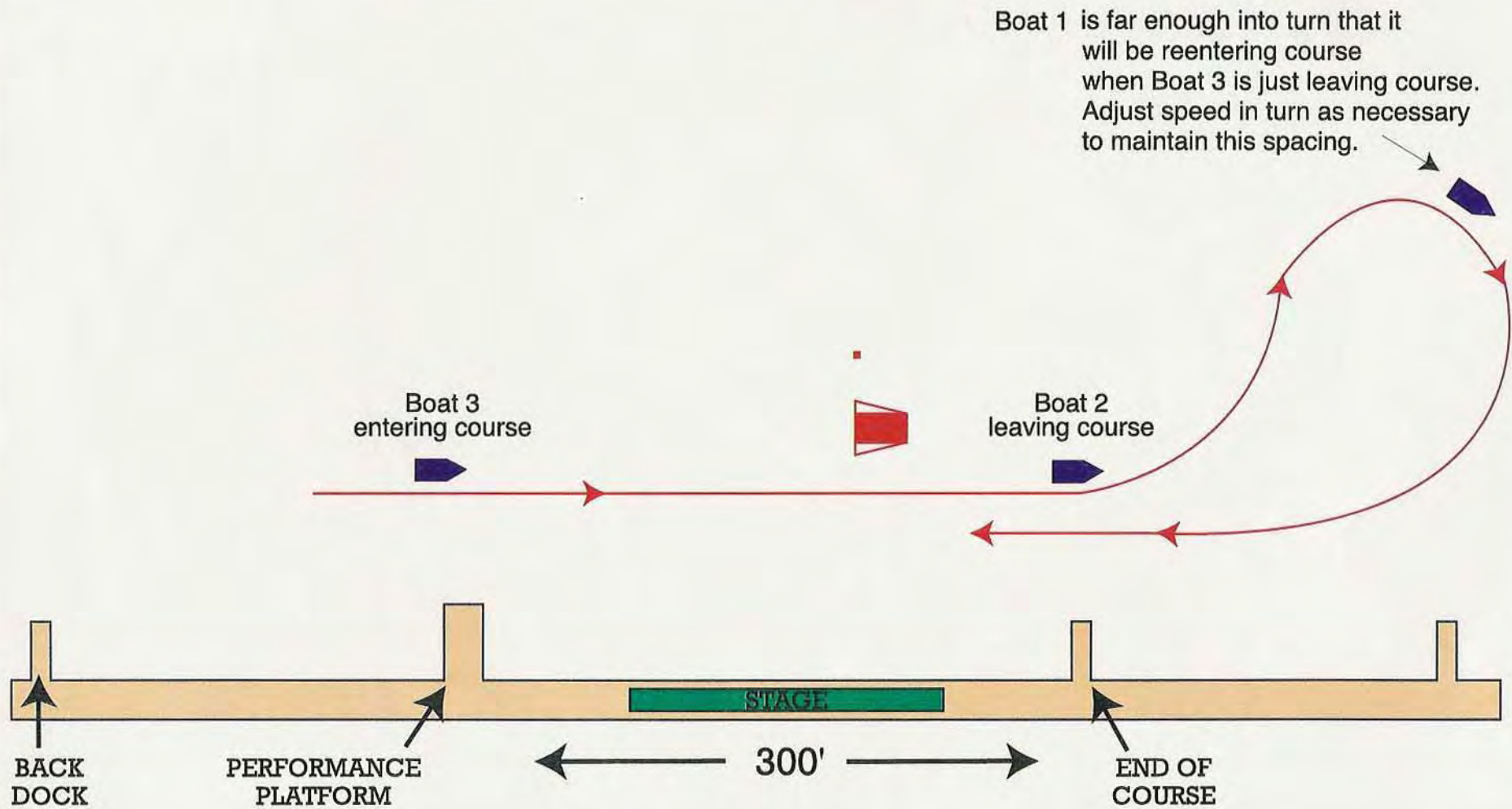


FIGURE: 4

Multiple Boat Turns

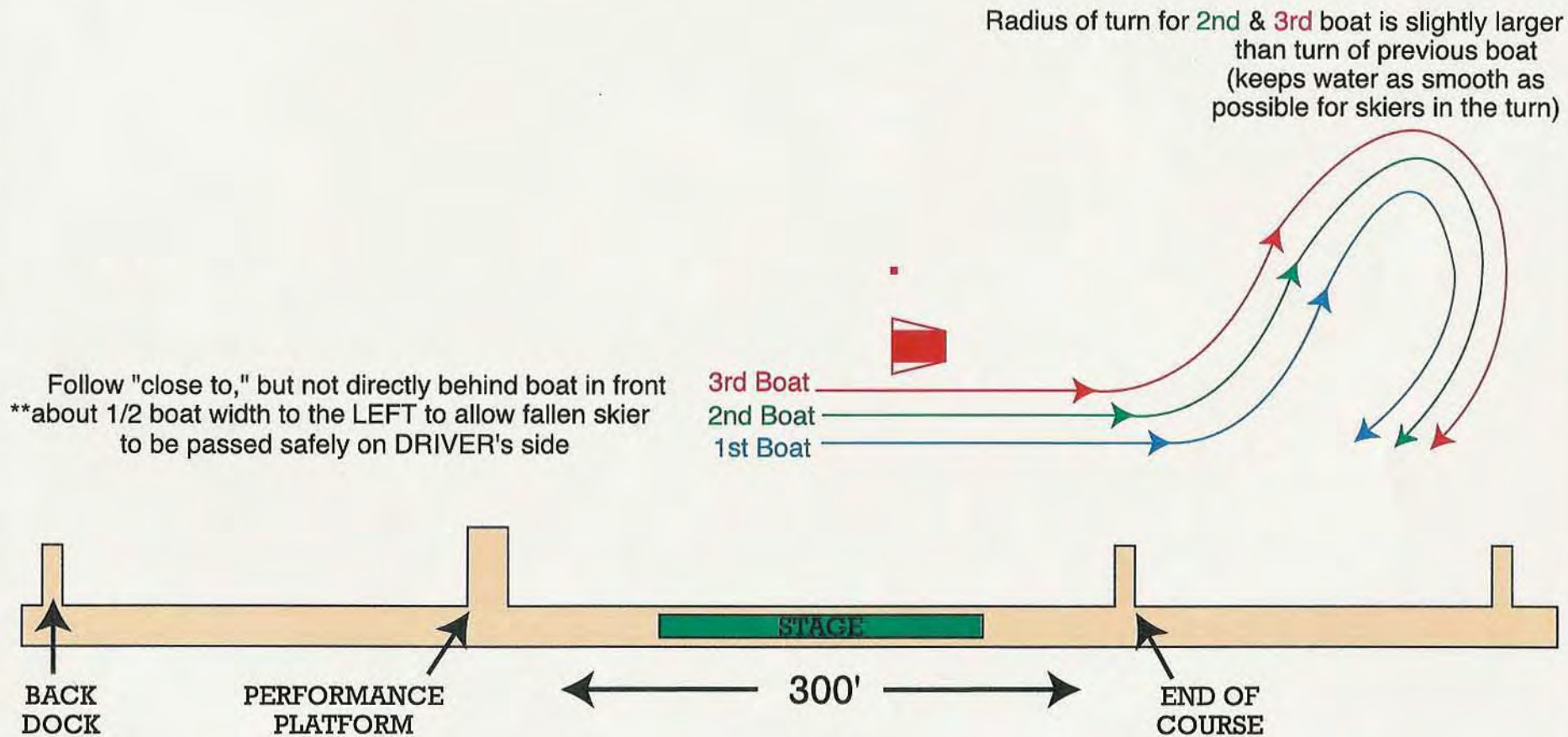


FIGURE: 5

Multiple Boat Turns

Follow "close to," but not directly behind boat in front
**about 1/2 boat width to the RIGHT to allow fallen skier
to be passed safely within Drivers view

Radius of turn for 2nd & 3rd boat is slightly larger
than turn of previous boat
(keeps water as smooth as
possible for skiers in the turn)

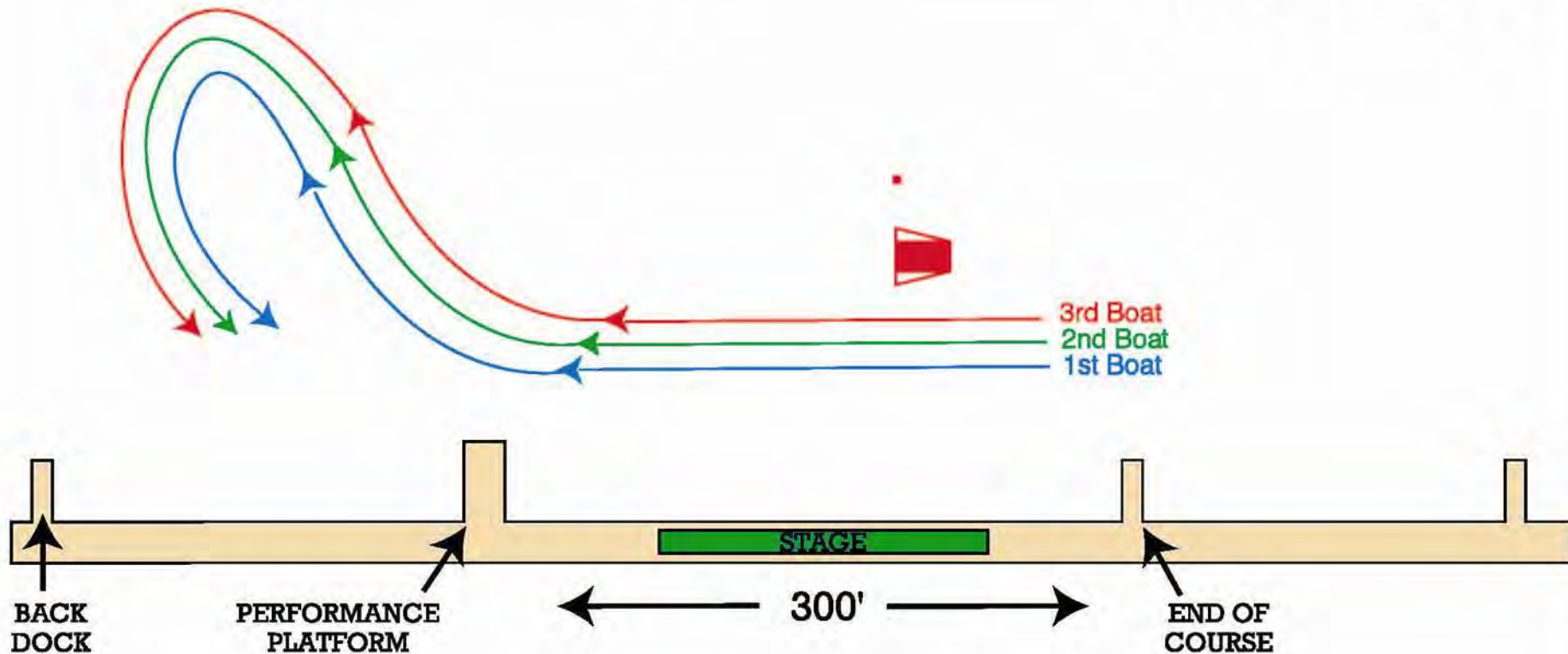


FIGURE: 5_b

Multiple Boat Turns

Follow "close to," but not directly behind boat in front
**about 1/2 boat width to the RIGHT to allow fallen skier
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Radius of turn for 2nd & 3rd boat is slightly larger
than turn of previous boat
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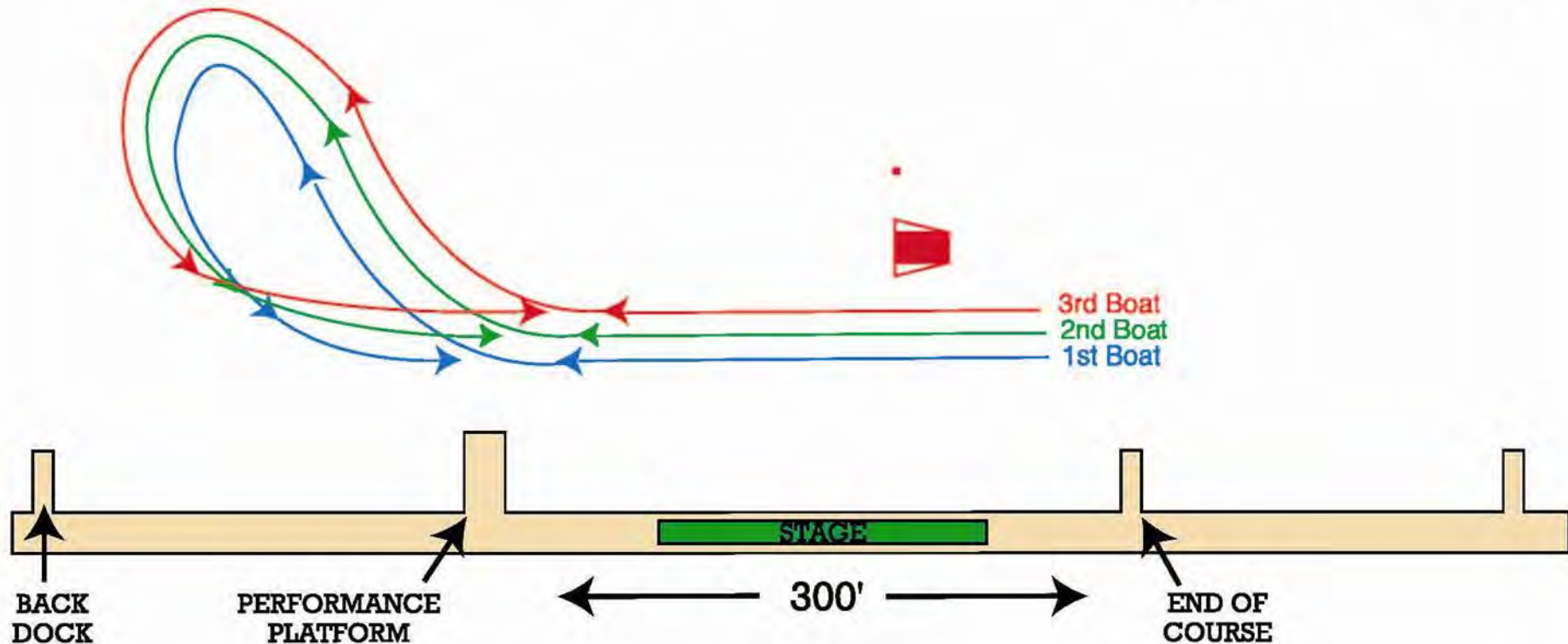


FIGURE: 5c

C. Practice pulling straight off the dock

1. Tendency is to veer off to the left (away from shore)
2. Biggest problem with large acts like ballet or pyramid

D. Do not rush into the first corner off the dock

1. Allow skiers to complete first pass
2. Initiate turn as skier exits the course
3. Start turn at a 45 degree angle – turning too sharply will send waves through the show course (see Figure 3)

Turns: Entering and Leaving the Course

Notes:

1. Boat entering course is always closest to shore.
2. There should NEVER be two boats in the course at the same time going in opposite directions on the same line.
3. Run as parallel to shore as possible, but NEVER steer the boat directly toward another boat.

Leave course at approximately 45 degree angle to avoid having wake wash back through the show course.

Boat entering turn (LEAVING COURSE) is away from shore.

Leave adequate space for boats to pass safely.

Boat exiting turn and coming back INTO COURSE is closest to shore and always has RIGHT OF WAY.

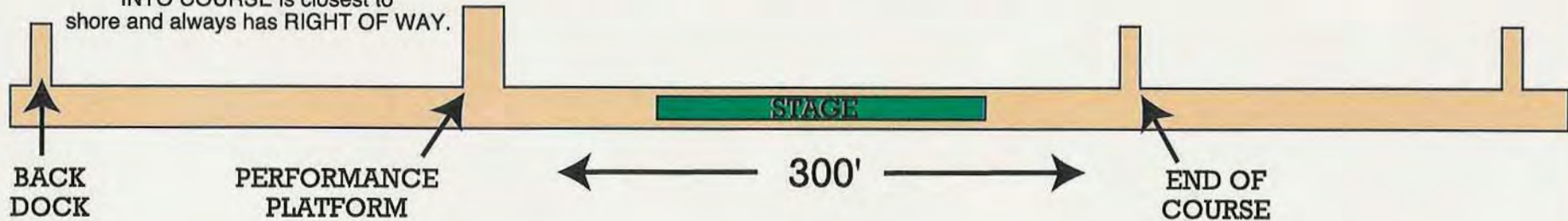
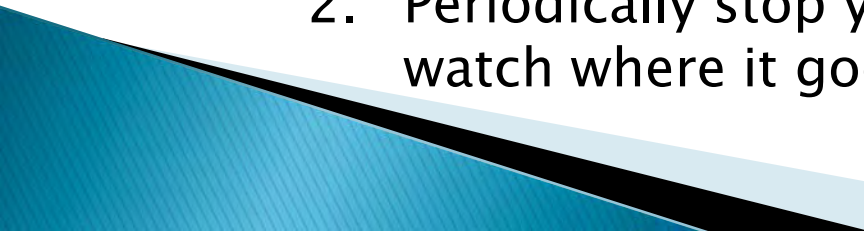


FIGURE: 3

- E. When pulling multiple skiers use progressive motion to get them off the dock
 - F. When a skier pulled by a boat in front of you falls, point directly at the skier with your hand/arm
 - 1. This lets the skier know you see him/her
 - 2. Allows you to signal to the skier which way to swim to stay out of your path
 - 3. In tournament situations, judges will know you see the fallen skier (no gray hairs or safety violations)
 - G. Communicate with your skiers
 - 1. Know the desired boat speeds for the act
 - 2. Let the skiers know what you need in the corners to maintain proper spacing
 - 3. Let skiers know that you need to see coils of rope for proper starts
- 

4. Explain to skiers what you expect of them if they fall
– they need to look at the approaching boat to know which way to swim
 5. Understand that skiers' desired speed might change as conditions change – be flexible
- H. When picking up a fallen skier, pass him on the driver's side of the boat
- I. If the current act requires a pin, watch for ropes in the water by fallen skier(s)
- J. When approaching an injured skier or pick-up boat that is assisting an injured skier, proceed slowly with caution – No Wake
- K. Get a feeling for your boat wake
1. Practice patterns without skiers
 2. Periodically stop your boat and observe your wake; watch where it goes
- 

The following diagrams
are examples of typical
towboat patterns and
large act pulls



Initial Pull Variations

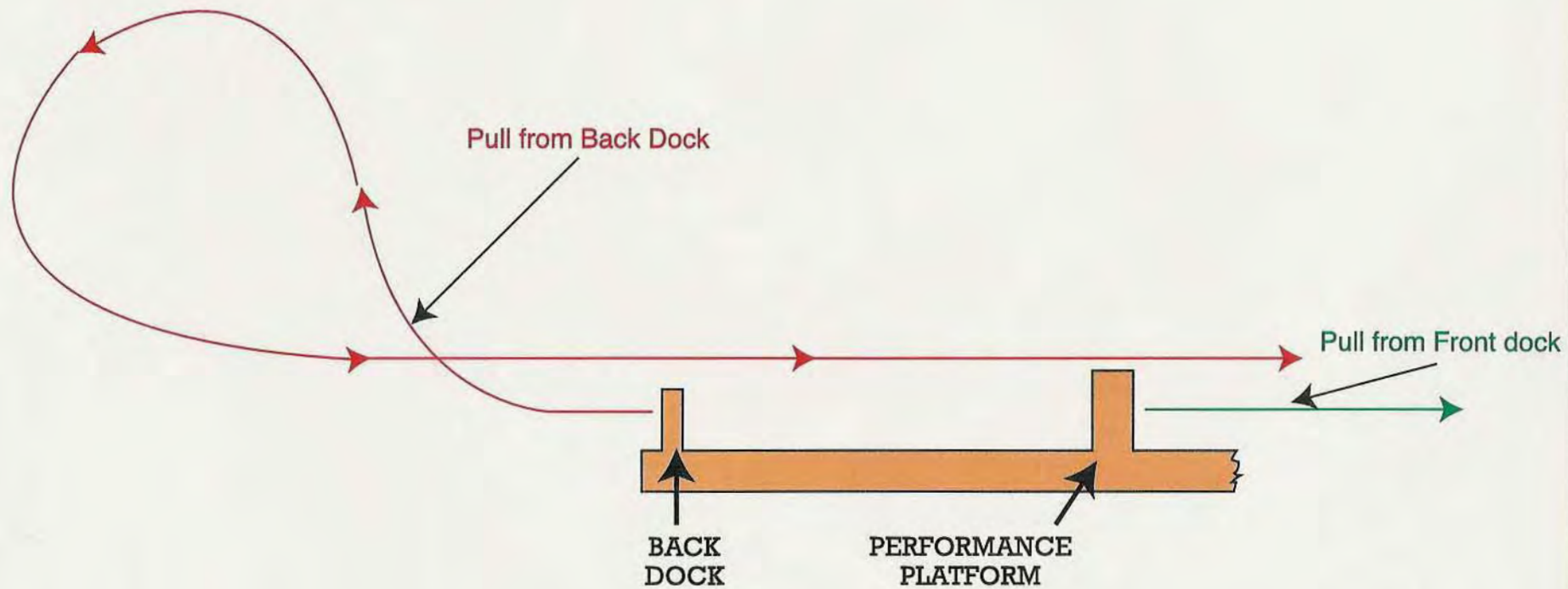


FIGURE: 2

"9" Pattern

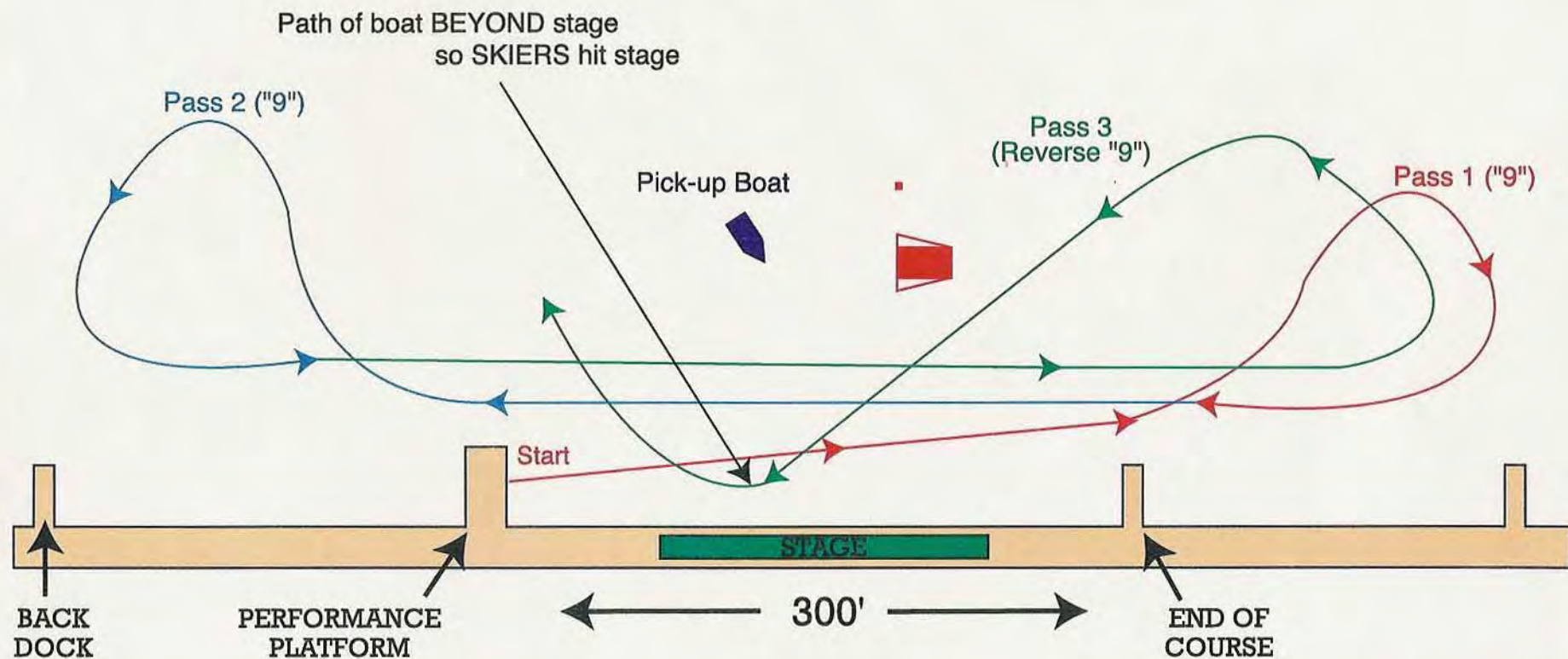


FIGURE: 6

Jump Pattern

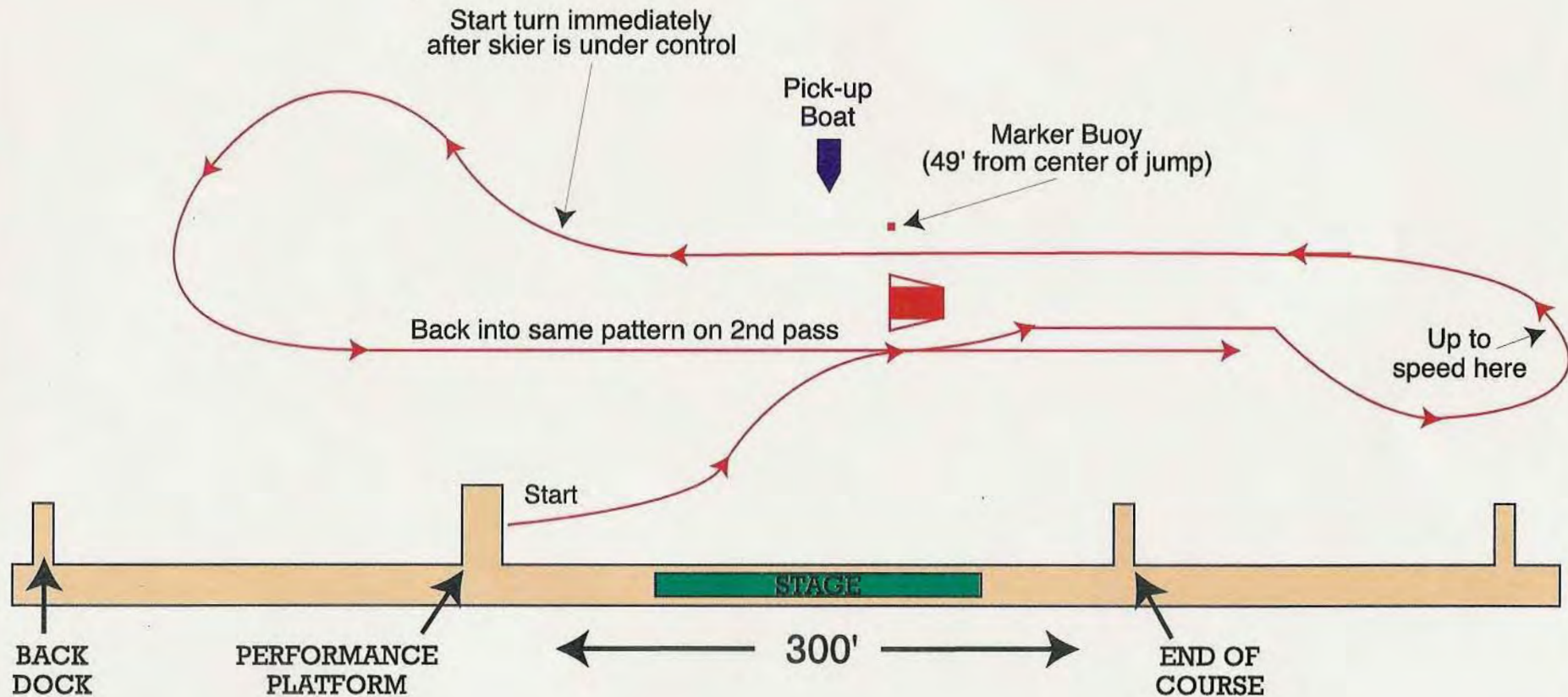


FIGURE: 7

Circle Pattern

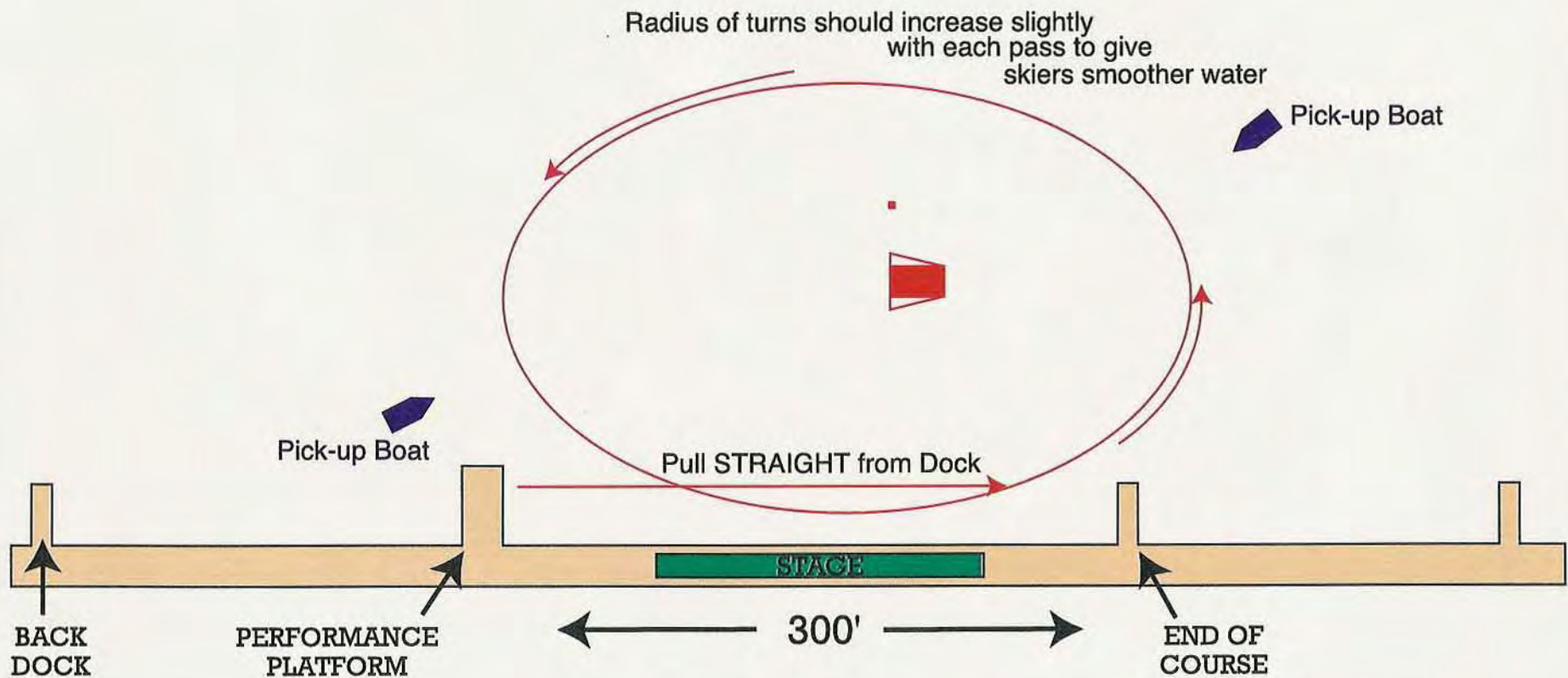


FIGURE: 8

Straight Thru Pattern

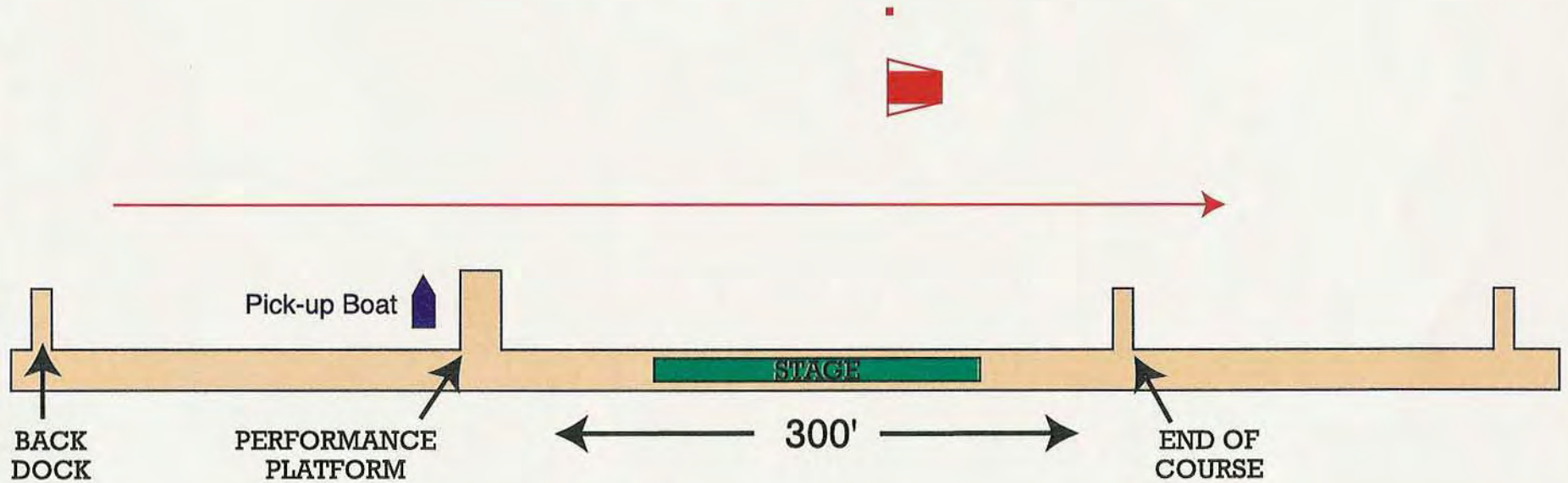


FIGURE: 9

Around the Boat

* Note *

Maneuver may be done
on either side of the jump,
**HOWEVER BE CAREFUL
OF THE JUMP**

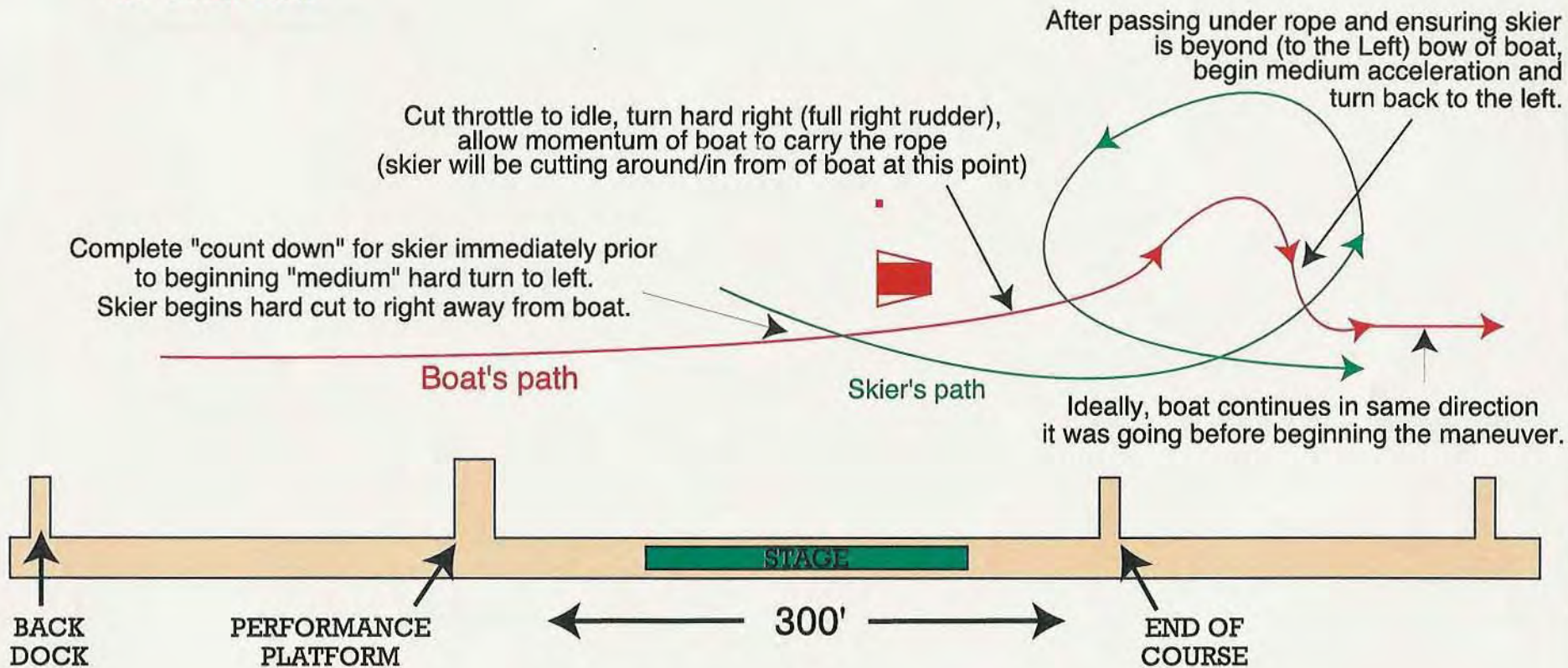


FIGURE: 10

Large Act Landings

Pattern is the same from either end of show course

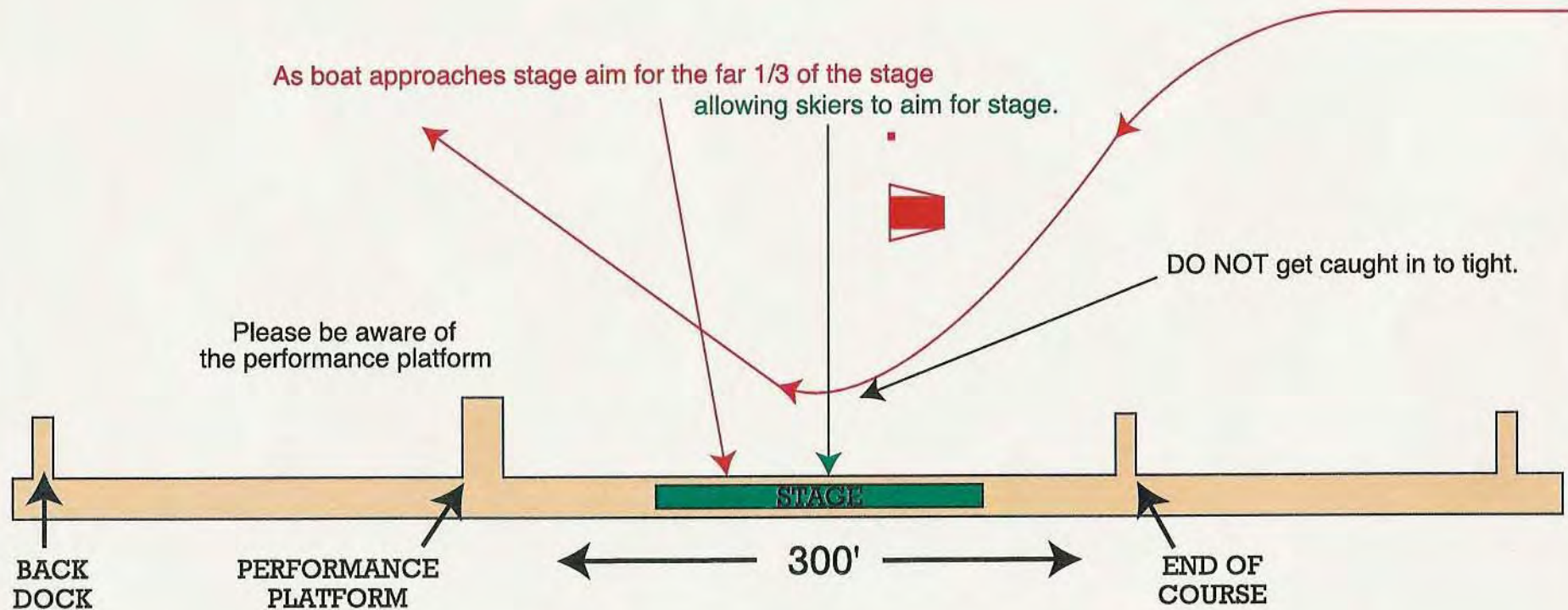


FIGURE: 11

Oval Pyramid Pattern

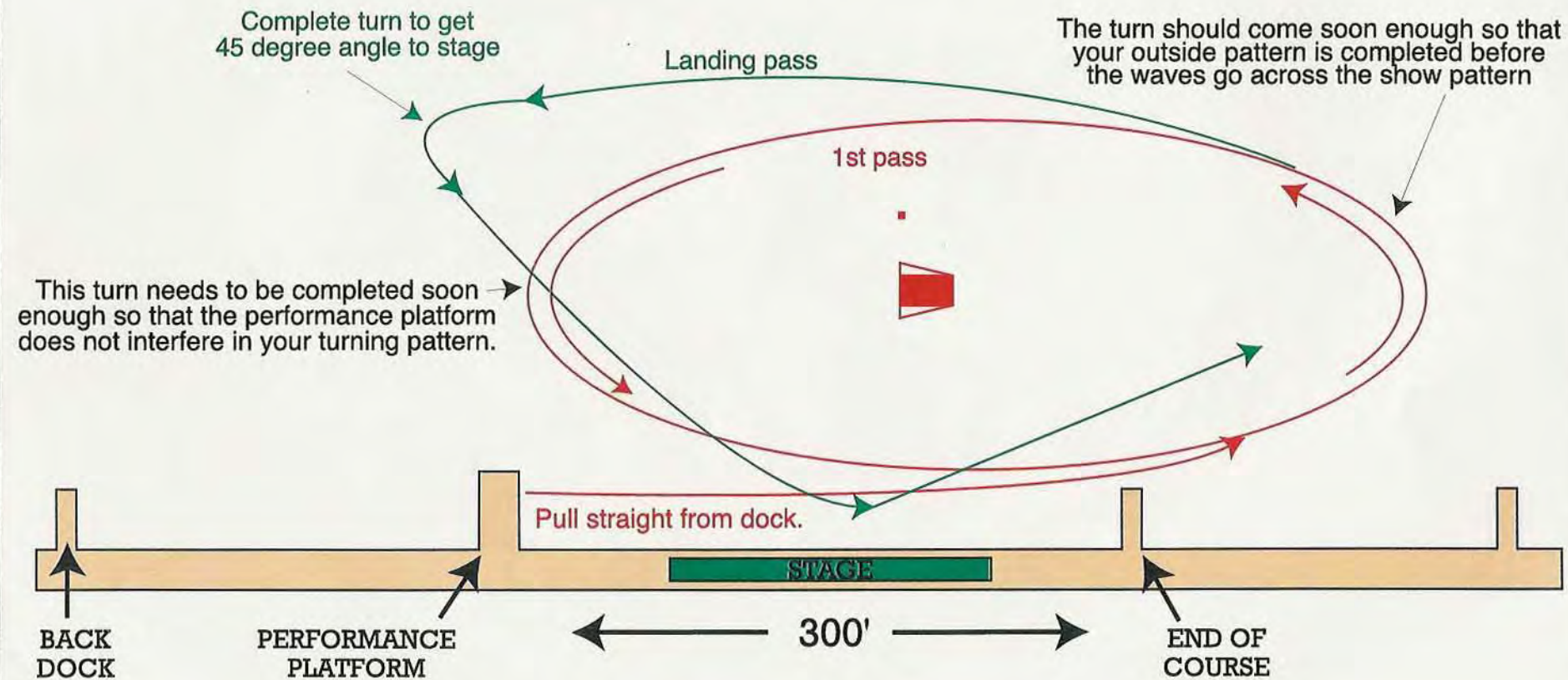


FIGURE: 12

V. PICK-UP BOAT BASICS

A. Primary responsibility is skier safety

1. Rider must be prepared/capable to assist an injured skier
2. Driver should anticipate and be moving toward high-risk falls
3. Boat(s) should be positioned outside the viewing area of the show course where the driver can still see the skiers and be in a position to respond in a timely manner (see diagram for suggested positioning of the pick-up boat)

B. Secondary responsibilities

1. Pick up fallen skiers and dropped skis
 2. Shuttle skiers
 3. Never produce a wave that interferes with acts in the show
 4. Stay out of the show course viewing area
- 

Show Course

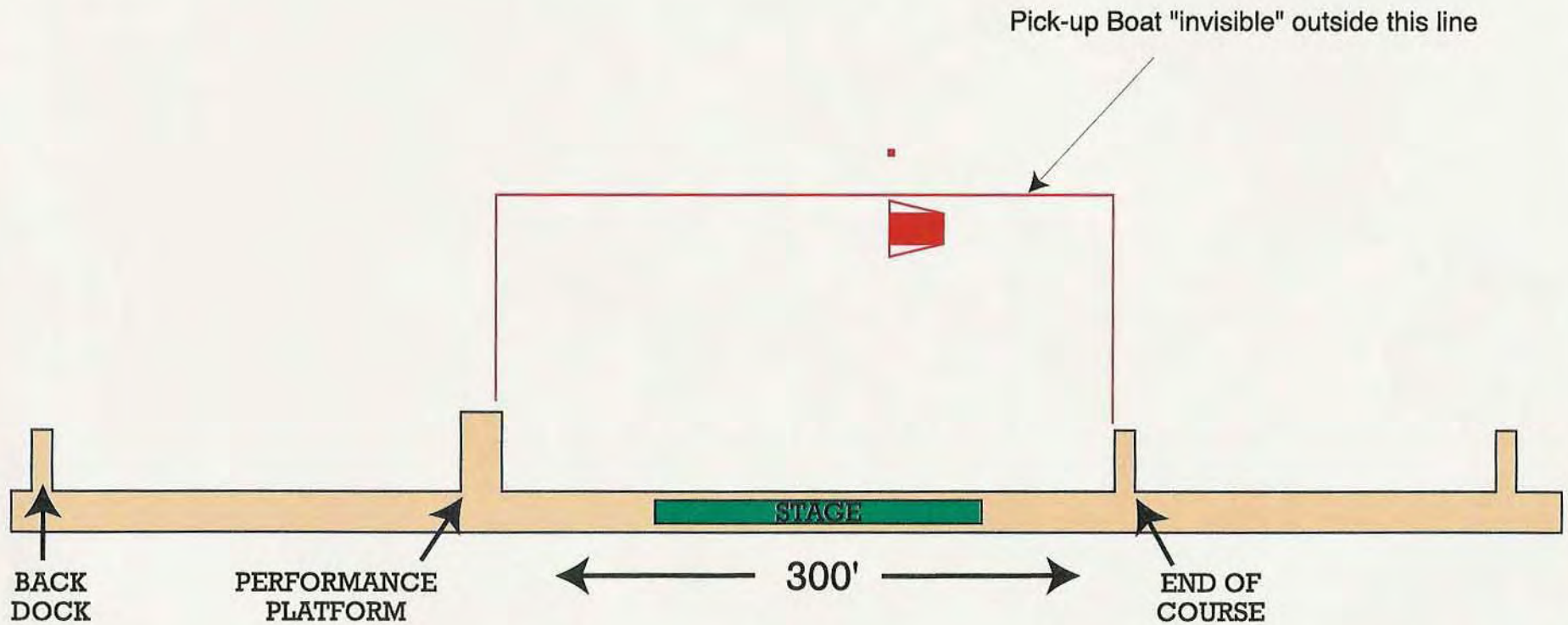


FIGURE: 1

World Record Committee**Criteria for National Show Ski records established after 2/28/03****Criteria and procedures for setting a U.S. National Show Record**

1. All records will be broken into three categories. They are as follows:
 1. National
 - a. There is no team limitation of the participants who set this record.
 2. Tournament
 - a. These records are set by members of the same team at an N.S.S.A. sanctioned tournament.
 3. Team/Show
 - a. These are records where all participants of the record are from the same team at the time of the record attempt. You must submit a USA Water Ski Roster for this record.
2. All participants of the record attempt must be full active or Grass Roots USAWS members.
3. NSSA will only certify show skiing records, or those not recognized under any other water ski sport division.
4. Records must relate to something likely to be found in a ski show.
5. NSSA safety rules will apply. Exceptions for rules can be made on the sanction application and must follow NSSA guidelines for rules exemptions.
6. No age categories and no separate male versus female categories.
7. All records must be made at a USAWS sanctioned event.
8. Records must be witnessed and attested to by either (1) One Senior NSSA Judge, (1) One NSSA World Record Committee Member, or (2) Two NSSA members who are any of the following; NSSA Regular Judge, NSSA Board of Director, or NSSA Officer. There should not be a conflict of interest between any of the officials involved and the individual/team attempting the record. There is no team conflict when the record is of a composite team nature

Revised November 8, 2019

9. All requests for record certification shall be made in writing, signed by the organizer, and the witnesses and accompanied by photographic evidence, i.e., Video.
- A. It should be understood that the burden of proof is on the individual/organization that is submitting the record for verification. Video footage should be clear and easily zoomed in to an appropriate level. High Definition is preferred. It is suggested that you provide multiple video angles of the attempt in an effort to clearly show that what is being attempted, is being executed to the standards set forth in this document.
10. A 70% approval vote of the committee will bring the record request before the full NSSA board for final approval.
11. USAWS headquarters staff shall maintain all the paperwork, documentation, evidence, and the final listing of all records as approved and certified by the NSSA board.
12. Existing records may be “grandfathered”.
13. Highly subjective acts will not be considered.
14. All records will need a verified application. The National Record (World Record) application can be obtained from USAWS headquarters, and should be returned to the National Record Committee Chair Person 30 days prior to the record attempt, to make sure the individual/organization making the attempt understands all that will be expected of them.
15. For jump records, the jump must meet N.S.S.A. specifications set for jump ramps with the exception of a separate category for unlimited width.
16. There will be no separation of records by type of boat, i.e., inboards vs. outboards. The intent is that the boat must be a type of boat which would be expected to be used in a standard ski show.
17. The committee shall have the final discretion as to whether or not the record meets the spirit and intent of the category.

Categories where records will be recognized:

Barefoot:

Lines: Everyone must be in an established skiing position for a minimum of 5 seconds. The record is for the most people in a line.

Front:

Back:

2 Ski Bomb-out: Once the last person jumps out and is up, everyone must be in an established skiing position for a minimum of 5 seconds. The record is for the most people in a line.

Deepwater

Starts: All skiers must be up and in an established skiing position for a minimum of 5 seconds.

Front:

Back:

Tumble Turns: Tumble turns must be performed behind the boat. Skier must stand up between turns. Time starts when the skiers backside first hits the water. The skiers entire backside must no longer be in contact with the water at the end of one minute in order for the turn to count.

Barefoot pyramids: Pyramids must be built and stepped off for a minimum of 5 seconds. Climbers must be standing on the shoulders of the person below (i.e. not sitting).

Tallest:

Biggest line:

All records occurring before 2017 that don't meet the new criteria, will be denoted with an asterisk ()

Pyramids: For these records, only 2 additional skiers will be allowed above a 1/1 ratio of skiers to climbers. These must be built and established for 5 seconds. Climbers must be standing on the shoulders of the person below (i.e. not sitting).

Tallest: Most tiers.

Most People: 40% of all participants must be part of a 4 tier or higher. If using 2 tier pyramids, they can't be adjacent to each other.

Pyramids, PreFab: For these records, only 2 additional skiers will be allowed above a 1/1 ratio of skiers to climbers. These must be built and established for 150 feet. Climbers must be standing on the shoulders of the person below (i.e. not sitting).

Tallest:

**Most People
Straight:**

**Most People
Staggered:**

Jump: These records must be set on a jump which meets N.S.S.A. jump specifications, with the exception of the unlimited width category which must meet all specifications except for the width of the ramp. They must also meet the criteria set up under N.S.S.A. freestyle jump rules.

Unlimited Width Jump

2 ski records for the most side by side:

Skiers over the ramp: *Everyone must be on the ramp at the same time and the outside skiers must have any part of at least one ski go over the top edge.

Heli's:

Flips:

Gainers:

Mobius':

1 ski records for the most side by side:

Skiers over the ramp: *Everyone must be on the ramp at the same time and the outside skiers must have any part of at least one ski go over the top edge.

Heli's

Flips

Gainers

Mobius'

Standard Size Jump

2 ski records for the most side by side:

Skiers over the ramp: *Everyone must be on the ramp at the same time and the outside skiers must have any part of at least one ski go over the top edge.

Heli's

Flips

Gainers

Mobius'

1 ski records for the most side by side:

Skiers over the ramp: *Everyone must be on the ramp at the same time and the outside skiers must have any part of at least one ski go over the top edge.

Heli's:

Flips:

Gainers:

Mobius':

2 Ski Fronts

in 1 minute:

Most 2 ski front flips by one person off of standard ramp in one minute. The time will start when the skier's skis first touch the

jump surface. For last jump to count, the skis must come in full contact with the water before time runs out. The jump only counts if the skier then skis away (which may be after time expired).

**1 Ski Fronts
in 1 minute:**

Most 1 ski front flips by one person off of standard ramp in one minute. The time will start when the skier's ski first touches the jump surface. For last jump to count, the ski must come in full contact with the water before time runs out. The jump only counts if the skier then skis away (which may be after time expired).

**2 Ski Gainers
in 1 minute:**

Most 2 ski gainers by one person off of standard ramp in one minute. The time will start when the skier's skis first touch the jump surface. For last jump to count, the skis must come in full contact with the water before time runs out. The jump only counts if the skier then skis away (which may be after time expired).

**1 Ski Gainers
in 1 minute:**

Most 1 ski gainers by one person off of standard ramp in one minute. The time will start when the skier's ski first touches the jump surface. For last jump to count, the ski must come in full contact with the water before time runs out. The jump only counts if the skier then skis away (which may be after time expired).

Swivel:

Swivel line:

All skiers must make two passes with two separate 180 tricks. All tricks must be held at the same time for a minimum of 5 seconds. The record is for the most people in a line.

**720 Overheads
In 1 Minute:**

Most 720 **Overheads** behind 1 boat by 1 person in 1 minute. The time will start with the first initial movement of the first 720. When the minute ends, the skier must be facing fully forward for the trick to count. There must be a perceptible pause between 720's.

**Most 360
Overheads at
the same time:**

Most swivel skiers performing a 360 **overhead** behind 1 boat at the same time.

**Most 720
Overheads at
same time:**

Most swivel skiers performing a 720 **overhead** behind 1 boat at the same time.

**Most 1080
Overheads at
the same time:**

Most swivel skiers performing a 1080 **overhead** behind 1 boat at the same time.

Ballet line:

Starting in 2017, whether done in a circular or straight pattern, skiers must do two separate passes **past the same “show site”**, with two separate moves of either a seat hold, toe hold, or heel hold. The record is for most people in a line.

All records occurring before 2017 that don’t meet the new criteria, will be denoted with an asterisk (*)

Trios line:

Trios must make two passes past the same “show site” with two separate moves. All skiers must hold each move or lift for at least 5 seconds. The record is for the most trios behind the same boat.

Doubles:

Conventionals line: All couples must make two passes past the same “show site”. They must all do the same move for each pass, but they must use two separate moves for the separate passes. The skiers must hold each move or lift for at least 5 seconds. The record is for most couples in a line.

Strap Doubles: All couples must make two passes past the same “show site.” They must all do the same move for each pass, but they must use two separate moves for the separate passes. The skiers must hold each lift for a minimum of 5 seconds at the same time. The record is for most couples behind the same boat.

Torch Flip Line: Everybody being “flipped” must at some point all be in the air at the same time and not be supported by their partner. This record is for the most Torch Flips at the same time.

**Shoe Ski
turn line:**

All skiers must turn backwards and recover. Once the last person turns backward, everyone must be in an established skiing position for a minimum of 3 seconds. After the last person turns back forwards, everyone must be in an established skiing position for 3 seconds. The record is for the most people in a line

ATB:

Record is for the most people to successfully ski away from an around the boat pull. Skiers must all be going in the same direction and can either cut under lines or not. This record is for a true continuous 360 degree pull. Skiers must use a single ski and nobody can sink beyond waist deep. The boat must exit the maneuver in the same direction in which it entered the maneuver. Skiers must be in an upright stable skiing position for 5 seconds after the boat straightens out to exit the turn.

Front:

Back:

Adaptive:

Participants in this category must meet the adaptive criteria as defined by the USA Water Ski Adaptive Sports Discipline. In order for the record to count, the skiers must be in a riding position for a minimum of 5 seconds. Record is for most skiers behind 1 boat.

N.S.S.A. Application Form
For
National Show Skiing Record

Record you are attempting to set or break:_____

Category

___National Record ___Tournament Record ___Team/Show Record Check all that apply

Team Name:_____ Date of Record Attempt:_____

Submitted by:_____ Location of Record Attempt:_____

Address:_____ Phone #_____

City, State, Zip:_____

Officials to be present:

Name	Officials rating or position held
------	-----------------------------------

Name	Officials rating or position held
------	-----------------------------------

Name	Officials rating or position held
------	-----------------------------------

Name	Officials rating or position held
------	-----------------------------------

Are you applying for an exemptions to any N.S.S.A. Safety rules:_____

If so, which rule and why?_____

In addition to the officials stated above, what other proof will you/have you provide(d) to verify this record?_____

Please attach a list all participants of this record including skiers, drivers, riders, pin pullers, safety director, videographers, and photographers. Please include all USAWS numbers, for verification purposes.

Additionally, please attach an affidavit from all official witnesses attesting to the fact that the person/persons attempting this record were successful and met all of the criteria as established in this document.

Please return to:

Chris Coupland chriscoupland@charter.net

2932 132nd Ave NW

Coon Rapids, MN 55448

Officials Affidavit for NSSA National Show Ski Record

Each Official to fill out separate Affidavit

Date of event:_____

Record being attempted:_____

Name of Organization/Individual making attempt:_____

Name of Official verifying record attempt:_____

Did the Organization/Individual making the attempt follow all NSSA Safety rules?_____

If not, please explain:_____

Did the Organization/Individual making the attempt successfully complete the attempt as defined above?_____

If this was a jump record, was the jump properly measured to meet NSSA specification as outlined in the NSSA Rule Book?_____ If yes, what were the jump measurements?

Ramp height on each side:_____

Length of ramp out of water each side:_____

Please explain with great detail, the record attempt and results. (e.g. number of people, times, distances, and other relevant facts.)

(If more room is necessary, please continue on back.)

Signature

Date

Please send signed Affidavit to: Chris Coupland 2932 132nd Ave NW. Coon Rapids, MN 55448

Chapter 12

NSSA Tournament Kit Contents

Guidelines for Sponsoring a Ski Show Tournament Registrar Packet – not in kit on web site

Chief Judge/Chief Scorer

- Instructions for the Chief Judge
- Chief Judge's Checklist
- Chief Judge's Post Tournament
- Report Officials Cover Sheet
- Judge's Form
- Box Score Sheet
- Box Score Explanation Work Sheet
- Officials Complaint/Concern Form
- Post Show Judges' Meeting Report
- NSSA Rulebook
- Scorer's Form
- NSSA Officials Work Record
- Timer's Report
- Tournament Officials' Record Box
- Score Tally Sheet
- Tournament Results
- Music Play List

Officials' Applications

- Application for State Safety Director
- NSSA Official's Rating Applications
- Tournament Officials Requirements

Safety Directors' Development Program
Description **Registration**

- Event Membership Application
- Adult-Minor Annual Waivers Adult-
- Minor Event Waivers Temporary
- Membership Receipts

Safety Packet

- Safety Director Responsibilities
- Safety Manual
- Individual Competition Safety Director's Tracking
- Report Safety Director's Tracking Report
- Safety Director's Report
- Incident Report Instructions
- Incident Report Form
- Medical Claim Filing Instructions
- Medical Claim Form

Towboat

- NSSA Tournament Drivers Record
- Towboat Liability and Physical Damage Report
- NSSA

NSSA Events

- Individual Acts Competition Judge's Form
- Individual Acts Competition Scorer's Form
- Individual Competition Timer's Report
- Individual Competition Results Form
- Freestyle Jump Competition Judge's Form
- Form Freestyle Jump Competition Scorer's Form

Not in Tournament Kit on Web site:

- Individual Event Competition Judge's Form
- Individual Event Competition Scorer's Form
- Required NSSA Tournament Paperwork Check List Teams with all Paperwork

Turned In

- Teams Missing Paperwork Check List

Individual Acts Pass List Forms

- Swivel Pass List Instruction
- Swivel Pass List
- Doubles Pass List
- Instruction Doubles Pass List

National Show Ski Association

Instructions for the Chief Judge

As Chief Judge, your responsibility encompasses the entire tournament. You are obligated to see that the tournament is run fairly and safely according to the current rules. This includes the responsibilities of the following personnel:

- Sponsoring Club
- Competing Teams
- Scoring Judges
- Scorers
- Timers
- Safety Director

The responsibilities of each of these are found in the current rules. Also, the sponsoring club's responsibilities have been spelled out in a separate document entitled "Guidelines for Sponsoring a Ski Show Tournament." It is important that you become familiar with these documents and the section entitled "Judge's Instructions."

Some of the items to watch for prior to the start of the tournament are:

- 1) Is the required equipment ready and adequate?
- 2) Are personnel available and familiar with their responsibilities (scorers, timers, judges, safety personnel, safety director)?
- 3) Have the docks, jump, landing area, skiing area, etc., been checked for safety hazards?
- 4) Have all rosters and show lists been submitted?

Meet with each competing team's Show Director prior to their competition. Ask for questions and inform the Show Director that it is his responsibility to know the rules and that you cannot make exceptions simply because he/she is not aware of the rules. Also, check that he is familiar with the site, safety procedures and furnished equipment that he/she will be using. Ask the Show Director if there is anything unusual about the show that you should be aware of.

In the event time allows, the Chief Judge, as a courtesy to the competing team, shall make an attempt to inform the designated individual from the team of any rule violations or penalties. If at all possible, this should be done prior to the start of the next show in an effort to review all circumstances.

Remember that all decisions made by the Chief Judge or majority of the judges must be made keeping in mind the intent of the rules and be based on keeping the competition fair for all competing teams.

NOTE: Remember to list all officials who work the tournament on the NSSA Tournament Officials' Record. Immediately upon conclusion of the tournament, return the following forms to USA-WSWS's Competition Department in the envelope provided in the "Scorer's" packet of the tournament kit.

Check

Documents

- ☐ NSSA Tournament Results form with Scorebook Cover and Back
- ☐ Tournament Officials' Record
- ☐ Tournament Safety Director's Report
- ☐ Injury and Additional Treatment Reports (if applicable)
- ☐ Individual and Family Membership Registration forms and monies collected

Good luck in your future endeavors as a NSSA Judge!!!

National Show Ski Association

Chief Judge's Checklist

Tournament Name _____ Tournament Date(s) _____

Site/City/State _____ Region ____ Class ____ Sanction Number _____

CHECKLIST ITEMS	TEAMS			
Representative				
Roster				
Registration				
USA-WSWS Affiliation				
MEETINGS				
Pre-Show Meeting				
Safety Meeting				
EQUIPMENT/ACTS				
Towboat Needed				
Pick-up Boat Needed				
2 nd Jump				
Barefoot Jump				
Alternate Start Dock				
Aerial Act				
Continuous Act				
Act Scratched				
Spoken Word Start				
Tight Line Start				
Ramp Height				
Start Sooner				
TIMES				
Set-Up Time				
Start Time				
Delay Time				
5-Minute Warning				
Finish Time				
Total Time				
Take-Down Time				
DEDUCTIONS				
Safety Deduction				
Unsportsmanlike Conduct				

NOTE: The times are for reference only. These times are also recorded on the Timer's Report.

CHIEF JUDGE: Review all items with each competing team prior to the start of their ski shows.

Chief Judge's Signature _____ Date _____

National Show Ski Association

Judge's Form

Tournament Name: _____ Tournament Date(s) _____

Team _____ Judge _____ No. _____

List of Acts	Flow 0 - 25 pts.	Execution 0 - 25 pts.	Difficulty 0 - 25 pts.	Spectator Appeal 0 - 25 pts.	Comments	Total
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
Penalty Information and Explanation						

Tournament Name:			Date:	
Team:			Judge:	
BOX SCORES		Median Score	Score Given	Act/Reasoning (+'s & -'s associated to what & why)
Sound				
Music Selection	0-50	25		
Audio Effects	0-75	38		
Audience Direction	0-125	63		
Towboat				
Starts	0-50	25		
Patterns & Speed	0-50	25		
Landings	0-50	25		
Skill Difficulty	0-50	25		
Pick Up				
Positioning	0-25	13		
Rough Water	0-25	13		
Overall Safety	0-25	13		
Showmanship				
Showmanship	0-250	125		
Overall Show				
Introductions	0-100	50		
Dock & Equipment	0-25	13		
Act Variety	0-100	50		
Production	0-250	125		
Costuming / Makeup	0-50	25		

Tournament Name:			Date:		
Team:			Judge:		
BOX SCORES		Median Score	Score Given	Act/Reasoning (+'s & -'s associated to what & why)	
Sound					
Music Selection	0-50	25		+ Music fit theme throughout + Tempo of music fit acts	- Music totally random - Music didn't fit theme at all - Music didn't follow pace/tempo of act - Music inappropriate for family audience
Audio Effects	0-75	38		+ Raised/lower music volume during skits + Raised/lower music volumes when talking + Good sound affects for skits + Good volume levels overall	- Volume too loud - Volume static throughout, need to raise lower appropriately - Reverb multiple times during show - Hard to hear announce over music - Need to adjust bass/levels for different characters
Audience Direction	0-125	63		+ Mixing theme, skits, skiing + Announcer kept show flowing + Announcer easy to follow storyline + Hit all acts right on que + Announcer carried theme & show flow + Informative + Brought attention to special acts	- Called jumps wrong - Dead air - Gaps in announcing...waiting with nothing happening - Called acts from your perspective vs. audience - Didn't take focus away from dock during setups - Got lost in storyline - Annoying, never stopped talking - Faced the water rather than audience - Talked over acts

Tournament Name:			Date:		
Team:			Judge:		
BOX SCORES		Median Score	Score Given	Act/Reasoning (+'s & -'s associated to what & why)	
Towboat					
Starts	0-50	25		+ Prefabs great pull + Backbreaker tandem starts + Nice even pull on large ballet start + Good use of multiple start points + Great starts on tandem acts	- Hot pull on ballet - Angled pull off dock on pyramid - Slow start on prefab even though made it - Way to hot on hot pick barefoot - Basic sitting starts with small size acts overall
Patterns & Speed	0-50	25		+ Perfect size ballet pattern + Good 5 boat big act + Good 5 boat swivel/dbls + Backbreaker perfect pattern to avoid bf waves + Good use of multiple start points & directions + Kept something in showcourse at all times	- Long patterns on jump - Dead gaps between boats in big act - Multiple boats in showcourse at same time/head on issues - Too slow, skiers signaling for speed in pyramid - Unnecesarily long pattern for pyramid size - Ghost boats multiple times - Big gaps...though montage over and than 2 more boats come
Landings	0-50	25		+ Nice big pyрмаid landing + Landed big act @ intro positions + Ballet perfect ankle deep right on shore + Multi-directional big act landing + Made big size acts landings on beach well	- Way to far from shore causing landing issues - Landed big acts in wrong position for intros - Tried landing all 5 boats in center of beach caused issues - Split landing 1/2 in wake & 1/2 out...either closer or out further - Brought acts in at wrong angled for clean landing - Pulled out to quick after landing causing rope issues
Skill Difficulty	0-50	25		+ 6 Pre-Fabs + Split pick prefabs + Split pick huge ballet + Hot pick barefoot circle + Slider doubles start in lift + Barefoot chase with minimal gaps + Multiple 4 & 5-boat patterns with no gaps + ATB / ATB placment + Jump whip-up	- Basic sitting starts - Small acts with minimal difficulty - Only one or two boat used during acts - Only one direction & basically same pattern for all acts - Ran over ropes causing towboat down time (oops)

Tournament Name:			Date:		
Team:			Judge:		
BOX SCORES		Median Score	Score Given	Act/Reasoning (+'s & -'s associated to what & why)	
Pick Up Boat					
Positioning	0-25	13		+ PU's on both end perfect for both pyramids + Multiple PU's aligned for barefoot line + Good positioning on jump + Correct spot and spining toward acts for issues	- Need both PU's on same end for start (BF Line) - PU at jump during pyramid and big act - Need PU's where acts normally fall not center show course - Unless injury, don't need to pickup skiers near beach - Boat pointed away from action / back to skiers - PU wasn't at jump (or facing) during jump acts - Ski pickup in to out causing next towboat problems - Pickup in way of towboat
Rough Water	0-25	13		+ very smooth in/out on jump falls + Good out to in pickup BF line without rollers + Idle everywhere allowed calm water + Good use of towboats as PU to avoid need to throttle up	- PU's should idle in/out, ran full throttle causing rollers - Throttling up for jump pickup left roller for next boat - Full throttle back to dock to drop skis left rollers for BF starts
Overall Safety	0-25	13		+ Always on spot of normal falls + Multiple boats used outside ofonly PU boats + PU crew's heads on swivel looking for falls + Many falls to deal with but worked seamlessly	- Overloaded PU with pyramid fall, taking on water - Left skiers floating for long time - Left BF skies in course causing safety issues for next act - Unless injury, don't need to pickup skiers near beach - Boat pointed away from action / back to skiers - PU wasn't at jump (or facing) during jump acts - Needed to use towboats as PU boats during big pyramid fall
Showmanship					
Showmanship	0-250	125		+ Lots of energy + Great "real" smiles + Looked like everyone was having fun + Well rehearsed characters in skits + Enaged audience in show + Connected with audience on the water & stage + Lots of enthusiasm	- Lack of energy - Little to no smiles, got down when things went wrong - Focused on sking and little connection to audience - Skits looked unrehearsed - Dances looked messy and participants lost - Forgot about audience and performing during show - Lacked crowd appeal

Tournament Name:			Date:		
Team:			Judge:		
BOX SCORES		Median Score	Score Given	Act/Reasoning (+'s & -'s associated to what & why)	
Overall Show					
Introductions	0-100	50		+ Well rehearsed characters in skits + Well rehearsed and clean + Everyone new spots & queues + Clever use of boat intros during acts + On water intros nice to keep flow going + Good use of spacing on stage	- Skiers looked lost during intros - People in wrong spots and running around during intros - People doing wrong & different lifts for intro - Spacing of acts on stage bad..big open areas & others clustered - Intros drew attention to dock setup instead of away (after BF) - Leave introducing every person by name to home shows - Needs rehearsing
Dock & Equipment	0-25	13		+ Clean docks & stage + Never saw setups / dock crew + Large act sizes increased amount of D & E + Prefab setups quick/clean + Hot dock picks went of clean	- Messy confusion on dock setups - Knot in trios - Missed hot pick handoff - Broken trunk line on pyramid - Boat motor died on triple causing pyamid sink - Backdrop to weak for wind and collapsed - Small act sizes limited amount of dock & equipment needs
Act Variety	0-100	50		+ Creative use of all aspects in montage + Saw almost all ski disciplines + Variety pace of acts was exceptional	- Too many barefoot acts - No shoes, tricks, skyski, wakeboard, kneeboard - Too much swivel...swivel included 7 acts - Not enough variety in jumps - Too much pyramids...5 acts included pyramids - Multiple similar "big acts" - Star doubles repeated maneuvers on all four couples
Production	0-250	125		+ Multiple nice backdrops + Props on docks and stage set the theme nicely + Skits added seamless to theme and overall show + Dancers enhanced entertainment + Never a dull moment and show felt quick + Great characters + Storyline easy to follow + Floating props + Good use of filler acts	- No theme, looked like a ski practice - No props & one basic flat backdrop - Same characters played by different people - hard to follow - Announcer/characters didn't stay in character/story line - Too complicated storyline, hard to follow - Didn't tie acts to theme or storyline - Basically was only a ski exhibition, lacked performance ("show")
Costuming / Makeup	0-50	25		+ Great colorful ballet costumes + Annoucners and characters costumes fit theme + Girls hair and makup great without being gaudy + Costumes fitted perfectly to size + Costumes corresponded to theme + Costumes very professional looking + Props on water in ballet enhanced costumes	- Dark colors blended into background water - Announcer & characters not in costume - Costumes ill fitting / dragging on ground - Costumes didn't fit theme or acts - No (little) makup and hair flying all over - Mix matched costumes in pyramid, not sure what happened - Announcer in sunglasses

Tournament Name:				Date:			
Team:				Judge:			
BOX SCORES		Median Score	Score Given	Act/Reasoning (+'s & -'s associated to what & why)			
		Improper Use / Invalid Comments					
XYZ Box	0-250	125	230	+ {with no other comments}			
XYZ Box	0-250	125	85	- {with no other comments}			
ABC Box	0-50	25	35	+ Good Job			
ABC Box	0-50	25	40	+ Nice			
XYZ Box	0-250	125	225	+ Liked it			
XYZ Box	0-250	125	110	- OK			
ABC Box	0-50	25	45	{Score way over median with no other comments}			
XYZ Box	0-250	125	75	{Score way under median with no other comments}			
XYZ Box	0-250	125	195	---No theme to speak of -Dead time between acts --Characters didn't know storyline {all negative comments, yet high score}			

National Show Ski Association

Officials Complaint/Concern Form

Instructions: The purpose of this form is to allow show teams and/or individuals the opportunity to contact someone with a legitimate complaint or concern. Upon completion, forward this form to the Officials' Committee Chairman, with copies to the NSSA President and your NSSA Regional Representative(s). Upon receipt, the Officials' Committee Chairman, or his appointed investigation chairman, will contact the officials of the tournament involved for their input. All of the information received will then be circulated to the Officials' Committee members for review and recommendation. The individual committee member recommendations will then be compiled into a questionnaire/ballot and sent to all committee members for a vote. The committee recommendations, **which may include discipline up to and including suspension of an official's status**, will then be forwarded to the NSSA Board of Directors for final approval.

NOTE: Disciplinary action may be applied to the complainant if the Officials' Committee and/or Board of Directors decide that the complaint was totally frivolous and unfounded.

Complainant's Name _____ USA-WSWS Membership # _____

Mailing Address _____ City _____ State _____ Zip Code _____

Area Code/Telephone Number (day) _____ (evening) _____

Club Affiliation (if any) _____

Complaint/Concern is directed at _____

Whose official position was _____

Location of incident (site/city/state) _____ Date of incident _____

Describe complaint/concern (use the back of this form if additional space is required) _____

Witnesses (if applicable):

Name _____ Area Code/Telephone _____

Name _____ Area Code/Telephone _____

Name _____ Area Code/Telephone _____

Name _____ Area Code/Telephone _____

Name _____ Area Code/Telephone _____

Recommendations _____

Complainant's Signature _____ Date _____

National Show Ski Association

Post Show Judges' Meeting

Tournament Name _____ Tournament Date(s) _____

Location (site/city/state) _____ Sanction Number _____

Team Name _____ Date _____

Called By _____

Reason _____

Result: Deduction? ☐ Yes ☐ No % of Deduction _____ Division: ☐ A ☐ C or ☐ I ☐ II ☐ III

Tournament Delayed? ☐ Yes ☐ No Amount of Time Delayed (minutes) _____ First Aid Required? ☐ Yes ☐ No

Club Representative Contacted _____

Chief Judge's Comments _____

Team Name _____ Date _____

Called By _____

Reason _____

Result: Deduction? ☐ Yes ☐ No % of Deduction _____ Division: ☐ A ☐ C or ☐ I ☐ II ☐ III

Tournament Delayed? ☐ Yes ☐ No Amount of Time Delayed (minutes) _____ First Aid Required? ☐ Yes ☐ No

Club Representative Contacted _____

Chief Judge's Comments _____

Team Name _____ Date _____

Called By _____

Reason _____

Result: Deduction? ☐ Yes ☐ No % of Deduction _____ Division: ☐ A ☐ C or ☐ I ☐ II ☐ III

Tournament Delayed? ☐ Yes ☐ No Amount of Time Delayed (minutes) _____ First Aid Required? ☐ Yes ☐ No

Club Representative Contacted _____

Chief Judge's Comments _____

National Show Ski Association

Final Score _____

Scorer's Form

Tournament Name _____ Tournament Date(s) _____

Team _____ Scorer _____

List of Acts	">	">	">	">	">	">	">	Total	Calculations
1.									$\frac{A}{\text{(3 or 5)}} = \text{_____} = C$
2.									
3.									
4.									
5.									$C \times 13 \times 1.3 = \text{_____} = D$
6.									
7.									
8.									
9.									$\frac{B}{\text{3 or 5}} \times 0.7 = \text{_____} = E$
10.									
11.									
12.									
13.									$E + D = \text{_____}$
14.									
15.									
16.									
17.									$\text{Final Score} = \text{_____}$
18.									
19.									
20.									
A. Total Skiing Scores									$\text{# of Acts} = \text{_____}$
Box Scores									
Sound Crew & Audio Presentation									
Towboat Driving									
Pick-up Boat Crew									$\frac{\text{Total}}{\text{3 or 5}} = \text{_____} = A$
Showmanship									
Overall Show									
B. Total Box Scores									

National Show Ski Association

Timer's Report

Tournament Name: _____ Tournament Date(s): _____

Official Starting Time: Saturday _____ Sunday _____

NOTE: The scheduled starting time is for the first ski show. The 20-minute set-up time will begin 20 minutes prior to the announced time.

Day	Pos.	Team	Set-Up Time	Ski Time	Take-Down Time	Total Show (minutes)
DAY ONE						
DAY TWO						

Explanations: Set-up, Ski and Take-Down times are start times. Total show is the actual skiing time in minutes.

Official Timer's Signature

Chief Judge's Signature

The Chief Judge is responsible for returning this completed form to USA-WSWS's Competition Department.

National Show Ski Association Tournament Officials' Record

Signature of Chief Judge _____

Tournament Name _____ Sanction Number _____ Date(s) _____

Location (Site/City/State) _____ Class _____ Number of Teams _____ Region _____

Please type or print clearly the first and last name, USA Water Ski membership number and current official's rating (A=Assistant, R=Regular, S=Senior, Safety Directors -- S=State, R=Regional, N=National) under the appropriate category of all officials who work the tournament, as well as those who might be working to become Assistant Judges or Scorers (U=unrated). Since an official's work is credited at USA-WSWS and NSSA according to the information recorded on this form, it is imperative that all requested data be complete and accurate.

Name	USA-WSWS Member #	Rating	Name	USA-WSWS Member #	Rating
Chief Safety Director:	# _____	_____	Chief Scorer:	# _____	_____
Safety Directors:			Computer Operator:	# _____	_____
1. _____	# _____	_____	Timer:	# _____	_____
2. _____	# _____	_____			
3. _____	# _____	_____			
4. _____	# _____	_____			
Chief Judge:	# _____	_____	Back-up Timer:	# _____	_____
Judges:			Scorers:		
1. _____	# _____	_____	1. _____	# _____	_____
2. _____	# _____	_____	2. _____	# _____	_____
3. _____	# _____	_____	3. _____	# _____	_____
4. _____	# _____	_____	4. _____	# _____	_____
5. _____	# _____	_____	5. _____	# _____	_____
6. _____	# _____	_____	6. _____	# _____	_____
7. _____	# _____	_____	7. _____	# _____	_____
Alternate	# _____	_____	Alternate	# _____	_____
Secretaries:			Staging Marshal:		
1. _____	# _____	_____	Announcer:	# _____	_____
2. _____	# _____	_____			
3. _____	# _____	_____			
4. _____	# _____	_____	Tournament Chairman:	# _____	_____
5. _____	# _____	_____			
6. _____	# _____	_____			
7. _____	# _____	_____			

National Show Ski Association

Box Score Tally Sheet

Team	Towboat Driving	Pick-up Boat	Sound Crew and Audio Presentation	Show- manship	Overall Show
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					
21.					
22.					
23.					
24.					
25.					

National Show Ski Association

Tournament Results

Chief Judge's Signature _____

The Chief Judge is responsible for returning this completed form to USA-WSWS's Competition Department along with the forms listed on the reverse. Copies should be mailed to the individuals noted on the Tournament Kit Contents page.

Please type or print clearly.

Tournament Name _____ Tournament Date(s) _____

Region _____ Class _____ Number of Teams _____ Sanction Number _____

Location (site) _____ City _____ State _____

Club Sponsor _____

Street Address _____

City _____ State _____ Zip Code _____

CLASS A			CLASS C		
Place	Team Name	Points	Place	Team Name	Points
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
8			8		
9			9		
10			10		
11			11		
12			12		
13			13		
14			14		
15			15		
16			16		
17			17		
18			18		
19			19		
20			20		



Special Awards

Box Score Awards

"A" DIVISION			"B" DIVISION		
Award Name	Team Name	Points	Award Name	Team Name	Points

Remember to list all officials who work the tournament on the NSSA Tournament Officials' Record.

Immediately upon conclusion of the tournament, return the following forms to USA-WSWS's Competition Department in the return address envelope provided in the Chief Scorer packet of the tournament kit.

Check

Document

- ☐ NSSA Tournament Results form with scorebook cover and back
- ☐ NSSA Tournament Officials' Record
- ☐ Individual and Family Membership Registration forms and monies collected
- ☐ Tournament Safety Director's Report
- ☐ Injury and Additional Treatment Reports (if applicable)



**NSSA National Show Ski Tournament
Music Play List**

Club _____ **Preparer** _____
(please print clearly if hand written)

	Song Title	Artist	Author
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			



**PARTICIPANT WAIVER AND RELEASE OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT
ANNUAL Membership Waiver Form for ADULTS (Age 18 or older)**

In consideration of USA Water Ski & Wake Sports, Inc. ("USA-WSWS") allowing me, the undersigned, to participate in any USA-WSWS sanctioned event, including, but not limited to, any tournaments, clinics, shows, exhibitions, races, competitions, practices and related activities sanctioned by USA-WSWS (the "Event" or "Events"); I, for myself, and on behalf of my spouse, children, guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns, hereby represent, contract and agree to the terms of this Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (the "Agreement");

1. I represent that (i) I am at least eighteen (18) years of age or older; (ii) I am in good health and in proper physical condition to participate in the Event(s); and (iii) I am not under the influence of alcohol or any illicit or prescription drugs which would in any way impair my ability to safely participate in the Event(s). I agree that it is my sole responsibility to determine whether I am sufficiently fit and healthy enough to participate in the Event(s), that I am responsible for my own safety and well-being at all times and under all circumstances while at each Event site.
2. I understand, acknowledge and assume the risks and dangers associated with participation in the sport of water skiing, wake sports and related water sport disciplines and activities, including without limitation, the potential for serious bodily injury, sickness and disease, permanent disability, paralysis and loss of life; loss of or damage to equipment/property; exposure to extreme conditions and circumstances; contact with other participants, spectators, boats, animals or other natural or manmade objects; dangers arising from adverse weather conditions; imperfect ski course conditions; water and surface hazards; equipment failure; inadequate safety measures; participants of varying skill levels; situations unknown to or beyond the immediate control of the Event Organizers; and other undefined, not readily foreseeable and presently unknown risks and dangers ("Risks"). I understand that these Risks may be caused in whole or in part by my own actions or inactions, the actions or inactions of others participating in the Event(s), or the negligent acts or omissions of the Released Parties defined below, and I hereby expressly assume all such Risks and responsibility for any damages, liabilities, losses or expenses which I incur as a result of my participation in any Event(s).
3. I agree to be familiar with and to abide by the Rules, Regulations and Policies established for the Event(s), including but not limited to the Competitive Rules adopted by USA-WSWS and any safety regulations established for the benefit of all participants. I accept sole responsibility for my own conduct and actions while participating in the Event(s), and the condition and adequacy of my equipment. I understand that the Event Organizers have the right to control or prohibit advertising material used, worn, or displayed by a participant at the site during the Event(s), and that they have also reserved the right to disqualify anyone or deny participation in the Event for any reason they deem just and proper in their sole discretion.
4. I grant to USA-WSWS, its member clubs and affiliates, the Event Organizers and any sponsors of the Event(s), unrestricted permission to use my name, likeness, or image in connection with the Event(s) or to promote USA-WSWS and its member clubs.
5. I hereby Release, Waive and Covenant Not to Sue the following parties: USA-WSWS, its members, clubs, associations, sport disciplines and divisions, including but not limited to USA Water Ski & Wake Sports Foundation, American Water Ski Association (AWSA), American Barefoot Club (ABC), American Kneeboard Association (AKA), National Collegiate Water Ski Association (NCWSA), National Show Ski Association (NSSA), National Water Ski Racing Association (NWSRA), United States Hydrofoil Association (USHA), USA Wakeboard (USW) and Water Skiers with Disabilities Association (WSDA); International Waterski & Wakeboard Federation (IWWF); United States Olympic Committee (USOC); the Event Organizers and Promoters, Sponsors, Advertisers, Coaches and Officials; Lake, Venue and Property Owners or Operators upon which the Event(s) takes place; Boat Owners and Operators; Law Enforcement Agencies and other Public Entities providing support for the Event(s); and each of their respective parent, subsidiary and affiliated companies, officers, directors, partners, shareholders, members, agents, employees and volunteers (Individually and Collectively, the "Released Parties" or "Event Organizers"), with respect to any liability, claim(s), demand(s), cause(s) of action, damage(s), loss or expense (including court costs and reasonable attorney's fees) of any kind or nature ("Liability") which may arise out of, result from, or relate in any way to my participation in the Event(s), including claims for Liability caused in whole or in part by the negligent acts or omissions of the Released Parties. I further agree that if, despite this Agreement, I, or anyone on my behalf, makes a claim for Liability against any of the Released Parties, I will indemnify, defend and hold harmless each of the Released Parties and Event Organizers from any such claims, demands, liabilities, losses, expenses or damages which any may be incurred as the result of such claim.

I hereby warrant that I am of legal age and competent to enter into this Agreement, that I have read this Agreement carefully, understand its terms and conditions, acknowledge that I will be giving up substantial legal rights by signing it (including the rights of my spouse, children, guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns), acknowledge that I have signed this Agreement without any inducement, assurance or guarantee, and intend for my signature (including any electronic signature or consent to this Agreement) to serve as confirmation of my complete and unconditional acceptance of the terms, conditions and provisions of this Agreement. This Agreement represents the complete understanding between the parties regarding these issues and no oral representations, statements or inducements have been made apart from this Agreement. If any provision of this Agreement is held to be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

Print Name: _____ Age: _____ Date of Birth: _____ / _____ / _____ ☐ Male ☐ Female

Home Address: _____ Home Tel.: (_____) _____

X _____
Signature of Participant

_____/_____/_____
Date Signed

Revised 5/17/2018



**PARTICIPANT WAIVER AND RELEASE OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**
ANNUAL Membership Waiver Form for MINORS (Under Age 18)

In consideration of USA Water Ski & Wake Sports, Inc. ("USA-WSWS") allowing the minor identified below (**the "Minor"**) to participate in any USA-WSWS sanctioned event, including, but not limited to, any tournaments, clinics, shows, exhibitions, races, competitions, practices and related activities sanctioned by USA-WSWS (**the "Event" or "Events"**); I, for myself, and on behalf of Minor, and the Minor's parents/legal guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns, hereby represent, contract and agree to the terms of this Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (**the "Agreement"**);

1. I represent that (i) I am the parent or legal guardian of the Minor; (ii) the Minor is in good health and in proper physical condition to participate in the Event(s); and (iii) the Minor is not under the influence of alcohol or any illicit or prescription drugs which would in any way impair the Minor's ability to safely participate in the Event(s), and that I am responsible for the Minor's safety and well-being at all times and under all circumstances while at each Event site.
2. I understand, acknowledge and assume the risks and dangers associated with the Minor's participation in the sport of water skiing, wake sports and related water sport disciplines and activities, including without limitation, the potential for serious bodily injury, sickness and disease, permanent disability, paralysis and loss of life; loss of or damage to equipment/property; exposure to extreme conditions and circumstances; contact with other participants, spectators, boats, animals or other natural or manmade objects; dangers arising from adverse weather conditions; imperfect ski course conditions; water and surface hazards; equipment failure; inadequate safety measures; participants of varying skill levels; situations unknown to or beyond the immediate control of the Event Organizers; and other undefined, not readily foreseeable and presently unknown risks and dangers ("**Risks**"). I understand that these Risks may be caused in whole or in part by the Minor's own actions or inactions, the actions or inactions of others participating in the Event(s), or the negligent acts or omissions of the Released Parties defined below, and on behalf of the Minor, I hereby expressly assume all such Risks and responsibility for any damages, liabilities, losses or expenses which I incur as a result of the Minor's participation in any Event(s).
3. I understand that the Minor is required to be familiar with and to abide by the Rules, Regulations and Policies established for the Event(s), including but not limited to the Competitive Rules adopted by USA-WSWS and any safety regulations established for the benefit of all participants. I accept sole responsibility for the conduct and actions of the Minor while he or she is participating in the Event(s), and the condition and adequacy of the Minor's equipment. I understand that the Event Organizers have the right to control or prohibit advertising material used, worn, or displayed by a participant at the site during the Event(s), and that they have also reserved the right to disqualify anyone or deny participation in the Event for any reason they deem just and proper in their sole discretion.
4. On behalf of the Minor, I grant to USA-WSWS, its member clubs and affiliates, the Event Organizers and any sponsors of the Event(s), unrestricted permission to use the Minor's name, likeness, or image in connection with the Event(s) or to promote USA-WSWS and its member clubs.
5. On behalf of the Minor, I hereby Release, Waive and Covenant Not to Sue the following parties: USA-WSWS, its members, clubs, associations, sport disciplines and divisions, including but not limited to USA-WSWS & Wake Sports Foundation, American Water Ski Association (AWSA), American Barefoot Club (ABC), American Kneeboard Association (AKA), National Collegiate Water Ski Association (NCWSA), National Show Ski Association (NSSA), National Water Ski Racing Association (NWSRA), United States Hydrofoil Association (USHA), USA Wakeboard (USW) and Water Skiers with Disabilities Association (WSDA); International Waterski & Wakeboard Federation (IWWF); United States Olympic Committee (USOC); the Event Organizers and Promoters, Sponsors, Advertisers, Coaches and Officials; Lake, Venue and Property Owners or Operators upon which the Event(s) takes place; Boat Owners and Operators; Law Enforcement Agencies and other Public Entities providing support for the Event(s); and each of their respective parent, subsidiary and affiliated companies, officers, directors, partners, shareholders, members, agents, employees and volunteers (**Individually and Collectively, the "Released Parties" or "Event Organizers"**), with respect to any liability, claim(s), demand(s), cause(s) of action, damage(s), loss or expense (including court costs and reasonable attorney's fees) of any kind or nature ("**Liability**") which may arise out of, result from, or relate in any way to the Minor's participation in the Event(s), including claims for Liability caused in whole or in part by the negligent acts or omissions of the Released Parties. I further agree that if, despite this Agreement, the Minor, or anyone on the Minor's behalf, makes a claim for Liability against any of the Released Parties, I will indemnify, defend and hold harmless each of the Released Parties and Event Organizers from any such claims, demands, liabilities, losses, expenses or damages which any may be incurred as the result of such claim.

I hereby warrant that I am of legal age and authorized to enter into this Agreement on behalf of the Minor, that I have read this Agreement carefully, understand its terms and conditions, acknowledge that I will be giving up substantial legal rights by signing it (including the rights of the Minor, the Minor's parents/legal guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns), acknowledge that I have signed this Agreement without any inducement, assurance or guarantee, and intend for my signature (including any electronic signature or consent to this Agreement) to serve as confirmation of my complete and unconditional acceptance of the terms, conditions and provisions of this Agreement. This Agreement represents the complete understanding between the parties regarding these issues and no oral representations, statements or inducements have been made apart from this Agreement. If any provision of this Agreement is held to be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

MINOR: Print Name: _____ Age: _____ Date of Birth: ____/____/____ ☐ Male ☐ Female

X _____
Signature of Parent/Legal Guardian for Minor Date Signed

Revised 5/17/2018



**PARTICIPANT WAIVER AND RELEASE OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**
Specific Event Waiver Form for ADULTS (Age 18 or older)

Event Name: _____

Event Date(s): _____

Event Location: _____

Sanction #: _____

In consideration of USA Water Ski & Wake Sports, Inc. ("USA-WSWS") allowing me, the undersigned, to participate in the USA-WSWS sanctioned tournament, clinic, show, exhibition, race, competition, practice or other event described above (**the "Event" or "Events"**); I, for myself, and on behalf of my spouse, children, guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns, hereby represent, contract and agree to the terms of this Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (**the "Agreement"**);

1. I represent that (i) I am at least eighteen (18) years of age or older; (ii) I am in good health and in proper physical condition to participate in the Event; and (iii) I am not under the influence of alcohol or any illicit or prescription drugs which would in any way impair my ability to safely participate in the Event. I agree that it is my sole responsibility to determine whether I am sufficiently fit and healthy enough to participate in the Event, that I am responsible for my own safety and well-being at all times and under all circumstances while at the Event site.
2. I understand, acknowledge and assume the risks and dangers associated with participation in the sport of water skiing, wake sports and related water sport disciplines and activities, including without limitation, the potential for serious bodily injury, sickness and disease, permanent disability, paralysis and loss of life; loss of or damage to equipment/property; exposure to extreme conditions and circumstances; contact with other participants, spectators, boats, animals or other natural or manmade objects; dangers arising from adverse weather conditions; imperfect ski course conditions; water and surface hazards; equipment failure; inadequate safety measures; participants of varying skill levels; situations unknown to or beyond the immediate control of the Event Organizers; and other undefined, not readily foreseeable and presently unknown risks and dangers ("**Risks**"). I understand that these Risks may be caused in whole or in part by my own actions or inactions, the actions or inactions of others participating in the Event(s), or the negligent acts or omissions of the Released Parties defined below, and I hereby expressly assume all such Risks and responsibility for any damages, liabilities, losses or expenses which I incur as a result of my participation in the Event.
3. I agree to be familiar with and to abide by the Rules, Regulations and Policies established for the Event, including but not limited to the Competitive Rules adopted by USA-WSWS and any safety regulations established for the benefit of all participants. I accept sole responsibility for my own conduct and actions while participating in the Event, and the condition and adequacy of my equipment. I understand that the Event Organizers have the right to control or prohibit advertising material used, worn, or displayed by a participant at the site during the Event(s), and that they have also reserved the right to disqualify anyone or deny participation in the Event for any reason they deem just and proper in their sole discretion.
4. I grant to USA-WSWS, its member clubs and affiliates, the Event Organizers and any sponsors of the Event(s), unrestricted permission to use my name, likeness, or image in connection with the Event(s) or to promote USA-WSWS and its member clubs.
5. I hereby Release, Waive and Covenant Not to Sue the following parties: USA-WSWS, its members, clubs, associations, sport disciplines and divisions, including but not limited to USA Water Ski & Wake Sports Foundation, American Water Ski Association (AWSA), American Barefoot Club (ABC), American Kneeboard Association (AKA), National Collegiate Water Ski Association (NCWSA), National Show Ski Association (NSSA), National Water Ski Racing Association (NWSRA), United States Hydrofoil Association (USHA), USA Wakeboard (USW) and Water Skiers with Disabilities Association (WSDA); International Waterski & Wakeboard Federation (IWWF); United States Olympic Committee (USOC); the Event Organizers and Promoters, Sponsors, Advertisers, Coaches and Officials; Lake, Venue and Property Owners or Operators upon which the Event takes place; Boat Owners and Operators; Law Enforcement Agencies and other Public Entities providing support for the Event; and each of their respective parent, subsidiary and affiliated companies, officers, directors, partners, shareholders, members, agents, employees and volunteers (**Individually and Collectively, the "Released Parties" or "Event Organizers"**), with respect to any liability, claim(s), demand(s), cause(s) of action, damage(s), loss or expense (including court costs and reasonable attorney's fees) of any kind or nature ("**Liability**") which may arise out of, result from, or relate in any way to my participation in the Event, including claims for Liability caused in whole or in part by the negligent acts or omissions of the Released Parties. I further agree that if, despite this Agreement, I, or anyone on my behalf, makes a claim for Liability against any of the Released Parties, I will indemnify, defend and hold harmless each of the Released Parties and Event Organizers from any such claims, demands, liabilities, losses, expenses or damages which any may be incurred as the result of such claim.

I hereby warrant that I am of legal age and competent to enter into this Agreement, that I have read this Agreement carefully, understand its terms and conditions, acknowledge that I will be giving up substantial legal rights by signing it (including the rights of my spouse, children, guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns), acknowledge that I have signed this Agreement without any inducement, assurance or guarantee, and intend for my signature (including any electronic signature or consent to this Agreement) to serve as confirmation of my complete and unconditional acceptance of the terms, conditions and provisions of this Agreement. This Agreement represents the complete understanding between the parties regarding these issues and no oral representations, statements or inducements have been made apart from this Agreement. If any provision of this Agreement is held to be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

Print Name: _____ Age: _____ Date of Birth: _____ / _____ / _____ ☐ Male ☐ Female

Home Address: _____ Home Tel.: (____) _____

X _____

_____/_____/_____
Date Signed

Signature of Participant

Revised 5/17/2018



**PARTICIPANT WAIVER AND RELEASE OF LIABILITY,
ASSUMPTION OF RISK AND INDEMNITY AGREEMENT**
Specific Event Waiver Form for MINORS (Under Age 18)

Event Name: _____

Event Date(s): _____

Event Location: _____

Sanction #: _____

In consideration of USA-WSWS & Wake Sports, Inc. ("**USA-WSWS**") allowing the minor identified below ("**Minor**") to participate in the USA-WSWS sanctioned tournament, clinic, show, exhibition, race, competition, practice or other event described above (**the "Event" or "Events"**); I, for myself, and on behalf of Minor, and the Minor's parents/legal guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns, hereby represent, contract and agree to the terms of this Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (**the "Agreement"**);

1. I represent that (i) I am the parent or legal guardian of the Minor; (ii) the Minor is in good health and in proper physical condition to participate in the Event(s); and (iii) the Minor is not under the influence of alcohol or any illicit or prescription drugs which would in any way impair the Minor's ability to safely participate in the Event(s), and that I am responsible for the Minor's safety and well-being at all times and under all circumstances while at each Event site.
2. I understand, acknowledge and assume the risks and dangers associated with the Minor's participation in the sport of water skiing, wake sports and related water sport disciplines and activities, including without limitation, the potential for serious bodily injury, sickness and disease, permanent disability, paralysis and loss of life; loss of or damage to equipment/property; exposure to extreme conditions and circumstances; contact with other participants, spectators, boats, animals or other natural or manmade objects; dangers arising from adverse weather conditions; imperfect ski course conditions; water and surface hazards; equipment failure; inadequate safety measures; participants of varying skill levels; situations unknown to or beyond the immediate control of the Event Organizers; and other undefined, not readily foreseeable and presently unknown risks and dangers ("**Risks**"). I understand that these Risks may be caused in whole or in part by the Minor's own actions or inactions, the actions or inactions of others participating in the Event(s), or the negligent acts or omissions of the Released Parties defined below, and on behalf of the Minor, I hereby expressly assume all such Risks and responsibility for any damages, liabilities, losses or expenses which I incur as a result of the Minor's participation in any Event(s).
3. I understand that the Minor is required to be familiar with and to abide by the Rules, Regulations and Policies established for the Event(s), including but not limited to the Competitive Rules adopted by USA-WSWS and any safety regulations established for the benefit of all participants. I accept sole responsibility for the conduct and actions of the Minor while he or she is participating in the Event(s), and the condition and adequacy of the Minor's equipment. I understand that the Event Organizers have the right to control or prohibit advertising material used, worn, or displayed by a participant at the site during the Event(s), and that they have also reserved the right to disqualify anyone or deny participation in the Event for any reason they deem just and proper in their sole discretion.
4. On behalf of the Minor, I grant to USA-WSWS, its member clubs and affiliates, the Event Organizers and any sponsors of the Event(s), unrestricted permission to use the Minor's name, likeness, or image in connection with the Event(s) or to promote USA-WSWS and its member clubs.
5. On behalf of the Minor, I hereby Release, Waive and Covenant Not to Sue the following parties: USA-WSWS, its members, clubs, associations, sport disciplines and divisions, including but not limited to USA-WSWS & Wake Sports Foundation, American Water Ski Association (AWSA), American Barefoot Club (ABC), American Kneeboard Association (AKA), National Collegiate Water Ski Association (NCWSA), National Show Ski Association (NSSA), National Water Ski Racing Association (NWSRA), United States Hydrofoil Association (USHA), USA Wakeboard (USW) and Water Skiers with Disabilities Association (WSDA); International Waterski & Wakeboard Federation (IWWF); United States Olympic Committee (USOC); the Event Organizers and Promoters, Sponsors, Advertisers, Coaches and Officials; Lake, Venue and Property Owners or Operators upon which the Event takes place; Boat Owners and Operators; Law Enforcement Agencies and other Public Entities providing support for the Event; and each of their respective parent, subsidiary and affiliated companies, officers, directors, partners, shareholders, members, agents, employees and volunteers (**Individually and Collectively, the "Released Parties" or "Event Organizers"**), with respect to any liability, claim(s), demand(s), cause(s) of action, damage(s), loss or expense (including court costs and reasonable attorney's fees) of any kind or nature ("**Liability**") which may arise out of, result from, or relate in any way to the Minor's participation in the Event, including claims for Liability caused in whole or in part by the negligent acts or omissions of the Released Parties. I further agree that if, despite this Agreement, the Minor, or anyone on the Minor's behalf, makes a claim for Liability against any of the Released Parties, I will indemnify, defend and hold harmless each of the Released Parties and Event Organizers from any such claims, demands, liabilities, losses, expenses or damages which any may be incurred as the result of such claim.

I hereby warrant that I am of legal age and authorized to enter into this Agreement on behalf of the Minor, that I have read this Agreement carefully, understand its terms and conditions, acknowledge that I will be giving up substantial legal rights by signing it (including the rights of the Minor, the Minor's parents/legal guardians, heirs and next of kin, and any legal and personal representatives, executors, administrators, successors and assigns), acknowledge that I have signed this Agreement without any inducement, assurance or guarantee, and intend for my signature (including any electronic signature or consent to this Agreement) to serve as confirmation of my complete and unconditional acceptance of the terms, conditions and provisions of this Agreement. This Agreement represents the complete understanding between the parties regarding these issues and no oral representations, statements or inducements have been made apart from this Agreement. If any provision of this Agreement is held to be unlawful, void, or for any reason unenforceable, then that provision shall be deemed severable from this Agreement and shall not affect the validity and enforceability of any remaining provisions.

MINOR: Print Name: _____ Age: _____ Date of Birth: _____ / _____ / _____ ☐ Male ☐ Female

X _____
Signature of Parent/Legal Guardian for Minor

_____/_____/_____
Date Signed

Revised 5/17/2018



TEMPORARY PAYMENT RECEIPT FOR MEMBERSHIP

This receipt may only be issued by the Event Registrar at USA-WS sanctioned events, upon payment of the applicable insured membership fee.

EVENT INFORMATION: *Registrar – Complete this receipt and give to member, return Event Membership Application, fee and Annual Waiver (Annual memberships only) to USA Water Ski.*

Event Name: _____

USA-WS Sanction # _____ Event Date(s) _____

Event Site _____ City/State _____

MEMBER INFORMATION

Name _____ Member # _____

Address _____

City _____ State _____ Zip _____

Phone # (____) _____ Birth Date _____

ANNUAL MEMBERSHIPS – *expire 12 months from date of purchase; Annual Waiver required*

Individual: ☐ Individual Active – \$80 ☐ Under 25 Active – \$50
☐ GrassRoots Active – \$35
☐ Foreign Federation Member (*insurance only*) – \$50

Family: ☐ Family Active (up to 5) – \$145
(*Includes head of household and up to four additional family members (spouse/dependent children age 17 & under) who reside at the same address*)

GUEST MEMBERSHIPS – *for use at USA-WS Sanctioned Basic Skills Clinics or Level II Club Practices/Exhibitions only; expire at the conclusion of the sanctioned event*

☐ Guest – \$7/event: Circle appropriate event #: 1 2 3 4 5 6 7 8 9 10

PAYMENT INFORMATION

☐ Cash ☐ Check/MO # _____ ☐ Credit Card Amount \$ _____

Registrar's Printed Name _____

Registrar's Signature _____ Date Issued _____

VALID AS PROOF OF MEMBERSHIP FOR 30 DAYS FROM DATE OF ISSUE



TEMPORARY PAYMENT RECEIPT FOR MEMBERSHIP

This receipt may only be issued by the Event Registrar at USA-WS sanctioned events, upon payment of the applicable insured membership fee.

EVENT INFORMATION: *Registrar – Complete this receipt and give to member, return Event Membership Application, fee and waiver, if applicable, to USA Water Ski.*

Event Name: _____

USA-WS Sanction # _____ Event Date(s) _____

Event Site _____ City/State _____

MEMBER INFORMATION

Name _____ Member # _____

Address _____

City _____ State _____ Zip _____

Phone # (____) _____ Birth Date _____

ANNUAL MEMBERSHIPS – *expire 12 months from date of purchase*

Individual: ☐ Individual Active – \$80 ☐ Under 25 Active – \$50
☐ GrassRoots Active – \$35
☐ Foreign Federation Member (*insurance only*) – \$50

Family: ☐ Family Active (up to 5) – \$145
(*Includes head of household and up to four additional family members (spouse/dependent children age 17 & under) who reside at the same address*)

GUEST MEMBERSHIPS – *for use at USA-WS Sanctioned Basic Skills Clinics or Level II Club Practices/Exhibitions only; expire at the conclusion of the sanctioned event*

☐ Guest – \$7/event: Circle appropriate event #: 1 2 3 4 5 6 7 8 9 10

PAYMENT INFORMATION

☐ Cash ☐ Check/MO # _____ ☐ Credit Card Amount \$ _____

Registrar's Printed Name _____

Registrar's Signature _____ Date Issued _____

VALID AS PROOF OF MEMBERSHIP FOR 30 DAYS FROM DATE OF ISSUE



TOWBOAT LIABILITY AND PHYSICAL DAMAGE REPORT (NSSA VERSION)

This form should be completed by the Chief Driver, on-site Safety Director or Club Official/Event Organizer prior to use and operation of any boat in connection with a USA Water Ski sanctioned event.

This form should be retained by the sanction holder for a period of five years.

SANCTIONED EVENT INFORMATION:

Club/Event Organizer's Name: _____ Club Membership #: _____

Event Name (If applicable): _____ Date(s) of Event: _____

Sanctioned Event Type: ☐ Tournament ☐ Practice ☐ Exhibition ☐ Official's Clinic ☐ Basic Skills Clinic ☐ Other: _____

Sanctioned Event #: _____ Sport Discipline: ☒ NSSA (Show Ski)

BOAT OWNER INFORMATION:

Type of Owner: ☐ Individual ☐ Club ☐ Other: _____

Name of Boat Owner: _____ Date of Birth (if applicable): ____/____/____ ☐ Male ☐ Female

Address (include City, State and Zip): _____

Primary Contact Tel.: (_____) _____ Email Address: _____

BOAT INFORMATION:

Year, Make, Model of Towboat	Hull ID #	Vessel #	Insurance Carrier	Policy Effective & Expiration Dates	Liability Limit (\$500,000 Minimum Requirement)

Note: Only boats less than 58 feet in length may be used in connection with USA Water Ski sanctioned events.

Has a **Certificate of Insurance** (or a copy of the Declarations Page to the boat policy) been provided showing the limits required above along with the required Certificate Holder and Additional Insured wording: ☐ Yes ☐ No

Certificate Holder:
USA Water Ski & Wake Sports, Inc.
1251 Holy Cow Road
Polk City, FL 33868-8200

Additional Insureds:
USA Water Ski & Wake Sports, Inc., its sponsors, directors, employees, volunteers, members, clubs, associations, sport disciplines and divisions.

*****Note: Excess Watercraft Liability coverage benefit for boat owners during a USA-WSWS sanctioned event*****

Boat owners who satisfy the minimum boat insurance requirements will benefit from an additional \$2,000,000 in excess watercraft liability coverage through USA-WSWS General Liability and Umbrella Liability policies for claims relating to use of the owner's boat during a USA-WSWS sanctioned event.

Please refer to the USA-WSWS website for complete details of the boat insurance requirements which apply to **all motorized boats** (including towboats, personal watercraft, pontoons, barges or other watercraft) used in connection with USA-WSWS sanctioned events.



TOWBOAT LIABILITY AND PHYSICAL DAMAGE REPORT

(Page 2 of 2)

TOWBOAT PRE-AND POST EVENT INSPECTION REPORT (An Incident Report Form should be prepared if any Loss or Damage is Noted)

PRE-EVENT CHECK-IN REPORT:

Note any pre-existing damages on back of this sheet.

1. Hours (Engine): _____
2. Fuel Level: _____
3. Exterior Inspection: ☐ OK ☐ See Comments
4. Interior Inspection: ☐ OK ☐ See Comments
5. Trailer Inspection: ☐ OK ☐ See Comments
6. Check-in Date: ____/____/____
7. Check-in Time: _____ ☐ AM ☐ PM
8. Judge's Display ☐ Present ☐ Absent
9. Trick Release ☐ Present ☐ Absent
10. Boat Cover ☐ In boat ☐ Absent
11. Fire Extinguisher ☐ In boat ☐ Absent

Boat Owner's or Representative's Signature

Club/Event Organizer's Signature

POST-EVENT CHECK-OUT REPORT:

Note any new damage on back of this sheet.

12. Hours (Engine): _____
13. Fuel Level: _____
14. Exterior Inspection: ☐ OK ☐ See Comments
15. Interior Inspection: ☐ OK ☐ See Comments
16. Trailer Inspection: ☐ OK ☐ See Comments
17. Check-out Date: ____/____/____
18. Check-out Time: _____ ☐ AM ☐ PM
19. Judge's Display ☐ Present ☐ Absent
20. Trick Release ☐ Present ☐ Absent
21. Boat Cover ☐ In boat ☐ Absent
22. Fire Extinguisher ☐ In boat ☐ Absent

Boat Owner's or Representative's Signature

Club/Event Organizer's Signature

PRE-EVENT CHECK-IN COMMENTS/NOTES:

POST-EVENT CHECK-OUT COMMENTS/NOTES (Be sure to prepare an Incident Report if Damage is noted):

READ THIS FIRST!

Chief Safety Director's Responsibilities and Instructions

Injuries

1. Complete an ***Incident Report Form*** and return to American Specialty Insurance & Risk Services, Inc. (address provided on the form). If an *Incident Report Form* is not prepared to document an injury, the claim will likely be denied by the Participant Accident Carrier.
2. Should medical treatment be required as a result of an injury, a ***Participant Accident Medical Claim Form*** must be provided to the injured party for completion. Follow directions on the ***USA-WSWS Medical Claim Filing Instructions*** for submission of this form.

Tournament Credit

1. Aspiring State Safety Directors should have their work signed off on the *Application for State Safety Director*.
2. Be sure that USA-WSWS-rated State, Regional and National Safety Directors are listed on the *Tournament Officials' Record*.

Return of Paperwork

Return the ***Safety Director's Report and Checklist*** with Chief Judge's and Chief Safety Director's signatures to USA-WSWS's Competition Department. Be sure the form is filled out completely and has the required signatures. Do **NOT** return *Incident Report Forms* or *Participant Accident Medical Claim Forms* to USA-WSWS.

National Show Ski Association

Individual Competition Safety Director's Tracking Report

Tournament Name _____ Tournament Date(s) _____

Event/Act _____ Region _____ Class _____ Sanction Number _____

Location (site) _____ City _____ State _____

This form is to be used by the Chief Safety Director and/or his assistant(s) for each individual's performance and copies sent to the NSSA Tournament Committee Chairman and NSSA Safety Committee Representative. The purpose of this form is to make sure that all skiers in an event/act are accounted for. Skiers may be counted on the dock, again on the water and finally on landing, taking into account any fallen skiers. Injuries can also be noted, which will be helpful later when completing an Injury Report.

Competitor's Name	Number On Dock	Number On Water	Number Fallen	Number Returned	Number Injured	Notes
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
Totals						

Safety Director's Printed Name _____ Signature _____

National Show Ski Association Safety Directors Tracking Report

Tournament Name_____Tournament Date(s)_____

Region_____Class_____Number of Teams_____Sanction Number_____

Location (Site)_____City_____State_____

Team Name_____

This form is to be used by the Chief Safety Director and /or his assistant(s) for each teams' performance and copies sent to the NSSA Tournament Committee Chairman and NSSA Safety Committee Representative. The purpose of this form is to make sure that all of the skiers in an act are accounted for. Skiers may be counted on the dock, again on the water and finally on landing, taking into account any fallen skiers. Injuries can also be noted, which will be helpful later when completing an Injury report.

Act	Boat 1	Boat 2	Boat 3	Boat 4	Boat 5	Number on Water	Number Fallen	Number Returned	Number Injured	Notes
1.										
2.										
3.										
4.										
5.										
6.										
7.										
8.										
9.										
10.										
11.										
12.										
13.										
14.										
15.										
16.										
17.										
18.										
Totals:										

Safety Directors Printed Name_____Signature_____

National Show Ski Association

Individual Acts Competition Judge's Form

Tournament Name _____ Tournament Date(s) _____

Act _____ Judge _____ Sanction Number _____

Competitor's Name	Flow 0 - 25 pts.	Execution 0 - 25 pts.	Difficulty 0 - 25 pts.	Spectator Appeal 0 - 25 pts.	Total	Comments
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						

National Show Ski Association

Individual Acts Competition Scorer's Form

Tournament Name _____ Tournament Date(s) _____

Act _____ Scorer _____ Sanction Number _____

Competitor's Name	Judge #1	Judge #2	Judge #3	Judge #4	Judge #5	Judge #6	Judge #7	Total
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								

**National Show Ski Association
Individual Event Competition
Judges Form**

Tournament Name _____ **Tournament Date(s)** _____

Event _____ **Judge** _____ **Sanction Number** _____

Competitor's Name	Technical Merit	Artistic Impression	Notes
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

**National Show Ski Association
Individual Event Competition
Scorer's Form**

Tournament Name _____ Tournament Date(s) _____
 Event _____ Scorer _____ Sanction Number _____

Competitor's Name			Judge #1	Judge #2	Judge #3	Judge #4	Judge #5	Judge #6	Judge #7	Subtotal		Total	Final Score
1.	DI	TM											
	ES	AI											
2.	DI	TM											
	ES	AI											
3.	DI	TM											
	ES	AI											
4.	DI	TM											
	ES	AI											
5.	DI	TM											
	ES	AI											
6.	DI	TM											
	ES	AI											
7.	DI	TM											
	ES	AI											
8.	DI	TM											
	ES	AI											
9.	DI	TM											
	ES	AI											
10.	DI	TM											
	ES	AI											
11.	DI	TM											
	ES	AI											
12.	DI	TM											
	ES	AI											
13.	DI	TM											
	ES	AI											
14.	DI	TM											
	ES	AI											
15.	DI	TM											
	ES	AI											

DI = Difficulty, ES = Expression Session, TM = Technical Merit, AI = Artistic Impression

National Show Ski Association

Individual Competition Timer's Report

Tournament Name: _____ Tournament Date(s): _____

Event/Act _____ Timer _____ Sanction Number _____

Competitor's Name	Set-Up Time	Competition Time	Clean-Up Time	Total Time
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				
11.				
12.				
13.				
14.				
15.				
16.				
17.				
18.				
19.				
20.				
21.				
22.				
23.				
24.				
25.				

National Show Ski Association

Individual Competition Results Form

Tournament Name _____ Tournament Date(s) _____

Event/Act _____ Sanction Number _____

Placement	Competitor's Name	Final Score
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		

National Show Ski Association

Freestyle Jump Competition Judge's Form

Tournament Name _____ Tournament Date(s) _____

Event Freestyle Jump Judge _____ Sanction Number _____

Competitor's Name	Jump	Scores	Notes
1.	1		
	2		
	3		
2.	1		
	2		
	3		
3.	1		
	2		
	3		
4.	1		
	2		
	3		
5.	1		
	2		
	3		
6.	1		
	2		
	3		
7.	1		
	2		
	3		
8.	1		
	2		
	3		
9.	1		
	2		
	3		
10.	1		
	2		
	3		

National Show Ski Association

Freestyle Jump Competition - Scorer's Form

Tournament Name _____ Tournament Date(s) _____

Event Freestyle Jump Scorer _____ Sanction Number _____

Contestant's Name	Description Of Jump	JUDGES							Average	X-10	Dist.	Plus Dist.	Degree Of Difficulty	X DOD	Subtotal	Total
		#1	#2	#3	#4	#5	#6	#7								
1.	#1															
	#2															
	#3															
2.	#1															
	#2															
	#3															
3.	#1															
	#2															
	#3															
4.	#1															
	#2															
	#3															
5.	#1															
	#2															
	#3															
6.	#1															
	#2															
	#3															
7.	#1															
	#2															
	#3															
8.	#1															
	#2															
	#3															
9.	#1															
	#2															
	#3															
10.	#1															
	#2															
	#3															

CHECKLIST FOR NATIONAL SHOW SKI TOURNAMENT

The competing team shall be responsible for meeting all entry requirements per Rule 6.04, Entry Requirements & Tournament Paperwork. Each team must send a representative to the Mandatory Meeting as per NSSA Show Competition Rule 10.04.

Mandatory Meeting Date _____ Time _____ Place _____

Paperwork #s 1-8 are due US Mail postmarked on or before _____ to:

Nationals Chair _____

Street Address _____

City-St-Zip _____

Updated Rule #6.04: The sponsor may require forms # 1-8 to be submitted any time up to 7 days prior (fourteen for a Regional or National Tournament) to the scheduled start of the tournament. *Interpretation – If changes to the forms #3-8 must be made they may be made at tournament registration when handing in the other forms. Teams MUST submit this paperwork via flash drive in 2020. Please see page 2 for information on how to submit these forms.* Forms #s 9 – 15 must be paper copies and will be required at check-in for the tournament up to 24 hours in advance of the tournament start.

It is each competing team's responsibility to ensure that all entry requirements are met. *The tournament chair will e-mail the team representative listed on the entry form stating all is fine or if subsequent information is needed.*

Note: Teams should turn in rest of forms from _____ to _____ on _____ at _____.

DIVISION I SHOW SKI NATIONALS CHECKLIST

1. () – Team Tournament Roster with Name, Address, Birthdate and Driver/Rider/Skier/Announcer as applicable 1-copy
 2. () – USA Water Ski Team Roster from USA WS website with member Name, Membership # and Renewal date 1-copy
 - a. These rosters MUST match...please just cross out members that will NOT be participating on each roster. If one shows up on your roster but not USA WS I will be questioning it.
 3. () – NSSA Safety Coordinator-1 copy of the Safety Coordinator(s) *highlighted on your Team USA WSWS Officials roster.*
 4. () – Club USA WS affiliation certificate-1 copy (SCR 6.01)
 5. () – NSSA Tournament Drivers Report – 2 copies (SCR 1.08) *Attach your Team USA WSWS Officials roster with drivers highlighted.*
 6. () – USA Water Ski Towboat Liability Form- Use current NSSA Show Form and please attach to #7 for the applicable boat(s).
 7. () – Certificate of Insurance with all current USA Water Ski Boat Insurance requirements met.
(All motored craft must be covered).
 8. () – Wireless Microphones Frequency and Club Radio Frequency (SCR 9.09) – 1 copy
-
9. () – USA Water Ski Music Form – 1 copy
 10. () – Judges Form – 15 copies (SCR2.03)
 11. () – NSSA Safety Directors Tracking Report form – 1 copy
 12. () – Outstanding Male/Female Performer Form-Mandatory – 8 copies
 13. () – Ski Team Fact Sheet-Mandatory – 2 copies
 14. () – Webcast Form-Mandatory - 2 copies
 15. () – Show Director or equivalent and Assistant Show Director or equivalent, if team has one, must submit proof of completion of Safe Sport training and submit proof of a passed background check. *This can also be highlighted on your Teams USA WSWS Officials roster.*

Failure to comply with this rule, #s 1-8, may result in team disqualification. Failure to comply with #s 12, 13 & 14 will result with a penalty of 50% of the entry fee for that Tournament. Failure to comply with #15 will result in disqualification.

****NOTE:** All competing teams are to receive copies of their own Judges' Forms and copies of all Scorers' Forms. All Judges' and Scorers' forms are considered public information and shall be made available upon request. All requests for additional copies shall be made in writing, prior to the start of the tournament, to the sponsor; and the requesting person shall pay for all copying and mailing expense, if any. *If a team or individual would like to have their scores preserved on a flash drive, they must submit their own flash drive to either the chief judge or chief scorer with the club name or some identifier on it showing who it belongs to no later than one hour before the competition begins. If it is for a club, that club will still receive copies of their written judge's forms and their own scorer's form.*

DI National Checklist
October 3, 2019

TEAMS WITH ALL PAPERWORK TURNED IN

TOURNAMENT NAME _____

TOURNAMENT DATE(S) _____

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

11. _____

12. _____

13. _____

14. _____

15. _____

16. _____

17. _____

18. _____

TEAMS MISSING PAPERWORK

ALL OUTSTANDING PAPERWORK MUST BE TURNED IN

BY_____

TO_____

OR IT WILL BE CONSIDERED LATE PER RULE 6.04

TEAM NAME	PAPERWORK OUTSTANDING
1. _____	
2. _____	
3. _____	
4. _____	
5. _____	
6. _____	
7. _____	
8. _____	
9. _____	
10. _____	
11. _____	
12. _____	
13. _____	
14. _____	

Chapter 13

Committee Chair's Procedures

Section I - Rules Committee

- The Rules Committee is responsible for the Competition Rules and the Individual Show Acts Rules in the Rule Book.
- Proposed rule changes are sent to the Rules Chairman on or before October 1st for the NSSA fall meeting and January 15th for the NSSA winter meeting.
 1. Please indicate which rule(s) that is/are being requested to be changed. Consider if the requested rule change applies to team and/or individual rules.
 2. Requested rule changes should be understandable and legible
 3. The requested rule change should be worded so that the intent of the change is clear.
 4. Background information and/or reasons for the requested change should be included with the proposed rule change. It will give the rules committee insight as to why the rule needs to be changed.
 5. The committee has the right to return the request in order to obtain additional information and/or clarification.
 6. Any proposed rule change requires 70% of the Rules Committee's approval before the proposal can be presented to the full NSSA Board of Directors for their consideration and vote.
 7. For a variety of reasons feedback may only be that the rule did or did not pass the committee or the NSSA Board of Directors.
- The Board of Directors must approve each rule change. (March 4, 2022)

Section II – Officials' Committee

- Review applications for judges and scorers to determine whether the applicant has met the appropriate criteria for the rating.
- Review and investigate all complaints/concerns regarding performance and conduct of an official and recommend corrective action for approval by the NSSA Board.
 - Develop and issue biannual tests for judges
 - Maintain Officials Work Records to assure the judge or scorer has met the criteria for their respective ratings.
 - Present annual training clinics for judges and scorers.
 - Present recommendations to the NSSA Board for officials for Division I and Division II National Show Tournaments
 - Survey judges and scorers who are willing to work outside their respective regions and maintain a readily accessible list for local organization chair.
 - Assist with recruiting officials to work a specific tournament when requested.

Section III – National Tournament Committee

- The Tournament Committee Chairman/Director is responsible for carrying out all policies and procedures for the Division I and II National Show Championship Tournaments called for in Article IX and X of the NSSA Bylaws on an annual basis.
- Tournament dates places and (LOC) Local Organizing Committee information is to be confirmed and submitted to USA-WSWS and Showski.com for placement on the respective Web sites not later than February of each year.
- Responsible to mail/e-mail all current Entry Forms / Liability Releases when requested in a timely manner.
- Upon closing the "Entry Deadline" period, responsible for establishing a list of competitors and running order for each tournament and communicating this information through the two (2) Web sites and appropriate mailings.
- After consulting the appointed Chief Judge for each tournament, responsible for establishing a registration procedure meeting schedule and official tournament schedule. Disseminating this information to all competitors officials NSSA Board of Directors and LOC.
- For Division I - coordinating the on-site practice schedule for the Thursday prior to the start of the tournament (day before the Individual Event Competition) with the LOC and competitors.
- Division I - Preparing a summary of entry fees and the amount due to the NSSA from the LOC and ensuring that this amount is paid before the conclusion of the tournament.
- Conducting on-site registration for each tournament, collecting mandated forms, and turning them in to the tournaments Chief Scorer.
- Answering any questions that may arise regarding tournament paperwork, site, schedules, etc.

Section IV – Nominating Committee

The Nominating Committee oversees the nomination and election of the officers of the NSSA Board, the USA-WSWS Directors from the NSSA, and the elite skiers to the NSSA Board. The Nominating Committee will also keep the records necessary to determine the eligibility of directors and officers from the NSSA Board to become an 'Honorary National Director'.

Section V – Bylaws Committee

- The Bylaws Committee is responsible for reviewing the NSSA Bylaws and bringing recommended changes to the Board of Directors. Any NSSA officer or director can also recommend changes.
- Any recommended changes must be in compliance with the USA-WS Bylaws and if adopted by the NSSA submitted to the USA-WSWS BOD for approval before they become official.

- Each recommended change must pass the Committee with a 70% or greater approval prior to being brought to the Board of Directors for action.
- Recommended changes can be presented to the Board of Directors at either the NSSA Winter Meeting or annual Fall Meeting.

Section VI – Grants Committee

Upon appointment as chair the chairperson recruits one committee member from each region. Notify all NSSA members of the availability of grants by 1. Article in "The Water Skier" magazine, 2. All NSSA Board members report back to their region of this program, 3. Have someone hand out grant applications at the NSSA Winter Meeting.

April 1st.: Make copies of all grant requests summarize by region, arrange for a conference call and mail complete packages to each committee member.

Mid-April: Host conference call with committee members to decide which requests get funded fill out determination form for each request and fill out funding reporting form for those requests that were approved. Mail forms by April 25th.

April through October: Handle any late requests by either calling/e-mailing committee members for approval or notify requester of decision being made at November BOD meeting. Receive grant fund reporting forms and receipts review for completeness approve for payment mail to NSSA treasurer for disbursement.

November Chair a committee meeting after the NSSA Board meeting to allocate any remaining funds and determine how much if any funds are to be returned to USA-WSWS. Direct the NSSA Treasurer to dispense the appropriate funds. Prepare a preliminary report to the NSSA for the November meeting.

Prepare a final report to the NSSA at the NSSA Fall meeting.

Section VII – Safety Committee

The attempt to control recognized hazards while balancing an acceptable level of risk in show skiing is the primary purpose of the NSSA Safety Committee. This is fundamentally accomplished through a dynamic cyclic process of education, participation, evaluation, and re-education. The Safety Committee collects injury data, evaluates trends provides analysis assembles an annual report and makes action recommendations to the Rules Committee and NSSA BOD.

Section VIII – Awards Committee

Securing long term sponsors of approved NSSA National Tournament Awards and coordinating this each year with the LOC is the primary purpose of the NSSA Awards Committee. Additionally as directed by the NSSA BOD the Awards Committee may be responsible for ordering other specialized awards.

Section IX – Publicity Committee

News articles sent to the Publicity Chair shall be reviewed and edited as necessary as long as the content and subject matter are relevant to show skiing. Articles shall be sent to the Editor or the editor's designee for *The Water Skier* magazine for consideration for publication.

News regarding upcoming events must be sent in for publication at least 90 days prior to the event in order to allow time for editing and review.

News articles concerning changes in rules, by-laws, and policies and procedures of the NSSA shall have priority for publication.

Upon receiving information on a publication deadline, the Publicity Chair shall notify the NSSA BOD of upcoming publication deadline dates so that each region will have the opportunity to submit information for publication in *The Water Skier* magazine.

Section X – TV/Webcasting Production Committee

Keep the TV/Webcasting form and Club Bio Sheet updated as needed. Help teams with questions on filling out the forms. Collect the forms from the teams when they turn in the required paperwork at Division I Show Ski Nationals and any other tournaments that are webcasted. Review forms for any clarification needed.

Work closely with the TV/webcasting company to go over everything the day before the competition starts. Paperwork, camera locations, job duties, interviews, etc.

Sit in the TV/webcasting trailer during each show to tell the director the name of the act, how many boats and where they are coming from for each pass. Also point out land and dock routines as listed on the sheets. Have a person(s) outside watching the shows with a set of paperwork to communicate if something is different than listed on the sheets. Both the person in the trailer and the outside person communicate using radios.

Have a liaison working with the emcee to schedule interviews.

Arrange with Chief Judge to get two (2) copies of tournament results from the Scorers before awards are announced so that the results can be entered and then posted on the website after the first place team is announced.

Section XI – Towboat Drivers' Committee

The Towboat Drivers' Committee oversees the NSSA Tested Drivers Program which insures the safe operation of the boats used in show skiing. The NSSA Tested Drivers Program is evaluated to make sure that it meets the requirements as directed by the NSSA Board. The committee also gives suggestions to the NSSA Board that will help the NSSA Tested Drivers Program to meet its goals.

The Committee, which is made up of the program testers, has a required meeting every year at NSSA Winter Meeting and at Division I National Tournament. They will review the program and discuss any changes needed to be presented to the NSSA Board.

Nominations for the Division I and II Nationals Tournament Drivers will be submitted to the NSSA Drivers' Committee Chairperson by the NSSA Fall November meeting. The committee will submit the names to the Officials Committee Chairperson to be placed on the officials ballots for both Division I and II National Tournaments by December 1. The top selected driver by vote will drive for the doubles and swivel competitions. The top three (3) drivers by vote will be the drivers for the Freestyle Jump event at Division I Nationals.

Section XII – Policies and Procedures Committee

The Policies and Procedures Committee oversees the Manual that covers the operational policies and procedures and forms used in the National Show Ski Association. This does not include the Competition Rules or the NSSA Bylaws that are covered in the NSSA Rulebook.

Section XIII – Team Development Committee

Team Development grants are for teams that have not competed in tournaments or who have been out of competition for several years.

Teams who are selected for Team Development grants must be current USA Water Ski members under NSSA sport division both the team and the team members.

Teams must submit 1,3 and 5 year goals to the committee. Teams must consider competing at least Division II show nationals if they qualify at their regionals.

First year team may bring 2-4 people to Wisconsin Water Ski Convention & Expo (Think Tank). Second year team may bring 16-18. Team Development committee will pay for hotel rooms WWSCE registration fee and the banquet.

After their second year at WWSCE team development committee will send instructors to their site for on-water instruction for a weekend that is agreeable to both. We will pay for transportation, meals, and lodging. If the instructors charge a fee that fee will be the team responsibility.

Section XIV – International Committee

Procedure for selecting the Team USA Show Director(s)

Eligibility requirements

- Candidate(s) must be an active member of USA-WSWS
- Candidate(s) must have a minimum of 3 years of experience as a show director for a professional and/or amateur show team
- Candidate(s) must be a minimum of 18-years of age
- Under the current selection format, members of the NSSA Board of Directors and the International Committee are eligible to apply for the position, however, they may not vote nor be a part of the process.

Application process

- Online application to be determined and approved by the International Committee and ready to be used on-line **30 days after the competition has been completed.**
- Applicants will complete the on-line application, submit a resume, and include a minimum of 2 letters of recommendation
- Application process to begin **30 days after the competition has been completed. The application is to be available on-line 30 days after the competition has been completed.** Communication regarding the process is to be broadcasted through a variety methods such as:
 - USA-WSWS email blasts
 - USA-WSWS Facebook posts
 - NSSA Facebook page
 - USA-WSWS Instagram posts
 - USA-WSWS Show Team Facebook page
 - E-mail to NSSA Regional Representatives
 - Regional Representatives are requested to notify all of the teams and reps in their region
- Applications are closed at 11:59 pm EST **on 60 Days after the competition has been completed (or a later date as indicated in the announcements).**
- The International Committee will review the applications and select those with which to conduct an interview.
- Applicants who are selected to move forward in the process will be contacted for an interview which will take place by **90 days after the competition has been completed (or a later date as indicated in the announcements).**

Selection Process and Presentation

- The International Committee will select up to 3 candidates (either individuals or pairs) to move on to Phase II of the selection process. All candidates will be notified of their status no later than **97 days after the competition has been completed**
- The candidates selected to move on to the next step will have the opportunity and are encouraged to present to the NSSA Board of Directors at the **next scheduled NSSA Meeting** (TBD)
- All candidates will have up to 20 minutes to present to the NSSA Board of Directors.
 - Presentation time does not include time designated to field questions from the NSSA Board of Directors following a candidates presentation
- Concluding the presentations, the NSSA Board of Directors will vote and announce the selection of the United States Water Ski Show Team Show Director(s).

Other Notes

- Members of the NSSA Board of Directors are allowed to field phone calls or email messages from applicants or anyone on their behalf regarding their candidacy prior to the presentations.
- Candidates are responsible for their own presentation material and equipment.
- **Individual(s) selected to serv as Team USA Show Director(s) shall begin their "term of office" immediately upon approval by the NSSA Board**
- **The "term of office" shal cease 60 days after the competition of the international competition. This should provide ample time for the show director(s) to work with the leadership team to finalize all accounting, reporting, and publicity functions.**
- **In the event of cancellation or postponement of the international competition by an act of God (i.e. weather), public health emergency, war, strike, riot, or for any other reason beyond the control of the tournament host (LOC) and/or governing body: the International Committee may by-pass the Application Process and forward the existing Show Director(s) name(s) to the NSSA Board of Directors for the Selection Process and Presentation, regardless of whether a previously postponed competition takes place.**

USA Waterski Show Team
Show Director Application

Name(s): _____

Address(s): _____

Mobile Number(s): _____

E-mail Address(s): _____

Age(s) _____ USA-WSWS member number(s) _____

Are you eligible to be a member of Team USA? Yes _____ No _____

As the Show Director(s) for TEAM USA one of your most important roles will be that of you will be an “ambassador” for your team and to the United States of America.

- Please tell us how your “core values” relate to this role as “ambassador”.
- Please list your experience as a Show Director, along with the team(s) associated with this experience.
- What are your major accomplishments as a Show Director?
- As Show Director, what was/is your involvement in the theme process?
- What would you personally bring to the position that would be different from other candidates?
- How do you define “Leadership”?
- What ideas do you have to continue on with the USA Team’s success?
- How do you handle conflict and give an example of a past experience along with the resolution and end result?

- What do you love about Show Skiing?
- With the short amount of time the team will be together, how will you handle the practice schedule?
- What do you feel are the 5 most important qualities a Show Director must have?
- Leadership team - how would you structure your leadership/support team and how would you fill these positions?
- One of the responsibilities of this position is to raise the funds necessary to compete. This can be quite a large sum depending upon where the tournament is held. What experience if any, do you have in fundraising?
- How would you handle this large part of your responsibilities?
- Have you ever organized a “road” show? If so, please give a brief description of your experience(s).
- Can you summarize any international experience you may have?
- What criteria will you use when selecting Team USA members?
- List software and social media competencies.

Please provide 2 letters of recommendations that speak to your ability to handle this position.

Please provide your resume(s)

Chapter 14

Other Forms

1. [USA-WSWS Safety Clinic Sanction Request Form](#)
2. Individual Acts Announcer Information Sheet
3. NSSA Microphone & Radio Frequency's
4. Male/Female Skier Nomination Form
4. Individual Announcer Information Sheet
5. TV - Webcast Forms
 1. Ski Club Fact Sheet
 2. TV / Webcast Production Forms

**Division 1 Show Ski Nationals
Individual Competition
(Date to be updated)
Individual Announcer Information Sheet**

Event: (Circle One) **Swivel – Team Jump - Doubles – Freestyle Jump**

Club/Team Affiliation: _____

Contestant(s) Name(s):

Contact Address / Phone: _____

City / State / Zip: _____

PLEASE FILL OUT THE FOLLOWING QUESTIONNAIRE

Name of Music and Artist?

Please indicate ages of competitors:

Where do you ski (lake/river/show)?

Number of years in show skiing?

Number of shows per year?

Have you entered an individual event before?

Number of years doing individual competition?

Distance traveled to tournament?

Why are you competing today?

Any other final thoughts, hobbies, proudest/embarrassing moments, etc. you would like to share?

NSSA Microphone & Radio Frequency's

Date:_____ Location:_____

TEAM NAME:_____

Required per # 8 Wireless Microphones Frequency and Club Radio Frequency (SCR 9.09) – 1 copy

Wireless Microphone Frequency

Mic #1_____

Mic #2_____

Mic #3_____

Mic #4_____

Club Radio Frequency

Male and Female Skier Nominations

Team Name _____

Person filling out form _____

Cell phone contact number _____

Tournament _____

Day you ski (Sat/Sun) _____

Time you ski (first, second, etc.) _____

Nomination for Best Female Skier _____

If she plays a character in the show, what name is used? _____

What acts is she in? _____

Nomination for Best Female Skier _____

If she plays a character in the show, what name is used? _____

What acts is she in? _____

Nomination for Best Female Skier _____

If she plays a character in the show, what name is used? _____

What acts is she in? _____

Nomination for Best Male Skier _____

If he plays a character in the show, what name is used? _____

What acts is he in? _____

Nomination for Best Male Skier _____

If he plays a character in the show, what name is used? _____

What acts is he in? _____

Nomination for Best Male Skier _____

If he plays a character in the show, what name is used? _____

What acts is he in? _____

National Show Ski Championships

SKI CLUB FACT SHEET

Information on this form is for Webcast production use only and will not be used or considered in judging.

CLUB NAME _____

CITY _____

STATE _____

SITE LOCATION _____

Year Organized _____

President _____

Show Director _____

Announcer _____

Webcast Interview Contact Person

Show Theme _____

COMMUNITY/CHARITABLE ACTIVITIES:

Top 3 Featured Acts:

1.) _____

2.) _____

3.) _____

Total Club Members _____

Shows Per Week _____

Placement Last Nationals _____

Additional Comments and Information

(i.e. Interesting Stories, Personnel and Featured Skiers, etc.)

National Show Ski Championships

SKI CLUB FACT SHEET

National Show Ski Championships

SKI CLUB FACT SHEET

SCORING ACTS	# OF SKIERS
1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	
9.	
10.	
11.	
12.	
13.	

Webcast Show Notes:

[illegible]

National Show Ski Championships

INDIVIDUAL COMPETITION

INDIVIDUAL WEBCAST INFORMATION SHEET

SWIVEL: ☐ 180 ☐ 360 ☐ OPEN

SWIVEL PAIRS: ☐ 360 ☐ OPEN

DOUBLES: ☐ OPEN ☐ INTERMEDIATE

FREESTYLE: ☐ OPEN ☐ INTERMEDIATE

TEAM JUMP: ☐



* CONTESTANT(S) NAME(S):

AGE

AGE

(PLEASE ATTACH TEAM JUMP ROSTER)



* CLUB/TEAM AFFILIATION:

PLEASE FILL OUT THE FOLLOWING QUESTIONNAIRE

Name of Music and Artist: _____

Where do you ski (lake/river/show)? _____

Number of years in show skiing? _____

Number of years doing individual competition? _____

Occupation/School: _____

Routine Highlights: _____

Past Results/ Placement: _____

Any other hobbies, proudest/embarrassing moments, etc. you would like to share?

WEBCAST PRODUCTION FORM

TEAM NAME: _____

SHOW DIRECTOR: _____ CELL PHONE: _____

SHOW THEME: _____

DAY/POSITION TEAM SKIS: SATURDAY 1 2 3 4 5 6 7 8 SUNDAY 1 2 3 4 5 6

To assist the camera operators, please use the following discriptions to help them locate your skiers at the start of each act: Main Dock, Auxillary Right Dock, Beach Start, Entering Right Show Course, Entering Left Show Course, Other

ACT #1 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #2 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #3 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #4 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #5 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #6 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #7 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #8 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #9 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #10 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #11 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #12 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

ACT #13 _____ NUMBER OF SKIERS: _____ NUMBER OF BOATS: _____

STARTING POSITION OF 1ST BOAT: _____

STARTING POSITIONS OF ADDITIONAL BOATS: _____

**NATIONAL SHOW SKI ASSOCIATION
ELITE ATHLETE DIRECTOR SELECTION PROCESS
(as of February 2021)**

**For integration into the - USA-WSWS ATHLETE ADVISORY COUNCIL
(Article VII: Sport Discipline Athlete Selection Procedures),
hereinafter referred to as Elite Athlete Directors.**

1. Definition of Elite Athlete:

- a. Competed as a skier, towboat driver, or announcer that placed in the top 10 at the Division I National Show Tournament in any of the last two (2) years in either the individual or team competitions. Or competed as a skier, towboat driver, or announcer at the previous IWWF World Show Ski Tournament.
- b. U. S. Citizenship.
- c. Current valid USA-WSWS membership.
- d. Current valid NSSA membership.
- e. Minimum age of 18.

2. Election of Elite Athlete Directors to the NSSA Board

- a. Number & Term - The NSSA Elite Athletes, as defined above in Section 1, shall elect the appropriate number of NSSA Elite Skier Directors to the NSSA BOD, so as to meet USOPC guidelines for a minimum of 33 ⅓ % athlete representation, voice and voting power as designated by NSSA bylaws.

At this time, this is a total of 6 NSSA Elite Athlete Directors. The terms of all NSSA Elite Athlete Directors shall be for three (3) years, and shall start at the conclusion of the Division I National Show Tournament.

33 ⅓% of the NSSA BOD must be Elite Athletes. Of that, a minimum of 20% must be skiers, and up to 13.3% may be announcers/drivers.

No more than two (2) NSSA Elite Athlete Directors may be a member of any one team. Elite Athletes are expected to attend all meetings of The Board of Directors.

For the purposes of initiating these new positions, the existing Elite Athlete Directors will appoint the remaining Elite Athlete Directors so as to fulfill the required 33 ⅓ % prior to the election at the 2021 Division 1 Nationals. The Elite Athlete Directors shall determine among themselves which position's terms expire and are up for election in 2021, 2022, and 2023. In each year, two (2) Elite Athlete Director positions will be voted on.

For subsequent elections, Elite Athlete Directors shall be elected for a term of three (3) years, with two (2) Elite Athlete Directors being elected each year at Division 1 Nationals.

Elite Athlete Directors will fulfill their term of office for the duration of their term, or until such a time when they no longer meet the definition of Elite Athlete, as defined above in Section 1, at which time the Elite Athlete Directors will appoint a new Elite Athlete to fulfill the remainder of the term.

- b. NSSA Elite Athlete Director Ballot - Nominations for the NSSA Elite Director shall be accepted by the NSSA Nominating Committee from the NSSA elite athletes.

All nominations will be due to the NSSA Nominating Committee by 11:59pm Central Standard Time on May 31 of each year. The NSSA Nominating Committee will verify all nominees. The NSSA Nominating Committee will then prepare ballots. A Ballot containing the NSSA Elite Athlete Director nominees shall be available to all qualified NSSA elite athletes to vote from *11 AM to 1 PM on Saturday and Sunday* at the Division 1 National Show Tournament. The NSSA Nominating Committee shall obtain and keep the results and rosters from the past two (2) NSSA Division I Show Nationals and the previous IWWF World Water Ski Show Tournament. All NSSA elite athletes that are voting must show a picture identification card to vote. The election results will be announced at the award ceremonies at the conclusion of the NSSA Division I Show Nationals.

3. Election of Elite Athlete Directors to the USA-WSWS Athlete Advisory Council - The NSSA Elite Athlete Directors will designate who among them will serve as the one NSSA Elite Athlete Director Representative to the Athlete Advisory Council.
4. Executive Committee Representation - Elite Athlete Directors shall make up 33 ⅓% of the Executive Committee. Those positions shall be selected by the Elite Athlete Directors themselves.
5. NSSA Committee Representation - Appointment of Elite Athlete Representatives to Committees - NSSA elite athletes shall compose at least 33 ⅓% of all NSSA committees affecting Elite Athletes. At this time, this is all committees except for Calendar, Grants, Publicity, Team Development, Webcast, and Advancement.

*These elite athletes serving on committees need not be Elite Athlete Directors, but rather any athlete meeting the definition of Elite Athletes outlined above in Section 1.

Interested NSSA elite athletes should forward their interest to the NSSA President who will work with the respective Committee Chairs and the NSSA Elite Athlete Directors to determine the most appropriate selections for each committee. Every effort will be made to match NSSA elite athletes with their stated preferences. There is, however, no guarantee that the NSSA President will accept all of the respective preferences.

6. Additional Provisions

- a. Only the Elite Athlete Directors shall be able to make changes to this chapter of the Policy & Procedures Manual.

7. The Elite Athlete Directors themselves shall fill alternate positions as needed.